

**NEOSHO COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**AGENDA**

**July 10, 2018 – 5:30 P.M.  
Student Union – Room 209**

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
  - A.
- IV. Approval of the Agenda**
- V. Consent Agenda**
  - A. Minutes from June 12, 2018
  - B. Claims for Disbursement for June 2018
  - C. Discontinue Lifeworks – Employee Assistance Program
  - D. Revised Job Descriptions for Director, Assistant and Coordinator of Residence & Student Life
  - E. Personnel
- VI. Emeritus Employees**
  - A. Resolution 2018-30: Candidate for Emeritus Employee Status
- VII. Reports**
  - A. Small Business Development Center (SBDC) – Dacia Clark
  - B. Assurance Argument – Dr. Robb
  - C. Student Services – Kerrie Coomes
  - D. Treasurer – Sandi Solander
  - E. President – Dr. Brian Inbody
- VIII. Old Business**
  - A.
- IX. New Business**
  - A. Budget Workshop
  - B. Resolution 2018-31: Approval of FY 2018-2019 budget for Publication
  - C. Resolution 2018-32: Athletic Insurance Renewal
  - D. Resolution 2018-33: Administrative Employees Salary Increases
  - E. Resolution 2018-34: Approval of Hourly, Non-Exempt Employees Classification System Revision
  - F. Resolution 2018-35: Hourly, Non-Exempt Employees Salary Increases
  - G. Resolution 2018-36: Welding Gas Bids
  - H. Resolution 2018-37: Bids to Lease 12-Passenger Vans
  - I. First Reading: Sexual Misconduct Policies
- X. Adjournment**

**NEOSHO COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

**July 10, 2018 – 5:30 P.M.  
Student Union – Room 209**

**I. CALL TO ORDER**

David Peter called the meeting to order at approximately 5:30 p.m. in Room 209 of the Student Union.

**II. ROLL CALL**

The following members were present: Charles Boaz, Lori Kiblinger, David Peter, Dennis Peters and Jenny Westerman.

Also in attendance: Kerrie Coomes, Dr. Marie Gardner, Dr. Brian Inbody, Dr. Sarah Robb, Brenda Krumm, Kent Pringle, Kerry Ranabargar, Angela Rowan, Jon Seibert, Sandi Solander, Denise Gilmore, Karin Jacobson, Tony Jacobson, Dacia Clark, Randy Robinson and The Chanute Tribune.

**III. PUBLIC COMMENT**

There were no speakers.

**IV. APPROVAL OF THE AGENDA**

On motion by Dennis Peters and second by Charles Boaz, the agenda was approved as presented.

**V. CONSENT AGENDA**

On motion by Dennis Peters and second by Lori Kiblinger, the following items were approved by consent:

**A. Minutes from June 12, 2018**

**B. Claims for Disbursement for June 2018**

**C. Discontinue Lifeworks – Employee Assistance Program**

It is my recommendation that the Board approve to discontinue the LifeWorks – Employee Assistance Program at the end of the contract in September 30, 2018. This program was approved at the July 2017 Board Meeting. The program is a counseling service for employees that is offered by telephone primarily. Employees who need someone to talk to on a variety of personal issues would have a licensed counselor available to speak with. The cost is about \$4,000 a year for all of our permanent part-time and full-time employees. The program has not been utilized by the employees; only one employee called for assistance and only 154 hits online over the course of a 7 month period.

**D. Revised Job Descriptions for Director, Assistant & Coordinator of Residence & Student Life**

Since two staff members are leaving Residence and Student Life, a review was made to determine if improvements to the department could be implemented. As a result, minor changes are being requested for those positions:

- 1) Director of Residence and Student Life-moving to a 12-month contract from an 11-month;
- 2) Assistant Director-no longer supervising any employee so moving them to a Management Support level from Administrator;
- 3) Coordinator-adding Student Senate sponsor to their job functions.

## **DIRECTOR OF RESIDENCE & STUDENT LIFE**

Reports to: Dean of Student Services  
Classification: Full-time, 12-month Employee  
Pay Status: Academic Administrator, Exempt  
Fringe Benefits per Board Policy  
Starting Salary Range: \$29,500 - \$34,500  
Food service and cell phone allowance provided  
Revised: June 2018

This position is a member of the Student Services team who reports to the Dean of Student Services. This position is responsible for providing leadership and direction for a comprehensive student life program and ensuring the college is providing housing that is safe and conducive to living and learning. This position will work directly with other student services areas to implement a comprehensive student services program for the college.

### **Essential Functions**

1. Provide premiere quality service to all constituencies of the College.
2. Engage in continuous quality improvement and professional development.

### **Duties and Responsibilities**

#### **Residence Life:**

##### Leadership and Management

1. Oversee both residence halls, including the supervision of professional employees, and facility maintenance.
2. Administer all student disciplinary hearings and resolve code of conduct issues per College policies in collaboration with the Dean of Student Services. This includes appropriate investigation and resolution of incidents and situations.
3. Serve as a Title IX Investigator for student cases.
4. Provide leadership for the training of professional and student employees who compose the support staff within this department.
5. Ensure that regular meetings of all resident students are held as needed each semester to explain the rules, procedures, residence hall policies, disseminate general information, and obtain suggestions from students to provide opportunities for all resident students to interact throughout the semester.
6. Facilitate the Residence and Student Life annual budget and resource allocation. Plan for program and facility improvements through Dean of Student Services.
7. Strive to make the residence hall a strong financial asset for the college.
8. Obtain feedback from students on meal-plan contracts and quality of service provided in the school cafeteria and communicate those concerns to food service provider by sponsoring the Food Service Committee.
9. Coordinate with staff the publication of the residence hall handbook and other related written materials.

## **Safety and Security**

1. Provide leadership in emergency and problem situations and communicate all concerns to Dean of Student Services through written incident reports, weekly meetings, and immediate oral communication when situation necessitates.
2. Oversee student housing security including door locks, mail delivery, emergency exits, and screening housing guests; implement safety processes including fire drills and health and safety inspections each semester.
3. Serve as Clery Coordinator; provide training to employee and student Campus Security Authorities (CSAs), collect crime statistics data and create and disseminate the Annual Campus Security and Fire Safety Report.

## **Community Development**

1. Support retention efforts by promoting a sense of community and fostering out-of-class learning in the residence halls through residence life activities.
2. Maintain and develop a wellness focus which includes leading healthy choices programming and access to community-based health care.
3. Assist the Dean of Student Services with Move In Day activities.
4. Serve as a liaison to community organizations to provide student support.

## **Student Life**

1. Attend college events to show support for students.
2. Ensure the use of social media and other appropriate outlets are used to increase student awareness and engagement with college resources and activities.
3. Oversee the development and implementation of a comprehensive student development program, which includes social and academic-related programming;
4. Advance programs and services for commuter and non-traditional student populations at Chanute campus.
5. Meet with individual students and student organizations for problem solving, counseling, mediating, referrals and program development; assist in the development, coordination, implementation, and advisement of new clubs and organizations;
6. Perform other miscellaneous duties as assigned by the Dean of Student Services.

## **Required Knowledge, Skills and Abilities**

1. Must possess a service mentality toward students, parents and others.
2. Excellent interpersonal skills.
3. Ability to work effectively with diverse populations.
4. Organizing, coordinating and supervisory skills.
5. Ability to communicate effectively, both orally and in writing.
6. Ability to exercise sound judgment independently.
7. Ability to provide a model of maturity and leadership to students and staff.
8. Ability to handle disciplinary issues as they arise in a firm, fair manner.
9. Willingness and ability to work as a member of a team.
10. Excellent computer skills.
11. Ability to plan and evaluate programs.

**Education and Experience**

1. Bachelor's degree required; Master's Degree preferred.
2. 1-2 years of experience in residence and/or student activities preferred.

**Working Conditions**

1. Work is normally performed in a typical interior/office work environment.
2. Evening hours are required.
3. No or very limited physical effort required.

**Non-Discrimination**

The current non-discrimination policy can be found at:

<http://www.neosho.edu/Portals/0/Policies/Employee/Personnel/Non-discrimination.pdf>

## **ASSISTANT DIRECTOR OF RESIDENCE AND STUDENT LIFE**

Reports to: Director of Residence & Student Life

Classification: Full-time, 11-month Employee

Pay Status: Management Support

Fringe Benefits per Board Policy

Starting Salary Range: \$19,908-\$24,908

Residence hall apartment, food service, and cell phone allowance provided

Revised: June 2018

This position is a member of the Student Services team who reports to the Director of Residence and Student Life. This position is responsible for assisting in implementing the residential curriculum and student life programs. This is a live-in position.

### **Essential Functions**

1. Provide premiere quality service to all constituencies of the College.
2. Engage in continuous quality improvement and professional development.

### **Duties and Responsibilities**

#### Residence Life

1. Supervise both residence halls, including on-call duty.
2. Conduct regular meetings of all residents as needed each semester to explain the rules, procedures, residence hall policies, disseminate general information, and provide opportunities for all residents to interact throughout the semester.
3. Maintain complete and up-to-date records of all room assignments, room check-in and check-out, damage assessment, and operational activities; provide up-to-date information to the business office to facilitate the collection of housing contracts and housing paperwork.
4. Provide leadership in emergency and problem situations and communicate all concerns to the Director of Residence & Student Life through written incident reports, meetings, and immediate oral communication when situation necessitates.
5. Assist the Director of Residence and Student Life with all student disciplinary concerns through appropriate investigation and resolution.
6. Serve as a Title IX Investigator for student cases.
7. Provide direct supervision for student housing security including door locks, mail delivery, emergency exits, and screening housing guests; implement safety processes including fire drills and health and safety inspections each semester.
8. Monitor and report any building maintenance issues within the residence halls in order to maintain a housing facility that is attractive, clean and safe.
9. Enhance retention efforts by promoting a sense of community and fostering student learning and development in the residence halls through implementation of the residential activities; initiate contact on a regular basis with students in the residence halls and become personally acquainted with each resident; manage and provide follow-up to resident needs and concerns.
10. Conduct regular meetings and evaluations with housing staff and resident assistants.
11. Provide leadership for the training of professional and student employees who compose the support staff within this department.
12. Assist in the publication of the residence hall handbook and other related written materials.

### Student Life

1. Oversee student activities in reference to promoting, evaluating, and reporting on recommendations for future events to meet the needs of students.
2. Oversee formulation, development, and implementation of a comprehensive programming model for all students including commuter and non-traditional student populations at the Chanute campus;
3. Perform other miscellaneous duties as assigned by the Director of Residence and Student Life and/or Dean of Student Services.

### **Required Knowledge, Skills and Abilities**

1. Must possess a service mentality toward students, parents and others.
2. Excellent interpersonal skills.
3. Ability to work effectively with diverse populations.
4. Organizing and coordinating skills.
5. Ability to communicate effectively, both orally and in writing.
6. Ability to exercise sound judgment independently.
7. Ability to provide a model of maturity and leadership to students and staff.
8. Ability to handle disciplinary issues as they arise in a firm, fair manner.
9. Willingness and ability to work as a member of a team.
10. Excellent computer skills.

### **Education and Experience**

1. Bachelor's degree required; Master's degree preferred.
2. 1-2 years of experience in residence and/or student activities preferred.

### **Working Conditions**

1. Work is performed in both a typical interior/office work environment and outdoors/many locations across campus.
2. Evening and weekend hours are required.
3. Some physical effort/heavy lifting is required.

### **Non-Discrimination**

The current non-discrimination policy can be found at:

<http://www.neosho.edu/Portals/0/Policies/Employee/Personnel/Non-discrimination.pdf>



## **COORDINATOR OF RESIDENCE AND STUDENT LIFE**

Reports to: Director of Residence & Student Life  
Classification: Permanent Part-time, 25-hours a week, 10-month Employee  
Pay Status: Academic Management Support  
Fringe Benefits per Board Policy  
Starting Salary Range: \$12,480  
Residence hall apartment and food service provided  
Revised: June 2018

This position is a member of the Student Services team who reports to the Director of Residence and Student Life. This position is responsible for assisting in implementing the residential curriculum and student life programs. This is a live-in position.

### **Essential Functions**

1. Provide premiere quality service to all constituencies of the College.
2. Engage in continuous quality improvement and professional development.

### **Duties and Responsibilities**

#### Residence Life

1. Support the Assistant Director of Residence & Student Life in supervising both residence halls, including sharing on-call duty by responding to incidents in person or by college-provide phone.
2. Assist in conducting regular meetings of all residents as needed each semester to explain the rules, procedures, residence hall policies, disseminate general information, and obtain suggestions from students to provide opportunities for all resident students to interact throughout the semester.
3. Provide leadership in emergency and problem situations and communicate all concerns to the Assistant Director of Residence & Student Life through written incident reports, meetings, and immediate oral communication when situation necessitates.
4. Assist in the supervision for student housing security including door locks, mail delivery, emergency exits, and screening housing guests; implement safety processes including fire drills and health and safety inspections each semester.
5. Monitor and report any building maintenance issues within the residence halls in order to maintain a housing facility that is attractive, clean and safe.
6. Enhance retention efforts by promoting a sense of community and fostering student learning and development in the residence halls through implementation of the residential activities; initiate contact on a regular basis with students in the residence halls and become personally acquainted with each resident; manage and provide follow-up to resident needs and concerns.
7. Attend weekly meetings of the housing staff.

#### Student Life

1. Serve as campus-wide coordinator of student activities (Student Senate Advisor), responsible for promoting, evaluating, and reporting on recommendations for future events to meet the needs of students.
2. Formulate, develop, and implement a comprehensive programming model for all students including commuter and non-traditional student populations at the Chanute campus;

3. Coordinate facilities and venues for student event programming.
4. Maintain a campus student calendar with all student events and activities.
5. Perform other miscellaneous duties as assigned by the Assistant Director of Residence and Student Life and/or Director of Residence and Student Life.

#### **Required Knowledge, Skills and Abilities**

1. Must possess a service mentality toward students, parents and others.
2. Excellent interpersonal skills.
3. Ability to work effectively with diverse populations.
4. Organizing and coordinating skills.
5. Ability to communicate effectively, both orally and in writing.
6. Ability to exercise sound judgment independently.
7. Ability to provide a model of maturity and leadership to students and staff.
8. Ability to handle disciplinary issues as they arise in a firm, fair manner.
9. Willingness and ability to work as a member of a team.
10. Excellent computer skills.

#### **Education and Experience**

1. Associate's degree required; Bachelor's degree preferred.
2. 1-2 years of experience in residence and/or student activities preferred.

#### **Working Conditions**

1. Work is performed in both a typical interior/office work environment and outdoors/many locations across campus.
2. Evening hours are required.
3. Some physical effort/heavy lifting is required.

#### **Non-Discrimination**

The current non-discrimination policy can be found at:

<http://www.neosho.edu/Portals/0/Policies/Employee/Personnel/Non-discrimination.pdf>

## **E. Personnel**

### **1. Resignation of Custodian – Correction on last day**

It was the president's recommendation that the Board approve the resignation of Jamie Fugate, Custodian. Her last day was June 25, 2018 not July 25, 2018.

### **2. Talent Search Academic Advisor – Correction on Degree**

It was the president's recommendation that the Board approve the employment of Heather Chaney, Talent Search Academic Advisor. Ms. Chaney has a Bachelors not a Masters in Business Marketing and Management from Bethel College.

### **3. Resignation of Registration Specialist**

It was the president's recommendation that the Board approve the resignation of Ryan Rose, Registration Specialist. He has taken the position of Registrar starting July 1, 2018.

### **4. Resignation of Head Cheer/Dance Coach**

It was the president's recommendation that the Board approve the resignation of Kala White, Head Cheer/Dance Coach. Her last day was June 30, 2018.

### **5. Resignation of Payroll/Accounts Payable Clerk**

It was the president's recommendation that the Board approve the resignation of Traci Follmer, Payroll/Accounts Payable Clerk. Her last day was June 12, 2018.

### **6. Resignation of Math Instructor/Coordinator of Assessment – Ottawa Campus**

It was the president's recommendation that the Board approve the resignation of Nathan Stanley, Math Instructor/Coordinator of Assessment. His last day will be July 31, 2018.

### **7. Resignation of Director of Residence and Student Life**

It was the president's recommendation that the Board approve the resignation of Allison Ouellette, Director of Residence and Student Life. Her last day will be July 13, 2018.

### **8. Resignation of Assistant Director of Residence and Student Life**

It was the president's recommendation that the Board approve the resignation of Kaleigh Richardson, Assistant Director of Residence and Student Life. Her last day will be July 16, 2018.

### **9. Resignation of Coordinator Residence and Student Life**

It was the president's recommendation that the Board approve the resignation of Caleb Hecker, Coordinator of Residence and Student Life. Pending his position as Assistant Director of Residence and Student Life.

### **10. Resignation of STARS Student Support & Data Specialist**

It was the president's recommendation that the Board approve the resignation of Cassie Vining, STARS Student Support & Data Specialist, pending her approval to Payroll/Accounts Payable Clerk.

### **11. Payroll/Accounts Payable Clerk**

It was the president's recommendation that the Board approve the employment of Cassie Vining, Payroll/Accounts Payable Clerk.

Ms. Vining has been an employee at Neosho County Community College since January of 2018.

Ms. Vining will be paid \$11.75 per hour, (Level III) beginning July 23, 2018.

#### **12. Assistant Director of Residence and Student Life**

It was the president's recommendation that the Board approve the employment of Caleb Hecker, Assistant Director of Residence and Student Life. Mr. Hecker has been an employee at Neosho County Community College since July 2017 as the Coordinator Residence and Student Life.

Mr. Hecker will be paid an annual salary of \$22,000 (Academic Management Support) beginning July 11, 2018.

#### **13. Sociology Instructor**

It was the president's recommendation that the Board approve the employment of Ted Babin, Sociology Instructor. Mr. Babin has a M.P.A. in Public Administration and a B.S. in Sociology from University of North Texas, he is currently working on his Ph.D. in Sociology & Criminology, expected to be done in August of 2018.

Mr. Babin prior work experience includes Adjunct Instructor at Brookhaven Community College, Texas Christian University and Grayson County Community College.

Mr. Babin will be paid a salary of \$42,781.00, MS+60 (5). Start date August 13, 2018.

#### **14. Head Cheer/Dance Coach**

It was the president's recommendation that the Board approve the employment of Chelsea Jackson as Head Cheer/Dance Coach. Ms. Jackson has an Associates of Science in Athletic Training and Nutrition and a Bachelors of Science in Sports and Health Sciences from American Military University.

Ms. Jackson's prior work experience includes Pharmacy Tech/Sales Clerk at Lola Good Neighbor Pharmacy, Assistant Cheer/Dance Coach and Housing Director and Head Cheer/Dance Coach and Admissions Counselor at Allen Community College.

Ms. Jackson will be paid \$36,026.00 at Instructor, Step 5. Her start date will be August 13, 2018.

#### **15. Assistant Softball Coach**

It was the president's recommendation that the Board approve the employment of Bailey Burnett as Assistant Softball Coach. Ms. Burnett has an Associates in Athletic Training from Allen Community College and a Bachelors from Tabor College.

Ms. Burnett's prior work experience includes Logistics Office at Barkman Honey and Assistant Softball Coach at Central Christian College.

Ms. Burnett will be paid \$19,000.00 (academic Management Support) Her start date will be August 13, 2018.

## **VI. Emeritus Employees**

The Emeritus Faculty, Administrator, and Employee policy grants the emeritus status in honor of employees with 15 or more years of service to Neosho County Community College at the time of the employee's retirement or passing. The honor includes:

- the employee's name added to the Emeritus Faculty, Administrator and Employee plaque
- a certificate of status
- lifetime free admission to College events
- a continuation of employee discount at the bookstore

The administration is forwarding three individuals to receive this honor:

Steve Crawford	18 years
Mark Eldridge	16 years
Denise Gilmore	24 years

It was the administration's recommendation that the Board accepts these candidates and bestows this honor.

### **Resolution 2018-30**

RESOLVED, that the Board of Trustees of Neosho County Community College approves the recommendation to name Steve Crawford, Mark Eldridge and Denise Gilmore to Emeritus status.

**On motion by Dennis Peters and second by Charles Boaz, the above resolution was approved unanimously.**

## **VII. REPORTS**

- A. Small Business Development Center (SBDC) – Dacia Clark
- B. Assurance Argument – Dr. Robb gave an update on the HLC Assurance Argument.
- C. Student Services – Kerrie Coomes gave a report on Student Services. See attachment.
- A. Treasurer – Sandi Solander gave a treasurer's report. Revenue for the month of June was \$620,753.34 and disbursements were -\$2,098,370.09. See attachments.
- D. President – Dr. Brian Inbody gave his president's report. See attachment.

## **VIII. OLD BUSINESS**

- A.

## **IX. NEW BUSINESS**

### **A. Budget Workshop**

Sandi Solander, Chief Financial Officer, explained the budget process, how revenue was generated, defined the spending authority budget and the operational budget and answered any questions.

**B. Approval of FY 2018-2019 budget for Publication**

It was the president's recommendation that the Board approve the 2018-2019 Budget for publication as presented.

**Resolution 2018-31**

RESOLVED, that the Board of Trustees of Neosho County Community College approves the FY 2018-2019 Budget for publication. Further, that the public hearing on the proposed budget will be held on Tuesday, August 14, 2018, at 5:30 p.m. in room 209 of the Student Union of the College.

**On motion by Charles Boaz and second by Lori Kiblinger, the above resolution was approved unanimously.**

**C. Athletic Insurance Renewal**

Reed Insurance Services, our current athletic insurance broker, is recommending the College continue athletic insurance coverage through Berkley Life & Health Insurance Company. The premium for 2018-2019 will be at the rate of \$110,950. This is a decrease of \$5,547.00 from 2017-2018. The coverage includes \$1,000.00 deductible, \$25,000.00 Accidental Medical Expense, and \$25,000.00 AD&D with a one year benefit period from the original date of injury.

In addition, they recommend continuing catastrophic insurance from Mutual of Omaha for \$10,864.00. This is the same rate that we paid in 2017-2018.

It was the president's recommendation that the Board accept the proposal form Reed Insurance Services to provide secondary athletic insurance through Berkley Life & Health Insurance Company and catastrophic insurance through Mutual of Omaha. Please see attachment.

**Resolution 2018-32**

RESOLVED, that the Board of Trustees of Neosho County Community College approves purchasing the College's athletic injury insurance through Berkley Life & Health Insurance Company for \$110,950.00 with catastrophic insurance from Mutual of Omaha in the amount of \$10,864.00 for the 2018-2019 academic year.

**On motion by Dennis Peters and second by Charles Boaz the above resolution was approved unanimously.**

**D. Administrative Employees Salary Increases for 2018-2019**

It was the president's recommendation that the following administrative employees receive salary increases for their 2018-2019 employment contracts as follows:

1. Anyone making less than \$26,000.00 shall receive a 50¢ an hour salary increase.
2. Anyone making greater than or equal to \$26,000.00 shall receive a 4% salary increase.

\*Anyone hired after April 1, 2018, will not receive a salary increase for 2018-2019.

Name	Position	2017-18 Annual Salary	2018-19 Annual Salary
<b>Executive Administrator Classification</b>			
Robb, Sarah	VP for Student Learning	80,256	<sup>1</sup> 85,466.00
Smith, Ben	VP for Operations	102,113	<sup>2</sup> 104,118.00
Solander, Sandi	Chief Financial Officer	79,465	82,644.00
<b>Senior Administrator Classification</b>			
Christiansen, Claudia	Director of Development & Marketing	66,356	69,010.00
Coomes, Kerrie	Dean of Student Services	62,046	64,528.00
Gardner, Marie	Dean for the Ottawa & Online Campuses	73,140	76,066.00
Krumm, Brenda	Dean of Outreach & Workforce Development (11 mo)	66,559	69,221.00
Ranabargar, Kerry	Dean of Operations/CIO	69,394	72,170.00
<b>Administrator Classification</b>			
Bures, Kyle	Coordinator of the TLC-Ottawa	36,617	40,162.00
Cadwallader, Sarah	Director of International Student Services	36,067	37,510.00
Cain, Jennifer	Surg Tech Program Director-Ottawa	47,031	48,912.00
Carman, Peggy	OTA Instructor/Fieldwork Coordinator-Ottawa (11 mo)	63,458	65,996.00
Clay, Krista	Director of Adult Basic Education	45,912	47,748.00
Clements, Lori	Assistant Director of Financial Aid	29,988	31,188.00
Covault, Pam	Director of Nursing-Ottawa	82,041	85,323.00
Daisy, Jennifer	Director of Financial Aid-Ottawa	40,310	41,922.00
Ferguson, Jennifer	Surg Tech Program Instructor/Clinical Coordinator-Ott (9 mo)	35,255	36,665.00
Flett, Barbara	OTA Program Director-Ottawa	81,977	85,256.00
Haggard, Sandra	RSVP Director	31,000	32,240.00
Haworth, Andrew	Director of Academic Advising & Testing	55,000	57,200.00
Jacobson, Karin	Director of Human Resources	37,006	38,486.00
Kellogg, Karah	Director of Outreach Programs-Southern Area	36,400	45,240.00
Knispel, Todd	Coordinator of Library Services	54,101	56,265.00
Lyden, Heather	Assistant Director of Adult Basic Education	40,108	41,712.00
Mallett, Laura	Assistant Director of Nursing	60,543	62,965.00
Morris, Amy	Director of Admissions	35,179	<sup>3</sup> 35,179.00
Nunn, Michaele	Director of Youth Activities Project	43,493	45,233.00
Ouellette, Allison	Director of Residence & Student Life (11 mo)	36,400	<sup>5</sup> 1,588.00
Rhine, Tracy	Director for Allied Health	49,920	51,917.00
Rose, Ryan	Registrar	32,500	<sup>3</sup> 32,500.00
Rossman, Wendy	Director of Outreach & Workforce Development	35,000	36,400.00
Richardson, Kaleigh	Assistant Director of Residence & Student Life (11 mo)	26,520	<sup>5</sup> 1,302.30
Seibert, Jon	Director of Technology Services	50,500	<sup>3</sup> 50,500.00
Seufert, Kyle	Director of Facilities	53,500	<sup>3</sup> 53,500.00
Smith, Jennifer	HIT Director-Chanute	54,000	<sup>3</sup> 54,000.00
Solander, T. J.	Assistant Director of Facilities	38,000	39,520.00
<b>Management Support Classification</b>			
Collier, Jamie	ABE Instructor-Pittsburg	27,457	28,555.00
Compton, Marisa	Assistant Volleyball Coach (9 mo)	20,034	20,835.00
Duft, Aubrey	ABE Instructor-Fort Scott	28,005	29,125.00
Fairman, Justin	Assistant Men's Basketball Coach (9 mo)	19,000	19,760.00
Gilner, Michael	Assistant Baseball Coach (9 mo)	20,687	21,514.00
Guzman, Cristhian	Assistant Cheer/Dance Coach (9mon)	19,000	19,760.00
Hale, Kara	Bookstore Coordinator-Chanute	35,006	36,406.00

Hauser, LuAnn	Coordinator of Institutional Research & Reporting	50,434	52,451.00
Hecker, Caleb	Assistant Director of Residence & Student Life	22,000	<sup>3</sup> 22,000.00
Hicks, Antwon	Assistant Track Coach (9 mo)	20,034	20,835.00
Hudson, Danny	Network Systems Administrator	31,294	32,546.00
Huffman, Lane	Admissions Specialist-Chanute	23,296	<sup>3</sup> 23,296.00
Isaac, Nancy	Advertising/Media Coordinator (part-time) (20 hrs/wk)	24,620	25,605.00
Jacks, Ben	Assistant Baseball Coach (part-time) (9 mo)	17,276	17,967.00
Lamer, Steven	ABE Instructor-Ottawa	27,457	28,555.00
Landaverde, Jose "Nelson"	Assistant Men's Soccer Coach (9 mo)	19,000	19,760.00
McDaniels, Jenna	Admissions Specialist-Ottawa	23,296	24,228.00
Monaco, Pamela	Nursing Student Success Specialist	38,000	39,520.00
Morton, K. Jane	ABE Instructor-Ottawa	31,354	32,608.00
Munsell, Ramona	TRIO Grant Writer (part-time)	27,685	28,792.00
Polak, Veronica	ABE Instructor-Labette	31,354	<sup>3</sup> 31,354.00
Ramsay, Amber	Youth Active. Data Specialist-Lawrence (PT-20 hrs/wk)	14,894	15,490.00
Robinson, Isaac	ABE Instructor-Chanute	28,554	<sup>5</sup> \$2,856.00
Savage, Christina	Assistant Director of HIT (10 mo)	33,301	34,633.00
Smith, Sarah	Alumni Relations/Development Assistant	37,481	38,980.00
Speed, DeAndre	Assistant Track Coach (PT-9 mon)	15,050	16,400.00
Sudja, Sally	TLC Specialist-Ottawa (11 mo)	23,894	24,850.00
Urenda, Tim	Assistant Wrestling Coach (9 mo)	19,680	20,467.00
Vanatta, Kim	Developmental Lab Coordinator	44,221	45,990.00
Vineyard, Julie	Bookstore Coordinator-Ottawa	28,900	<sup>4</sup> 32,136.00
Wark, Ruthanne	Court Reporting Coordinator/Technical Education Recruiter	31,000	32,240.00

<sup>1</sup> \$2000 Increase for Title IX Coordinator plus 4% raise

<sup>2</sup> \$2000 Decrease for stepping down from the Title IX Coordinator plus 4% raise

<sup>3</sup> Not Eligible for raise until 2019-20.

<sup>4</sup>One time increase of \$2,000.

<sup>5</sup>Leaving in July or August

### **Resolution 2018-33**

RESOLVED, that the Board of Trustees of Neosho County Community College approves salary increases for administrative employees for 2018-2019 as recommended above by the President.

**On motion by Dennis Peters and second by Jenny Westerman, the above resolution was approved unanimously.**



**E. Approval of Hourly, Non-Exempt Employees Classification System Revision**

The current hourly, non-exempt employees' classification policy was approved by the Board of Trustees in August 2016. The President and senior staff have reviewed the policy in light of the College's turnover rate and current personnel market situation. Based on that analysis, it was recommended that the following Classification starting pay ranges chart be approved by the Board:

Level	Hourly Pay Range
I	\$11.00 - \$12.00
II	\$11.25 - \$12.00
III	\$11.50 - \$12.00
IV	\$12.00 - \$13.00
V	\$13.00 -

**Resolution 2018-34**

RESOLVED, The Board of Trustees approve the changes to the Level Hourly Pay Range Chart.

**On motion by Charles Boaz and second by Dennis Peters, the above resolution was approved unanimously.**

## F. Hourly, Non-Exempt Employees Salary Increases

It was the president's recommendation that the following hourly, non-exempt employees receive salary increases for their 2018-2019 employment contracts as follows:

1. Anyone making less than \$12.50 an hour shall receive a 50¢ an hour salary increase.
2. Anyone making greater than or equal to \$12.50 an hour shall receive a 4% salary increase.

\*Anyone hired after April 1, 2018, will not receive a salary increase for 2018-2019.

Name	Position	Level	2017-18 hr rate	2018-19 hr rate
Alexander, Larry	Bus Driver (part-time)	5	13.26	13.79
Allen, Karl	Bus Driver (part-time)	5	13.00	13.52
Anderson, Tracy	Lead Custodian	4	11.93	13.45
Arthur, Mikah	Switchboard/Office Services Clerk (PT-20 hrs/wk)	2	10.90	<sup>2</sup> 11.25
Barker, Steve	Safety Officer (part-time) (20 hrs/wk) (11 mo)	5	13.00	13.52
Barr, Mary	Switchboard/Administrative Assistant	2	12.20	12.70
Beeman, Gloria	Office Services Clerk	3	12.59	13.09
Benton, Garrett	Desktop Support Technician-Ottawa	5	12.50	13.00
Benton, Patty	Cashier-Ottawa	4	13.76	14.31
Bitts, Kendall	Groundskeeper (part-time)	1	10.75	11.25
Bohlander, Maureen	Financial Aid Specialist-Ottawa (PT) (27 hrs/wk)	4	12.00	<sup>1</sup> 12.00
Burk, Cheryl	AA to Health Occupations-Chanute (PT-20hrs/wk)	3	11.50	12.00
Burkholder, Kevin	Safety Officer (11 mo)	5	13.05	13.57
Burton, Linette	Bookstore Assistant – PT	2	11.50	12.00
Crawford, Sharlene	Custodian	1	11.55	12.05
Dix, Marcy	AA to Director of Nursing-Ottawa	3	11.50	12.00
Dodson, Joyce	Maintenance-Ottawa	3	12.25	12.75
Eagle, Vincent	Maintenance – PT	3	11.00	11.50
Engelman, Sherry	Cashier	4	12.00	<sup>1</sup> 12.00
Ensminger, Kim	AA to Athletic Director	3	11.75	12.25
Ewen, Mary	Accounts Payable/Payroll Clerk	3	12.86	13.37
Garner, Tony*	Bus Driver	5	12.50	13.00
Ginsbach, Mark	Custodian - PT	1	11.50	<sup>1</sup> 11.50
Godinez, James	Safety Officer (part-time) (20 hrs/wk) (11 mo)	5	13.05	13.57
Hamm, Kelly	AA to the Director of Nursing-Chanute	3	12.59	13.09
Hale, Jonathan	Desktop Support Technician	5	14.00	14.56
Hershberger, Sue	Bookstore Assistant – Ottawa (PT)	2	11.00	11.50
Jacobson, Tony	Financial Aid Specialist (part-time) (27 hrs/wk)	4	12.50	13.00
Kahler, Autumn	Accounts Receivable Clerk	4	11.50	12.00
Kimberlin, Starlet	Library Clerk (part-time) (20 hrs/wk)	2	10.75	11.25
Klaassen, Gail	Bookstore Assistant – PT	2	11.00	11.50
Kroenke, Jean	Custodian	1	10.50	11.00
Kuzen-Stephens, Lorraine	Library Clerk (part-time) (20 hrs/wk)	2	10.75	11.25
Madden, Dan	Maintenance Carpentry	4	12.98	13.50
Mitchell, Dustin	Maintenance HVAC	5	16.75	17.42
Morton, Rita	AA Div Chairs, Faculty & Assessment Coordinator	3	11.00	11.50
Murrow, Gretchen	Cashier	4	11.50	12.00
Nelson, Monty	Groundskeeper (part-time)	1	10.75	11.25

Parker, Rebecca	Registration Specialist-Ottawa	3	11.50	12.00
Parriott, Paulette	Receptionist/Switchboard-Ottawa	2	11.87	12.37
Rogers, LuAnn	Custodian	1	12.20	12.70
Roseberry, Gwen	AA to ABE/Receptionist for CLC	3	11.00	11.50
Rowan, Angela	AA to the President	5	12.75	13.26
Schommer, Debra	AA to VP Student Learning	5	16.19	16.84
Setter, Kasie	Accounting Specialist	5	13.50	14.04
Smith, Amy	AA to Outreach/Workforce Development	3	13.53	14.07
Smith, Melissa	AA to Dean of Student Services (PT) (20 hrs/wk)	3	11.00	11.50
Snyder, Rena	Receptionist/Data Clerk	2	11.98	12.48
Stephens, Melissa	Administrative & Technical Assistant to CFO	5	13.00	13.52
Unrein, Jyl	AA to VP for Operations	5	13.50	14.04
Westhoff, Rebecca	Custodian	1	11.00	11.50
Waymire, Allison	AA to Health Occupations – Ottawa (PT)	3	11.50	12.00
Woolman, Sheri	Admin & Tech Asst for the Online Campus	5	13.47	14.01

<sup>1</sup>Not eligible for raise until 2019-20.

<sup>2</sup>Increase due to the Salary Classification Chart

### **Resolution 2018-35**

RESOLVED, that the Board of Trustees of Neosho County Community College approves salary increases for hourly, non-exempt employees for 2018-2019 as recommended above by the President.

**On motion by Dennis Peters and second by Lori Kiblinger, the above resolution was approved unanimously.**

### **G. Welding Gas Bids**

Sealed bids were solicited to provide welding gas for NCCC's six welding labs. Two bids were received that met the bid requirements. The two bidders were Matheson and Thompson Brothers. Both bids are provided below. It was the president's recommendation that the Board accept the bid provided by Thompson Brothers.

**BID REQUEST: WELDING GAS – NCCC WELDING PROGRAMS**

Neosho County Community College operates welding programs at the following locations:

- Chanute: 1501 W. 36<sup>th</sup> Street (Chanute High School)
- Garnett: 307 N. Walnut
- LaHarpe: 2665 Nebraska Rd
- Lawrence: 1901 Louisiana Street (Lawrence High School)
- Ottawa: 1120 S. Ash St (Ottawa High School) *THIS IS A NEW SITE FOR 2018/19*
- Yates Center: 105 W. Bell Street (Yates Center High School)

This is an official request for bids on gas for the upcoming academic year. Preference will be given to the vendor who can supply all six sites. If you are not bidding for all six sites **YOU MUST SPECIFY** if your bid is for the Chanute site only, the Garnett site only, the Lawrence site only, the Yates Center site only, the LaHarpe site only, the Ottawa site only, or any combination of sites. Fuels delivered to these six sites will be invoiced to NCCC.

**NEW BID REQUIREMENT: Vendors must have a bottle tagging and tracking system in place. The successful bidder must provide assurance that all gas bottles delivered to each site are tagged and tracked.**

Based on past usage our estimated needs are as follows:

Chanute	
Description	Total Cubic Feet
Acetylene	2280
Argon	8400
C-25 High Grade AWS Welding Mix	3900
C-10 MIX	300
Oxygen	6344
Garnett	
Description	Total Cubic Feet
Acetylene	3000
Argon	6600
C-10 High Grade AWS Welding Mix	300
C-25 High Grade AWS Welding Mix	5400
Oxygen	8540
Lawrence - HS	
Description	Total Cubic Feet
Acetylene	1819
Argon	4500
C-25 High Grade AWS Welding Mix	
Arg 75% / 25% CO2	900
Oxygen	3416
Yates Center - HS	
Description	Total Cubic Feet
Acetylene	480
Argon	2100
C-25 High Grade AWS Welding Mix	
Arg 75% / 25% CO2	1200
Oxygen	1708
LaHarpe	
Description	Total Cubic Feet

Acetylene	1080
Argon	6600
C-25 High Grade AWS Welding Mix	
C-10	600
Arg 75% / 25% CO2	2400
Oxygen	480

**NO USAGE HISTORY IS AVAILABLE FOR OTTAWA.**

**Additionally**, Free State High School, 4700 Overland Dr., Lawrence, will need the following amount of fuel for the high school welding program. The fuel delivered to Lawrence High School will be invoiced to Lawrence Public Schools – NOT TO NCCC. Lawrence Public School has the right to accept or reject the gas bid for Free State High School.

Lawrence - FS	
Description	Total Cubic Feet
Acetylene	2,175 CF
Argon	2,400 CF
Argon 75%/CO2 25% 80 CF	880 CF
Oxygen	2,800 CF

Please include in your bid applicable delivery, handling and rental charges, and the size of the bottles. Gas will be needed approximately every three weeks. The gas delivered to the welding program must not exceed OSHA or KDOT storage regulations.

Sealed bids for the upcoming academic year should be submitted in writing by 10:00 a.m., Monday, July, 2 2018. NCCC reserves the right to accept or reject any bid submitted and to request additional information. NCCC intends to request bids for gas annually. Your bid price will be in effect for one year. Bids will be reviewed Monday, July 2, 2018 at 10:30 a.m.

Bids may be mailed to:

Neosho County Community College  
 Outreach and Workforce Development – WELDING BID  
 800 W. 14<sup>th</sup> Street  
 Chanute, KS 66720

Emailed to:

Brenda Krumm  
[bkrumm@neosho.edu](mailto:bkrumm@neosho.edu)  
 SUBJECT LINE: WELDING GAS BIDS

Hand delivered to:

Outreach and Workforce Development Office  
 Student Union, Neosho County Community College  
 800 W. 14<sup>th</sup>  
 Chanute, KS 66720

If you have questions, my contact information is listed below. Thank you for your consideration of this bid request.

**Brenda Krumm**

Dean of Outreach and Workforce Development  
 Neosho County Community College  
 800 W 14<sup>th</sup>  
 Chanute, KS 66720  
 620-431-2820, 234  
[bkrumm@neosho.edu](mailto:bkrumm@neosho.edu)

<b>Matheson</b>		
Fuel	Cost per Cu Ft. Chanute, Garnett, Yates Center, LaHarpe, Ottawa	Cost per Cu Ft. Lawrence
Acetylene	0.24	0.23
Argon	0.08	0.08
Argon/CO2 Mix 75/25	0.08	0.08
Argon/CO2 Mix 90/10	0.08	0.08
Oxygen	0.04	0.04
Delivery Fee	\$8.00	per delivery excluding Lawrence
Hazmat Fee		
Cylinder Rental	\$0.10	Per Cyl./Day at all sites
Additional Notes:	Bottle Tracking - Matheson uses Trackabout to tag and track all bottles, each bottle has a unique barcode.	

**Thompson Brothers**

Fuel	All sites	
Acetylene	0.23	
Argon	0.07	
Argon/CO2 Mix 75/25	0.06	
Argon/CO2 Mix 90/10	0.07	
Oxygen	0.03	
Delivery Fee	No delivery cost	
Hazmat Fee		
Cylinder Rental	\$ 0.10	Per Cyl./Day at all sites
Additional Notes:	All cylinders at all school locations will be taken off rent June 1st and will be put back on rent September 1st. All cylinders are tracked by a six digit id tag applied to the neck of each cylinder, this number also ties back to the stamped serial number on each cylinder.	

**Resolution 2018-36**

RESOLVED, that the Board of Trustees of Neosho County Community College approves the bid from Thompson Brothers.

**On motion by Charles Boaz and second by Dennis Peters, the above resolution was approved unanimously.**

## H. Bids to Lease 12-Passenger Vans

As we have done in the past, the College has supplemented our own fleet with leased vehicles to meet the College's needs. As such, bid specifications were developed for leasing two (2) 12-passenger vans with an option for weekly and/or daily additional vans if necessary. These bid specifications were originally published in May, but only one bid was received and rejected as it did not meet our specifications. The bid specifications were republished on June 11, 2018, and were mailed/emailed to:

DTVan	Leawood, KS
Lease Finance Partners	Wichita, KS
Olathe Ford Lincoln Mercury	Olathe, KS
Commerce Lease Group	Wichita, KS
Merchants Short Term Solutions	Hooksett, NH
Fleetpool USA, LCC d/b/a FleetPool USA	Olathe, KS
Merle Kelly Ford	Chanute, KS
Jay Hatfield Chevrolet	Chanute, KS
Shields Motor Co., Inc.	Chanute, KS

A copy of the bid specs follows.

Three (3) submissions of bids were received. The names of the bidders and their proposals are as follows:

### 1. DTVan

**Option 1: Monthly:** Three (3) 12 Passenger Vans, Automatic, Dual A/C, Heat, CD/Stereo, sunscreen glass. The rental rate for each unit, with applicable taxes shall be **\$849.00 per month**.

**Option 2: Weekly:** One (1) 12 Passenger Van, Automatic, Dual A/C, Heat, CD/Stereo, sunscreen glass. The rental rate for each unit, with applicable taxes shall be **\$600.00 per week; \$150 transport charge**.

**Option 3: Daily:** One (1) 12 Passenger Van, Automatic, Dual A/C, Heat, CD/Stereo, sunscreen glass. The rental rate for each unit, with applicable taxes shall be **\$120.00 per day; \$150 transport charge**.

Above rates include unlimited mileage, free delivery and pickup from campus, and everything else expected from a full size van rental. *If selected, **Section 3: Duration/Termination of the DTVan Vehicle Rental Agreement** states "Any vehicle returned prior to the end of the rental term will be billed for the entire rental period." This statement would violate our bid specifications, which the bidder did sign electronically.*

## **2. Merchants Fleet Management Short Term Leasing**

**Option 1:** 2017 Ford Transit 350, 12-passenger wagon (under 20,000 miles) for **\$690.00 per unit**, per month with **zero transport charge**. This would be the same charge per van, per month that we were charged last year.

**Option 2:** Additional vans at \$625.00 per week, **per unit with \$350.00 transport charge;** and **\$125.00 per day, per unit with \$350.00 transport charge**. These charges would be the same charges proposed last year.

## **3. Merle Kelly Ford**

**Option A:** Quantity 2 - 2019 Ford Transit T-350's @ \$31,903.36 each for 36 months lease-to-purchase with \$1 buyout @5.65% APR -- **\$1,938.40/month**

**Option B:** Quantity 2 - 2019 Ford Transit T-350's @ \$31,903.36 each for 12 months lease-to-purchase with \$1 buyout @5.65% APR -- **\$5,785.93/month**

Per the bid specs, the rental vans must be delivered to the Neosho County Community College campus in Chanute, Kansas on or by August 1, 2018. All vans must be picked up from the college on or about July 1, 2019. The College may return any or all of the vans prior to July 1, 2019, if they are no longer needed and receive a pro-rated credit.

It was the president's recommendation that the Board accept *Option 1* of the bid for \$690.00 per van, per month from Merchants Fleet Management Short Term Solutions, Hooksett, NH to lease two (2) 12-passenger vans with the option to lease additional vans on a weekly or daily basis provided it is economically advantageous for the College to do so.

### **Resolution 2018-37**

RESOLVED, that the Board of Trustees of Neosho County Community College approves *Option 1* of the bid for \$690.00 per van, per month from Merchants Fleet Management Short Term Solutions, Hooksett, NH to lease two (2) 12-passenger vans per the bid with the option to lease additional vans on a weekly or daily basis provided it is economically advantageous for the College to do so.

**On motion by Dennis Peters and second by Charles Boaz, the above resolution was approved unanimously.**



## REQUEST FOR SEALED BID: Two 12-Passenger Vans

Neosho County Community College is seeking bid for quantity *two* 12-passenger vans. The bids shall be based on *comparable* specifications:

### Minimum Specifications

#### Exterior

- Fixed Interval Wipers
- White exterior color - Preferred

#### Interior

- Air Conditioning-prefer front and back units
- AM/FM Radio
- Day-Night Rear View Mirror
- Dome Lamp
- Dual Cup Holders
- Cup Holder for Back Seat Passengers
- Speed Control/Tilt Wheel
- Fold Down Arm Rests for Front Seats

#### Functional

- V8 Gasoline Engine
- Spare Tire and Wheel
- Fog Lamps
- Power Steering

#### Safety/Security

- 4-Wheel Anti-Lock Brakes
- Adjustable Safety Belts
- Driver/Passenger Air Bags
- Vehicle interior must be clean and undamaged
- Vehicle mileage preferred not to exceed 20,000
- Vehicle age preferred not to be no more than one (1) year old

#### Duration of Rental Agreement

The rental vans must be delivered to the Neosho County Community College campus in Chanute, Kansas on or by August 1, 2018. All vans must be picked up from the college on or about July 1, 2019. The College *may* return any or all of the vans prior to July 1, 2019, if they are no longer needed and receive a pro-rated credit.

#### Optional:

Up to two additional vans may be requested for the duration of the rental agreement as described above. We also request daily and weekly lease rate, including delivery charges, for additional vehicles as described above.

#### Billing

The College will be billed the first of each month. Payment will be made by the 15th of each month. Invoices will be submitted to:

Accounts Payable  
800 West 14th Street  
Chanute, KS 66720  
Phone: 620-431-2820 ext. 260

If your company wishes to submit a sealed bid, please submit bid, in a sealed envelope marked "Vehicle Bid Request" to:

Sandi Solander  
Chief Financial Officer  
620-432-0303  
[ssolander@neosho.edu](mailto:ssolander@neosho.edu)

Bids must be submitted by July 5, 2018 by 3:00 p.m. Bids submitted shall clearly show the *price* of the rental agreement *per vehicle*. Any insurance requirements must be clearly specified.

Bids received late and those that do not meet our minimum specifications will not be accepted. Email recommendations will be accepted. Recommendations to the Board of Trustees will be made based on the information to be submitted with the proposal. We anticipate that a recommendation on the bids will be made to the NCCC Board of Trustees at the board meeting at 5:30 p.m. on Tuesday, July 10, 2018 in Room 209 of the Student Union on the Chanute campus.

For questions and information contact Sandi Solander.

NCCC reserves the right to accept or reject any bid submitted and request additional information.

If selected, failure to comply with above specifications may result in the immediate cancellation of services by NCCC. **Bids are expected to be firm quotations and should not be presented as estimated.**

**Bidder must sign below and return this document with bid including agreement with specifications and terms as state above.**

**I have read and understand the terms and specifications of the request for sealed bid above and will comply with such terms and specifications.**

\_\_\_\_\_  
Company Name (printed)

\_\_\_\_\_  
Individual Name (printed)

\_\_\_\_\_  
Individual Name (signed)

\_\_\_\_\_  
Date

#### **A. Sexual Misconduct Policies (First Reading)**

Following a 2014 Question and Answers on Title IX and Sexual Violence letter clarifying the 2011 Dear Colleague Letter (DCL) from the Office of Civil Rights (OCR) which delineated the responsibilities of institutions of higher education regarding sexual misconduct, the Board approved the appointment of the Vice President for Operations (VPO) as the new Title IX Coordinator (TIXC). The VPO has served as the TIXC since December 2014. With notice of the VPO's impending retirement in July 2019, the Board has assigned the duties of the TIXC to the Vice President for Student Learning (VPSL) effective July 1, 2018. This will allow the VPSL sufficient time to acclimate to the duties of the TIXC prior to the departure of the VPO in July 2019.

Due to the change above and other personnel changes, the following college policies relating to sexual misconduct will need to be updated:

- Sexual Misconduct Policy
- Mandatory Reporters Policy
- Non-Discrimination
- Discrimination Complaints

The updated policies are attached. This is a first reading. No action on these proposed policies/policy changes will be taken until the next regular meeting of the Board of Trustees.

#### **X. ADJOURNMENT**

On motion by Dennis Peters and second by Charles Boaz, the meeting adjourned at approximately 7:10 pm.

Respectfully submitted,

David Peter, Board Chair

Angela Rowan, Board Clerk

# President's Report

7/10/2018

Trustees,

Thank you for your continuing support of this institution. Here are a few items of interest for this month.

## Enrollment

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While the enrollment for summer is flat right now it has stabilized for the first time since 2012. This is encouraging as we have seen a rapid decline in summer enrollment over the past five years corresponding with the end of summer Pell grants (now re-established) and the strengthening of the area economy.

Fall enrollment appears up right now, but that is mostly due to early enrollment of off campus (mostly concurrent) students. For the "big three" (Chanute, Ottawa and Online) we are essentially flat. But thanks to that early enrollment we are up 8% officially.

### Summer Semester 2018

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2017	10	7-9-17	521	2291	
TOTAL	2018	10	7-9-18	529	2299	0.35%
CHANUTE	2017	10	7-9-17	76	243	
CHANUTE	2018	10	7-9-18	114	371	52.67%
OTTAWA	2017	10	7-9-17	64	213	
OTTAWA	2018	10	7-9-18	67	208	-2.35%
ONL	2017	10	7-9-17	318	1173	
ONL	2018	10	7-9-18	292	1139	-2.90%
ODO	2017	10	7-9-17	14	84	
ODO	2018	10	7-9-18	13	78	-7.14%
IDO	2017	10	7-9-17	16	32	
IDO	2018	10	7-9-18	28	56	75%
HYBRID	2017	10	7-9-17	142	546	
HYBRID	2018	10	7-9-18	99	447	-18.13%

## Fall Semester 2018

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2017	30	7-9-17	1046	11175	
TOTAL	2018	30	7-9-18	1206	12249	9.61%
CHANUTE	2017	30	7-9-17	435	4779	
CHANUTE	2018	30	7-9-18	425	4812	0.69%
OTTAWA	2017	30	7-9-17	331	2511	
OTTAWA	2018	30	7-9-18	362	2418	-3.70%
ONL	2017	30	7-9-17	474	2247	
ONL	2018	30	7-9-18	486	2312	2.89%
ODO	2017	30	7-9-17	50	349	
ODO	2018	30	7-9-18	182	1004	187.68%
IDO	2017	30	7-9-17	135	750	
IDO	2018	30	7-9-18	171	1208	61.07%
HYBRID	2017	30	7-9-17	160	539	
HYBRID	2018	30	7-9-18	148	495	-8.16%

## Environmental Scan

This spring NCCC conducted an environmental scan of business and industry leaders of Neosho and Franklin counties using an electronic survey. Invitations to complete the anonymous survey were sent out via email groups at Chambers of Commerce in the counties and economic development groups. We also posted the survey on social media for any members of the general public to participate. The survey questions were short-answer in type and were grouped by content analysis. 48 surveys were completed. Here are the conclusions from the study.

### Analysis

*The overall message from the 48 community leaders seems to be one of satisfaction in most areas.*

*Setting aside question #1 which specifically asks for items NCCC is doing well, respondents made positive comments about the college, unprompted, 63 times. In fact, when asked how “ways NCCC might improve”, nine participants indicated they were satisfied. Under question #7, “any other*

*comments you would like to make”, 19 recipients made a final compliment to the institution. Quality of instruction, type of classes offered, and supporting the community were among the main reasons cited for the satisfaction of the respondents.*

*The theme of expanding workforce development is found throughout the survey results. However, most of these are in a general area of workforce development rather than a specific workforce program that the college might invest in. The theme of improving customer service and recruiting/advertising/outreach, were areas indicated as needing improvement.*

*There were numerous comments that had no discernible pattern through the survey as a whole such as improving classroom instruction, college costs and taxation, improving the bookstore, etc. While no pattern exists, the college may wish to investigate these areas for self-improvement.*

## Legislative Agenda

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Each year the KACCT puts together their legislative “asks” for the year and combines those with the KBOR “asks.” Discussion is on-going and a meeting is scheduled later this month to complete the discussion. In early August KBOR will host a retreat for its Regents and our COPS president, Mike Calvert, (president of Pratt) will attend on our behalf. Right now the list, in no certain order, is to:

- Restore the remainder of the 4% cut from two years ago – only 1.5% left.
- Fully fund Excel in CTE (SB 155) – should be funded for next year.
- Fully fund the community college funding formula (\$35 million)
- Fund the pilot of the general education concurrent initiative at an adequate level

## Student Athlete Success!

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The academic teams of the year were announced by the NJCAA and while NCCC was not the top scoring, we did very well. For baseball, getting 4th in the nation is the highest ever! And volleyball got 6<sup>th</sup>! Congratulations!

# Baseball

## 2017-2018 Honorable Mention

The following teams met the minimum requirement of a team combined GPA of 3.0 or better.

College	Team GPA
Paris Junior College	3.61
McLennan Community College	3.51
Neosho County Community College	3.45
Allen Community College	3.44
Mississippi Gulf Coast Community College	3.44
College of Southern Idaho	3.43
Meridian Community College	3.43
Chandler-Gilbert Community College	3.41
Mississippi Delta Community College	3.38
Cedar Valley College	3.33
Fort Scott Community College	3.33
Lincoln Trail College	3.32
Jones County Junior College	3.31
South Mountain Community College	3.31
Howard College	3.29
Lake Region State College - ND	3.29
Chattahoochee Valley Community College	3.28
Colby Community College	3.28
Hill College	3.28
Dodge City Community College	3.27
Seward County Community College	3.27
Wabash Valley College	3.27
Odessa College	3.26
Cloud County Community College	3.25
East Mississippi Community College	3.25

# Volleyball

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## 2017-2018 Honorable Mention

The following teams met the minimum requirement of a team combined GPA of 3.0 or better.

College	Team GPA
Central Community College-Columbus	3.73
North Platte Community College	3.72
Snow College	3.70
St. Cloud Technical & Community College	3.70
Neosho County Community College	3.67
South Mountain Community College	3.67
Fort Scott Community College	3.66
Glendale Community College	3.66
Northwest College	3.64
Indian River State College	3.62
Northeast Community College	3.59
Wallace State Community College-Hanceville	3.59
Dawson Community College	3.58
Missouri State University - West Plains	3.58
Fashion Institute of Technology	3.55
Snead State Community College	3.53
Seward County Community College	3.52
Utah State University Eastern	3.52
Cloud County Community College	3.51
Hutchinson Community College	3.50
Central Lakes College-Brainerd	3.49
Iowa Western Community College	3.49
Ocean County College	3.49
Yavapai College	3.48



## Brian's Travels

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Here are a few important dates:

- KJCCC and Concurrent Meeting on July 11<sup>th</sup> in Hutchinson
- I will be on vacation from July 16<sup>th</sup> – 27<sup>th</sup>
- Last Friday the college is closed for summer hours – Aug. 3
- Faculty report Aug 13<sup>th</sup>
- In-service meeting day and board meeting (yikes!) – August 14th
- Move-in day – August 18<sup>th</sup>
- First day of Fall Semester – August 20<sup>th</sup>



# Intercollegiate Sports Catastrophic Insurance Enrollment Form



Underwritten by: Mutual of Omaha Insurance Company; 3300 Mutual of Omaha Plaza; Omaha, NE 68175

## 1. General Information

Name of Institution Neosho County Community College  
 Full Legal Name \_\_\_\_\_  
 Address 800 W 14th St. Chanute KS 66720  
 Street City State Zip  
 Contracting Official Dr. Brian InBody President NCCC 620-432-0346  
 Name Title Phone Fax  
 E-mail Address binbody@neosho.edu

## 2. Premium

Please complete the Intercollegiate Sports Profile on the reverse side of this form before you select your sports risk category.

### Sports Risk Category

- Fall and Spring Football and two or more other Hazardous Sports \$39,287.00
- Fall and Spring Football and one other Hazardous Sport \$35,159.00
- Fall and Spring Football and no other Hazardous Sports \$31,042.00
- Fall Only Football and two or more other Hazardous Sports \$29,003.00
- Fall Only Football and one other Hazardous Sport \$24,865.00
- Fall Only Football and no other Hazardous Sports \$20,758.00
- No Football and two or more other Hazardous Sports \$15,041.00
- No Football and one other Hazardous Sport \$10,864.00
- No Football and no other Hazardous Sports \$6,730.00

Make premium check payable to Relation and mail payment along with this completed form to one of the following offices:

### Overland Park:

P.O. Box 25936  
 Overland Park, KS 66225  
 1-800-955-1991, ext. 5614  
 Attn: Janice Briggs

### Salt Lake City:

2180 South, 1300 East, Suite 520  
 Salt Lake City, UT 84106  
 1-800-955-1991, ext. 2627  
 Attn: Carol Malouf

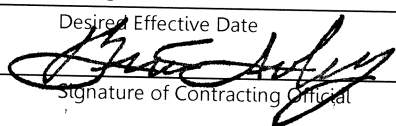
## 3. Term of Coverage

It is understood that the effective date of coverage under this program will be either the **date requested** or the **date this form and the premium are received** and accepted by the Company, whichever is later (for a requested effective date of August 1 we must receive the enrollment form no later than October 1 of the current year). Coverage expires one year from the effective date.

August 1, 2018

Desired Effective Date

By



Signature of Contracting Official

Date 7/16/2018

Licensed Agent's Signature

License Number

Date

**Intercollegiate Sports and Risk Categories** (Please indicate the # of Participants per sport within each category)

Name of Institution \_\_\_\_\_

Non-Hazardous Category			Hazardous Category		
Sports	# of Sport Participants		Sports	# of Sport Participants	
	Women	Men		Women	Men
Archery			Boxing		
Badminton			Competitive Cheerleading		
Band			Diving Team Only (No Swimming)		
Baseball			Field Hockey		
Basketball			Football – Fall Only		
Bowling			Football – Fall & Spring		
Cheerleading			Gymnastics		
Competitive Dance			Ice Hockey		
Crew			Judo		
Cricket			Karate		
Cross Country Running			Lacrosse		
Cross Country Skiing			Rodeo		
Cycling			Rugby		
Dance			Skiing		
E-Games			Snowboarding		
Equestrian			Surfing		
Fencing			Wrestling		
Golf					
Half/Full Marathon					
Racquetball					
Riflery					
Rowing					
Sailing					
Soccer					
Softball					
Squash					
Student Coaches					
Student Managers					
Student Trainers					
Swimming Team Only (No Diving)					
Synchronized Swimming					
Tennis					
Track & Field (Indoor)					
Track & Field (Outdoor)					
Ultimate Frisbee					
Volleyball					
Water Polo					
<b>TOTAL</b>			<b>TOTAL</b>		

**Any Intercollegiate Sport not shown above must be submitted to the Administrator for determination of category (Non-Hazardous or Hazardous).**

Relation is an independent licensed insurance agency and is authorized to sell this student accident insurance on behalf of Mutual of Omaha Insurance Company.



# Neosho County Community College

2018-19 Secondary Athletic Insurance Renewal

d:r



## 2018-19 ATHLETIC INSURANCE RENEWAL CREATED FOR

Dr. Brian Inbody  
President

Steve Murry  
Athletic Director

Hiroko Matsura  
Head Athletic Trainer

## CREATED BY

Christian Reed  
Chief Executive Officer  
8700 Indian Creek Pkwy, STE 320  
Overland Park, KS 66210  
Office: (913) 491-6385  
Toll-Free: (800) 386-9183

Email: [creed@dissingerreed.com](mailto:creed@dissingerreed.com)





# Neosho County Community College Claims History & Trend

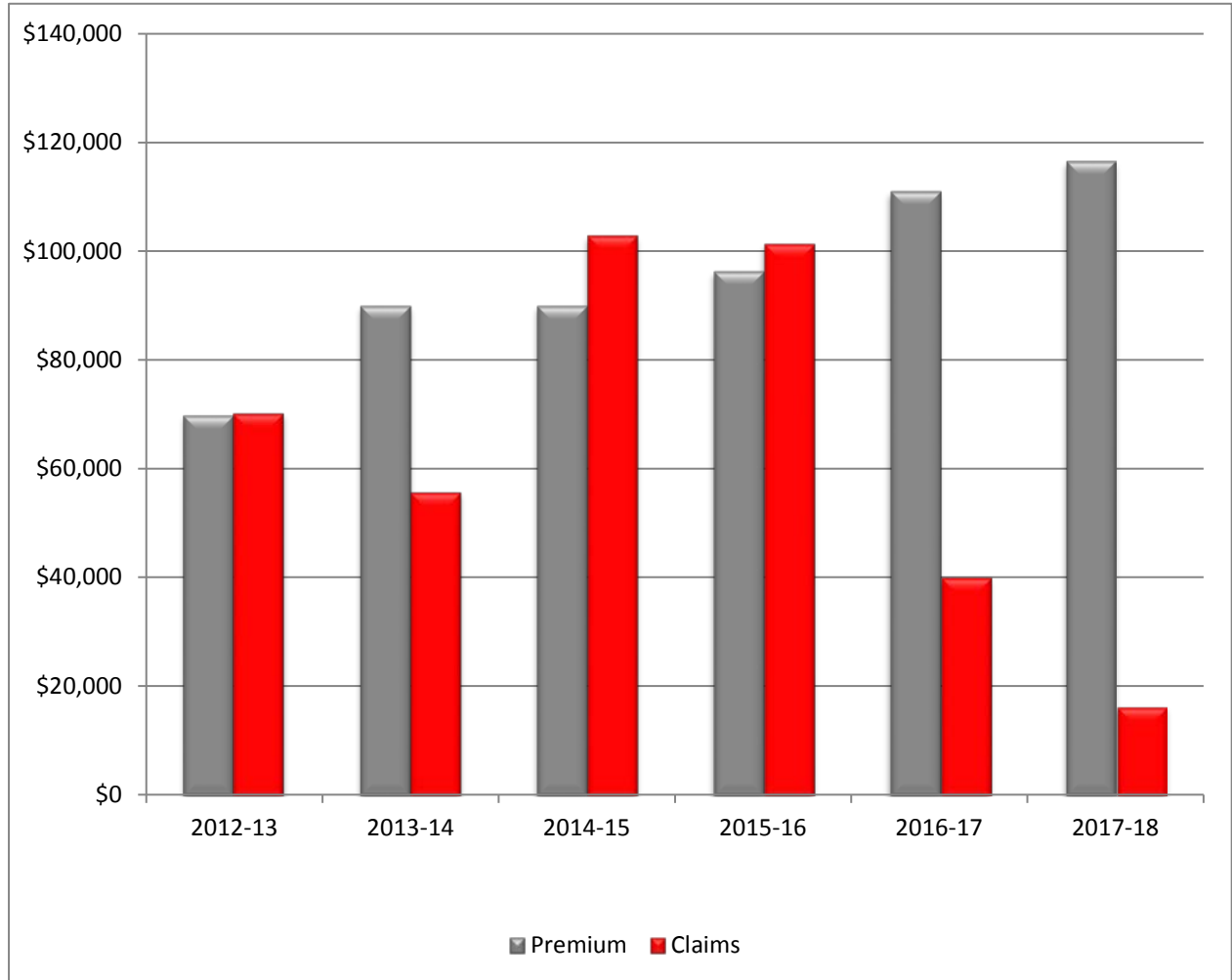
Policy Year	Premium	CLAIMS PAID AS OF:					
		2013	2014	2015	2016	2017	2018
2012-13	\$69,896	\$56,605	\$68,177	\$70,241	\$70,241	\$70,241	\$70,241
2013-14	\$89,980		\$32,985	\$47,519	\$55,806	\$55,806	\$55,806
2014-15	\$89,980			\$25,662	\$99,843	\$102,833	\$102,771
2015-16	\$96,289				\$51,993	\$101,038	\$101,218
2016-17	\$110,950					\$27,975	\$40,206
2017-18	\$116,497						\$16,438

## KEY CALCULATIONS

Total Premium (2012-2016)	\$457,095
Total Claims (2012-2016)	\$370,242
Premium to Claims Loss Ratio (mature years)	81%
Average increase in claims after 1st year of policy	\$35,004
Average annual claims total (without trend/inflation)	\$75,000
Average annual claims total (adjusted for trend and inflation)	\$99,770

## PROGRAM NOTES

- Primary Insurance
- NJCAA Catastrophic Coverage - Lifetime vs. 10-year benefit
- Camps/Clinics
- Customer Service and Communication with Hiroko



Summary of Benefits	
Deductible	\$1,000 per specific injury
Plan Maximum	\$25,000 medical benefit per injury
Policy classification	Excess/secondary to all other valid and collectible insurance
Coinsurance	100% of Usual, Reasonable and Customary after the deductible
Initial Treatment/Expense	Medical treatment must be received within 180 days of injury
Benefit Period	104 weeks (2 years) from the original date of injury
Accidental Death and Dismemberment (AD&D)	\$25,000 per specific injury, \$1,000,000 aggregate maximum
Accidental Dental	Coverage up to plan maximum for injury to sound/natural tooth
Outpatient Physical Therapy	Coverage included up to plan maximum
Durable Medical Equipment	Covered if medically necessary & prescribed by physician
Expanded Medical (Overuse)	Included
Re-aggravation/Reinjury of Pre-Existing Condition	Not Included
Heart & Circulatory caused by overexertion	Not Included
HMO/PPO denial coverage	Included
Off-season conditioning	Included if school sponsored and supervised activity
Who is covered?	
Men's: Baseball, Basketball, Cheer/Dance, Cross Country, Soccer, Track & Field, Wrestling,	
Women's: Basketball, Cheer/Dance, Cross Country, Soccer, Softball, Track & Field, Volleyball,	
When are they covered?	
A covered person is insured while participating in sponsored and supervised activities of the Policyholder such as games, practice, conditioning, and travel to and from such events	
Premium Quotation	
Insurance Carrier	Berkley Life and Health Insurance Company
Claims Payor	A-G Administrators Inc.
Program Coordinator/Broker	Dissinger Reed
<b>Annual Premium for 2017-18</b>	<b>\$116,497</b>



Summary of Benefits	
Deductible	\$1,000 per specific injury
Plan Maximum	\$25,000 medical benefit per injury
Policy classification	Excess/secondary to all other valid and collectible insurance
Coinsurance	100% of Usual, Reasonable and Customary after the deductible
Initial Treatment/Expense	Medical treatment must be received within 180 days of injury
Benefit Period	104 weeks (2 years) from the original date of injury
Accidental Death and Dismemberment (AD&D)	\$25,000 per specific injury, \$1,000,000 aggregate maximum
Outpatient Physical Therapy	Coverage included up to plan maximum
Durable Medical Equipment	Covered if medically necessary & prescribed by physician
Expanded Medical (Overuse)	Included
Re-aggravation/Reinjury of Pre-Existing Condition	Not Included
Heart & Circulatory caused by overexertion	Not Included
HMO/PPO denial coverage	Included
Off-season conditioning	Included if school sponsored and supervised activity
Proposed Effective Date of Coverage	August 1, 2018
Who is covered?	
Men's: Baseball, Basketball, Cheer/Dance, Cross Country, Soccer, Track & Field, Wrestling,	
Women's: Basketball, Cheer/Dance, Cross Country, Soccer, Softball, Track & Field, Volleyball,	
When are they covered?	
A covered person is insured while participating in sponsored and supervised activities of the Policyholder such as games, practice, conditioning, and travel to and from such events	
Premium Quotation	
Insurance Carrier	Berkley Life and Health Insurance Company
Claims Payor	A-G Administrators Inc.
Program Coordinator/Broker	Dissinger Reed
<b>Annual Premium</b>	<b>\$110,950*</b>
*A-G Administrators will adjudicate claims under the \$1,000 deductible for \$3,000	
Notice of Acceptance	
By completing this Notice of Acceptance section with an authorized signature, you are confirming your intention to accept the above proposed insurance policy terms and conditions. Binding of coverage not finalized until received by the carrier.	
_____	_____
Name	Title
_____	_____
Signature	Date

Summary of Benefits	
Deductible	\$1,000 per specific injury
Plan Maximum	\$25,000 medical benefit per injury
Policy classification	Excess/secondary to all other valid and collectible insurance
Coinsurance	100% of Usual, Reasonable and Customary after the deductible
Initial Treatment/Expense	Medical treatment must be received within 180 days of injury
Benefit Period	104 weeks (2 years) from the original date of injury
Accidental Death and Dismemberment (AD&D)	\$25,000 per specific injury, \$1,000,000 aggregate maximum
Outpatient Physical Therapy	Coverage included up to plan maximum
Durable Medical Equipment	Covered if medically necessary & prescribed by physician
Expanded Medical (Overuse)	Included
Re-aggravation/Reinjury of Pre-Existing Condition	Included
Heart & Circulatory caused by overexertion	Included
HMO/PPO denial coverage	Included
Off-season conditioning	Included if school sponsored and supervised activity
Proposed Effective Date of Coverage	August 1, 2018
Who is covered?	
Men's: Baseball, Basketball, Cheer/Dance, Cross Country, Soccer, Track & Field, Wrestling,	
Women's: Basketball, Cheer/Dance, Cross Country, Soccer, Softball, Track & Field, Volleyball,	
When are they covered?	
A covered person is insured while participating in sponsored and supervised activities of the Policyholder such as games, practice, conditioning, and travel to and from such events	
Premium Quotation	
Insurance Carrier	Berkley Life and Health Insurance Company
Claims Payor	A-G Administrators Inc.
Program Coordinator/Broker	Dissinger Reed
<b>Annual Premium</b>	<b>\$116,497*</b>
*A-G Administrators will adjudicate claims under the \$1,000 deductible for \$3,000	
Notice of Acceptance	
By completing this Notice of Acceptance section with an authorized signature, you are confirming your intention to accept the above proposed insurance policy terms and conditions. Binding of coverage not finalized until received by the carrier.	
_____	_____
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Summary of Benefits	
Deductible	\$1,000 per specific injury
Plan Maximum	\$25,000 medical benefit per injury
Policy classification	Excess/secondary to all other valid and collectible insurance
Coinsurance	100% of Usual, Reasonable and Customary after the deductible
Initial Treatment/Expense	Medical treatment must be received within 180 days of injury
Benefit Period	104 weeks (2 years) from the original date of injury
Accidental Death and Dismemberment (AD&D)	\$25,000 per specific injury, \$1,000,000 aggregate maximum
Outpatient Physical Therapy	Coverage included up to plan maximum
Durable Medical Equipment	Covered if medically necessary & prescribed by physician
Expanded Medical (Overuse)	Included
Re-aggravation/Reinjury of Pre-Existing Condition	Included
Heart & Circulatory caused by overexertion	Included
HMO/PPO denial coverage	Included
Off-season conditioning	Included if school sponsored and supervised activity
Proposed Effective Date of Coverage	August 1, 2018
Who is covered?	
Men's: Baseball, Basketball, Cheer/Dance, Cross Country, Soccer, Track & Field, Wrestling,	
Women's: Basketball, Cheer/Dance, Cross Country, Soccer, Softball, Track & Field, Volleyball,	
When are they covered?	
A covered person is insured while participating in sponsored and supervised activities of the Policyholder such as games, practice, conditioning, and travel to and from such events	
Premium Quotation	
Insurance Carrier	United States Fire Insurance Company
Claims Payor	A-G Administrators Inc.
Program Coordinator/Broker	Dissinger Reed
<b>Annual Premium</b>	<b>\$121,480*</b>
*A-G Administrators will adjudicate claims under the \$1,000 deductible for \$3,000	
Notice of Acceptance	
By completing this Notice of Acceptance section with an authorized signature, you are confirming your intention to accept the above proposed insurance policy terms and conditions. Binding of coverage not finalized until received by the carrier.	
_____	_____
Name	Title
_____	_____
Signature	Date

Summary of Benefits	
Deductible	\$1,000 per specific injury
Plan Maximum	\$25,000 medical benefit per injury
Policy classification	Excess/secondary to all other valid and collectible insurance
Coinsurance	100% of Usual, Reasonable and Customary after the deductible
Initial Treatment/Expense	Medical treatment must be received within 180 days of injury
Benefit Period	104 weeks (2 years) from the original date of injury
Accidental Death and Dismemberment (AD&D)	\$25,000 per specific injury, \$1,000,000 aggregate maximum
Outpatient Physical Therapy	Coverage included up to plan maximum
Durable Medical Equipment	Covered if medically necessary & prescribed by physician
Expanded Medical (Overuse)	Included
Re-aggravation/Reinjury of Pre-Existing Condition	Included
Heart & Circulatory caused by overexertion	Included
HMO/PPO denial coverage	Included
Off-season conditioning	Included if school sponsored and supervised activity
Proposed Effective Date of Coverage	August 1, 2018
Who is covered?	
Men's: Baseball, Basketball, Cheer/Dance, Cross Country, Soccer, Track & Field, Wrestling,	
Women's: Basketball, Cheer/Dance, Cross Country, Soccer, Softball, Track & Field, Volleyball,	
When are they covered?	
A covered person is insured while participating in sponsored and supervised activities of the Policyholder such as games, practice, conditioning, and travel to and from such events	
Premium Quotation	
Insurance Carrier	Great American Insurance Co.
Claims Payor	A-G Administrators Inc.
Program Coordinator/Broker	Dissinger Reed
<b>Annual Premium</b>	<b>\$128,650*</b>
*A-G Administrators will adjudicate claims under the \$1,000 deductible for \$3,000	
Notice of Acceptance	
By completing this Notice of Acceptance section with an authorized signature, you are confirming your intention to accept the above proposed insurance policy terms and conditions. Binding of coverage not finalized until received by the carrier.	
_____	_____
Name	Title
_____	_____
Signature	Date

## Secondary Insurance ID Cards

We provide these secondary insurance ID cards to our clients each year. They are customized with your school name, policy number, effective dates, claims contact and correspondence information, as seen below.

Your athletic training staff can keep these plastic credit card style cards with them so in the event of an accident, they have all the pertinent information to give to the medical provider while on the road game or during an emergency.

The feedback that we've received on this service to our clients has been amazing. It helps the flow of the claim at the provider level as it transitions from primary insurance over to the secondary insurance program without requiring additional work on behalf of your staff.

We consider this to be just another way that we differentiate ourselves and provide a world-class service to our clients.

### FRONT



### BACK

**SEND CLAIMS TO:**  
AG Administrators, Inc.  
Claims Department  
PO Box 979 Valley Forge, PA 19482  
**Fax:** (610) 935-2860  
**Email:** claims@agadm.com

**For Customer Service, please call:** (800) 634-8628  
Business Hours: M-F 8:30-5 EST

Please Note: This policy is excess and will only pay secondary to any other valid and collectable insurance the student athlete may have.



The NJCAA simply requires institutions to purchase catastrophic insurance but do not mandate the purchase of the NJCAA sponsored plan through Mutual of Omaha (listed first). Should Neosho County Community College determine that a 10 year benefit period would be plenty of coverage, we are happy to provide you with the alternative options below as they would also fulfill your obligation as an NJCAA institution and also save your institution some money.

Insurance Carrier: <b>Mutual of Omaha (A+ Rated by A.M. Best)</b>					
Claims Payer: Relations Insurance Services					
<u>Plan Type</u>	<u>Deductible</u>	<u>Benefit Period</u>	<u>AD&amp;D</u>	<u>Maximum</u>	<u>Premium</u>
Excess/Catastrophic	\$25,000	Lifetime	\$10,000	\$5,000,000	\$10,864

**This quote matches the benefits of the plan you currently have in place**

Insurance Carrier: <b>Zurich American Insurance Company (A+ Rated by A.M. Best)</b>						
Claims Payer: K&K Insurance Group						
<u>Plan Type</u>	<u>Deductible</u>	<u>Benefit Period</u>	<u>AD&amp;D</u>	<u>Maximum</u>	<u>Premium</u>	<u>Catastrophic Cash Benefit*</u>
Excess/Catastrophic	\$25,000	10 year	\$10,000	\$5,000,000	\$5,866	Additional- \$1,376 premium

**This quote provides the same medical maximum but carries a 10 year benefit period instead of lifetime**

\*Catastrophic Cash Benefit will cover Paralysis, Coma or Brain Death within 90 days of covered event.  
 Payout Structure as follows: \$100,000 following 6 months from date of injury, \$3,333 every month thereafter for 120 months

Quotes based specifically on the hazard level of the sports at Neosho County Community College

Additional information about any of these proposed plans is available upon request including full schedule of benefits or sample policy

## SCHEDULE OF BENEFITS

Overall Plan Maximum	There is no overall maximum dollar limit on the policy
Plan Deductible	<b>Option 1:</b> \$100 per insured person per policy year, \$500 if out-of-network <b>Option 2:</b> \$500 per insured person per policy year, \$750 if out-of-network
Out-of-Pocket Maximum	\$6,350 per person per policy year, \$8,000 if out-of-network. After the Out-of-Pocket Maximum has been satisfied, Covered Medical Expenses will be paid at 100% for the remainder of the Policy Year subject to any applicable benefit maximums.
Coinsurance	80% of Preferred Allowance for Covered Medical Expenses, 60% of URC if Out-of-Network
Prescription Drugs	\$15 Copay for Tier 1, 25% Coinsurance for Tier 2, 40% Coinsurance for Tier 3, Up to a 31 –day supply per prescription filled at a UnitedHealthcare Pharmacy (UHCP)- No benefits if Out-of-Network
Preventive Care Services	100% of Preferred Allowance. Includes but not limited to: annual physical, GYN exams, routine screenings and immunizations. No copay or deductible when services are received from a Preferred Provider. No benefits if out-of-network.
Service Copays/Deductibles	Physicians Visits: \$25, Medical Emergency: \$200
UnitedHealthcare Global	Global emergency services cover students worldwide except in their home country.
Intercollegiate Sports	\$10,000 maximum per injury. 80% of PA in-network, 70% of URC out-of-network
Benefit Period	52 Weeks
CAT Scan/MRI	Copay/Deductible \$200 per visit
Preferred Providers:	The Preferred Provider Network for this plan is UnitedHealthcare Options PPO. Preferred Providers can be found using the following link: <a href="http://drathlete/dissingerreed1">drathlete/dissingerreed1</a>

## ID CARDS & CLAIMS

ID cards & claims are all managed through the online "My Account" student portal. Electronic copies can be retrieved from the portal or students can request a hard copy to be sent to them. Claim's status and notifications are visible through the student portal.

## ONLINE SERVICES

Insureds have online access to their claims status, EOBs, ID Cards, network providers, correspondence and coverage account information by logging in to My Account at [www.drathlete/dissingerreed1](http://www.drathlete/dissingerreed1). To create an online account, select the "My Account" link and follow the simple, onscreen directions. All you need is your 7-digit Insurance ID number or the email address on file. Insureds can also download our Mobile App available on Google Play and Apple's App Store.

**Who can answer questions I have about the plan?** Customer Service at 888-251-6253/customer-service@pghstudent.com

More information about the benefits available can be found at [www.drathlete/dissingerreed1](http://www.drathlete/dissingerreed1).

## MONTHLY PREMIUM

	Student Age Category	Daily Rate	30 Day Rate
Option 1: \$100 Deductible	24 years old & under	\$5.62	\$168.60
	25-30 years old	\$7.83	\$234.90
Option 2: \$500 Deductible	24 years old & under	\$5.06	\$151.80
	25-30 years old	\$7.03	\$210.90

\*Spouse and Independent rates available upon request.

Plan carrier/administrator: Student Insurance Solutions from Student Resources (SPC), Ltd., a United Health Group Company/PGH Global.

Dissinger Reed has designed this exclusive primary student insurance plan to specifically cover intercollegiate accidental injuries. This plan does not cover any type of sickness or illness.

## ELIGIBILITY

Eligible and enrolled students, including Policyholder intercollegiate student-athletes participating in all sports.

\*Minimum of 10 athletes enrolled and must include all un-insured athletes.

## PLAN DETAILS

This benefit is for athletic accidents only and medical charges must be incurred within 60 days following the accident. This insurance plan is a limited benefit policy and is excess to, not a substitute for, a major medical plan. Benefits paid to a 52 week (1 year) incurring period from the date of injury.

## ANNUAL COST

\$950 for the \$5,000 benefit and \$1,650 for the \$10,000.

## SCHEDULE OF BENEFITS

Deductible	\$250
Maximum plan benefit	Option of \$5,000 or \$10,000 - Annual Maximum
Hospital Room & Board Daily Maximum Benefit Amount	80% URC per day
Hospital Misc. Maximum Benefit Amount	80% URC per day

### Surgical Benefits

Primary Surgeon's Max. Benefit Amount	80% URC
Anesthesia Max. Benefit	80% URC
Surgical Facility Max. Benefit per Operating Session	80% URC

### Doctors Visit

In-Hospital Max. Benefit	80% URC per visit
Office Visits Max. Benefit	80% URC per visit
Max. for All In-Hospital and Office Doctor's Visits	80% URC # per visits per injury
X-Ray and Laboratory Max. Benefit Amount	80% URC # per procedure
Limited Expanded Medical Max. Benefit	\$2,500 per Policy Year
Ambulance Max. Benefit Amount	80% URC
Dental Treatment for Injury Only	80% URC

## OUT-PATIENT PRESCRIPTION DRUG BENEFIT

Maximum Benefit Amount	80% URC
------------------------	---------

## LIMITED BENEFITS

Expanded Medical (Wear and Tear)	\$2,500 or \$50,000 max per policy year
Pre-existing Conditions	No benefit for Pre-existing Conditions

Carrier: United States Fire Insurance Company, Morristown, NJ (A Rated by AM Best)

Claims Administration: A-G Administrators, Inc PO Box 979 Valley Forge, PA 19482



This insurance plan is different than traditional health insurance. This supplemental/indemnity insurance plan will pay the insured cash in the event of an injury. This concept has been around for a long time but we have tailored the plan to cover intercollegiate athletics and fit the need of the athlete who is required to have some type of insurance prior to participation.

## ELIGIBILITY & ENROLLMENT

Plan is available to anyone 18 years and older. Accident coverage is guaranteed issue (meaning no underwriting necessary).

Product not available in MA, ME, ND, NH, NM, NY, VT and WA

To enroll, simply go to [www.dissingerreed.com/athlete/LS](http://www.dissingerreed.com/athlete/LS) or contact Dissinger Reed at [info@dissingerreed.com](mailto:info@dissingerreed.com) for information

## SCHEDULE OF BENEFITS

<b>Maximum Annual Benefit Amount</b>	\$2,500 minimum- \$15,000 Maximum
<b>Sports-Related Accidental Injuries</b>	Considered in the medical maximum if accident is treated within 72 hours
<b>Annual Deductible</b>	\$100
<b>Initial Treatment</b>	Initial treatment must be received within 72 hours of the accident. Treatment must be rendered by a physician/facility that will generate a bill (versus initial treatment being given by athletic training staff- sorry, no way around this, we tried)
<b>Covered Medical Expenses, including</b>	<ul style="list-style-type: none"> <li>Ambulance (once per accidental injury),</li> <li>Initial services (received in a hospital, urgent care or physicians office)</li> <li>Hospitalization, including intensive care unit</li> <li>Major diagnostic exams: CT, MRI, EEG (covered up to \$750 per exam, 1/injury)</li> <li>Tests and X-rays (one test or one set of X-rays per accidental injury)</li> <li>Surgery (up to two per accidental injury, performed within 90 days of accident)</li> <li>Drugs (administered in hospital, urgent care or physician's office for initial care)</li> <li>Physician follow-up services, including Chiropractic (one visit per day up to 3)</li> <li>Physical Therapy (one visit per day with a max of 10 visits per injury w/in 90 days)</li> <li>Durable Medical Equipment (rental or purchase qualified equipment w/in 30 days)</li> </ul>

Pricing:

\$5,000 benefit	\$22.20/mo
\$10,000 benefit	\$28.52/mo
\$15,000 benefit	\$32.74/mo
\$25,000 benefit	\$51.35/mo

## BENEFIT PAYOUT

If you suffer an accidental injury and receive initial care within 72 hours, simply submit proof of claim for the dollar amount of your actual medical and/or recovery expenses. To determine the actual expense, we will take into account the adjustments or discounts which may be negotiated between your health insurance plan and provider for services received.

Benefits from this policy will pay in addition to your medical coverage, less any deductible applicable under this policy.

All benefits are payable directly to you as the policy holder. Care must be received within the United States.

## EXCLUSIONS

No benefits of this policy are payable for any illness, loss or condition specifically excluded from the definition of Accident, or dental care or treatment unless caused by an accident to natural teeth; treatment for a mental or nervous disorder or disease. Full list of exclusions may be found on the LifeSecure website and should be reviewed and understood prior to enrollment.

Carrier and Claims Administrator: Life Secure Insurance Company- Brighton, MI

Program Administrator: Dissinger Reed, Overland Park, KS [www.dissingerreed.com](http://www.dissingerreed.com)

**Injuries and accidents happen.** Do you have the protection you need?

You go the extra mile to make your camp a safe and enjoyable experience of a lifetime. An unforeseen incident can bring things to a halt and create undue stress for parents and staff.

Let Dissinger Reed help. We can provide you with the peace of mind knowing your campers are covered and your organization's overall interest are protected.

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**Accident insurance provides coverage which pays for medical expenses incurred by a participant when an accident occurs during a covered activity of the camp or clinic.**

- \$25,000 Accident Medical & Dental Expense
- \$5,000 Accident Death & Dismemberment
- \$2,000 Chiropractic / Physical Therapy
- \$1,000 Durable Medical Equipment
- \$1,000 Prescription Drug Benefit
- \$1,000,000 per Accident Aggregate
- 52 Week Benefit Period
- No Deductible

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**Liability insurance provides coverage which pays for sums the insured camp or clinic becomes legally obligated to pay.**

- \$3,000,000 Liability Aggregate
- \$1,000,000 per Occurrence
- Participant Legal Liability Included
- \$5,000,000 Medical Payments to Others
- No Deductible

## WHAT IS EZR<sub>x</sub>?

EZR<sub>x</sub> is a prescription drug program specifically designed to meet the unique needs of college and/or university athletic departments. This program was created to streamline the prescription drug benefit for student athletes by simplifying the overall process and placing management and ownership of the benefit with the pharmaceutical benefits management (PBM) provider, MedTrak Services.

## CURRENT PROCESS

STEP #	OWNER	PROCESS
1	Doctor/School	Doctor/Trainer writes prescription for student athlete
2	Athlete	Student athlete fills prescription at select pharmacy/pharmacies
3	Athlete	Student athlete submits full price, out of pocket claims information to Athletic Department
4	School	Athletic Department Administrator submits claim(s) to insurance provider
5	Provider	Insurance provider reimburses Athletic Department
6	School	Athletic Department reimburses student athlete
7	School	Athletic Department generates billing and administrative reporting

## SIMPLIFIED PROCESS USING EZR<sub>x</sub> PROGRAM

STEP #	OWNER	PROCESS
1	Doctor/School	Doctor/Trainer writes prescription for student athlete
2	Athlete	Student athlete fills prescription at extensive pharmacy network using PBM drug card
3	Pharmacy	Pharmacy applies MedTrak pricing discounts and applicable copay, submits claim online
4	PBM	PBM submits bi-monthly invoices to School or Third Party Administrator


## REAL WORLD EXAMPLE OF SAVINGS

	Current Year	Previous Year	Current QTR
<b>All Dispenses:</b>			
Total Number of Rx's	624	157	180
Total Usual and Customary	\$96,848.99	\$20,466.47	\$25,526.04
Total Client Pay	\$65,189.07	\$14,221.69	\$17,690.14
<b>Average Approved Price</b>	<b>\$104.47</b>	<b>\$90.58</b>	<b>\$98.28</b>
<b>Brand Dispenses:</b>			
Total Number of Rx's	236	43	71
Average Approved Price	\$202.21	\$201.03	\$188.55
<b>Generic Dispenses:</b>			
Total Number of Rx's	38	114	109
Average Approved Price	\$45.02	\$48.93	\$39.48
<b>Savings:</b>			
Savings from Usual and Customary	\$31,659.92	\$6,244.78	\$7,835.90

Coverage Backer is our exclusive primary insurance verification system designed to protect your secondary insurance by verifying if primary insurance is truly active. Coverage Backer can help you:

- 1.) Save time by digitally verifying primary insurance as opposed to making those time consuming phone calls yourself
- 2.) Help you manage your secondary insurance program and keep losses down
- 3.) Make sure insurance is valid and in some cases even verify the remaining deductible or other key information

	A	B	C	D	E	F	G	H	I
1	<b>Coverage Backer- Data UPLOAD spreadsheet</b>								
2	Name of Insurance	Student Last Name	Student Last Name	Gender	MemberID	DOB	Relationship to Insured	Subscriber Last Name	Subscriber First Name
3									
4									
5									
6									
7									
8									
9									

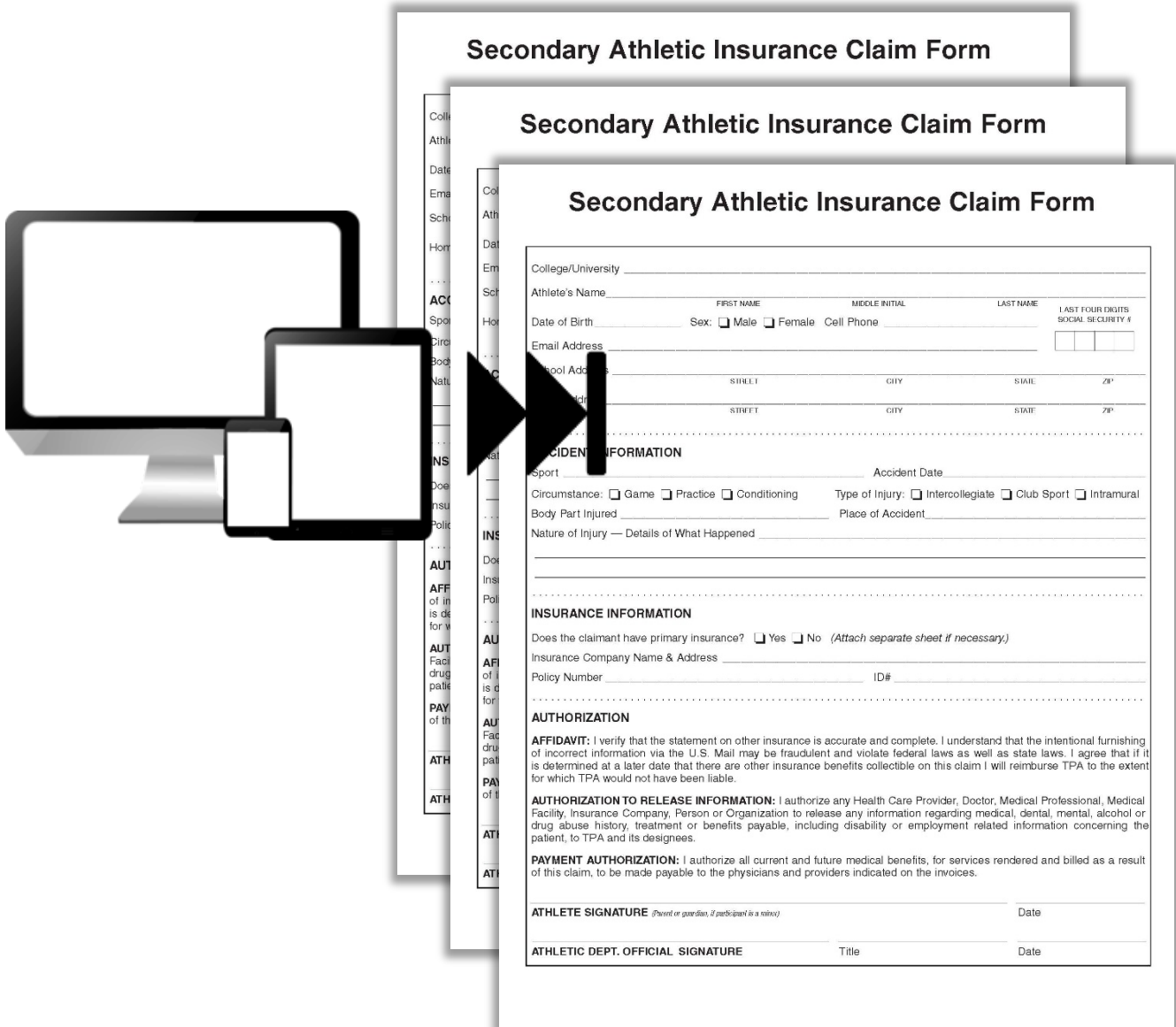
	A	B	C
1		<b>Coverage Backer Insurance</b>	Active- Students In
2		<b>Verification Results</b>	In-Active- Student I
3			Failed at Payer- Stu
4		Institution: Dissinger Reed University	Failed at Zirmed- T
5		Date: 10/6/17	Subscriber Not Fou
6			
7	<b>Inquiry Date</b>	<b>Payer Name</b>	<b>Status</b>
8	10/6/2017 11:51	United Health Care	Active Coverage
9	10/6/2017 11:51	United Health Care	Active Coverage
10	10/6/2017 11:51	United Health Care	Active Coverage
11	10/6/2017 11:51	Magnacare	Active Coverage
12	10/6/2017 11:51	Golden Rule Insurance	Active Coverage
13	10/6/2017 11:51	CIGNA (Connecticut General, Equicor, Equitable)	Active Coverage
14	10/6/2017 11:51	CIGNA (Connecticut General, Equicor, Equitable)	Active Coverage
15	10/6/2017 11:51	BCBS Real-time	Active Coverage
16	10/6/2017 11:51	Medicaid Alabama	Failed at Payer
17	10/6/2017 11:51	Magnolia Health Plan	Failed at Payer
18	10/6/2017 11:51	Kaiser Permanente ( Southern CA)	Failed at Payer
19	10/6/2017 11:51	Wellcare HMO, Inc.	Inactive Coverage
20	10/6/2017 11:51	Wellcare HMO, Inc.	Inactive Coverage
21	10/6/2017 11:51	Golden Rule Insurance	Inactive Coverage
22	10/6/2017 11:51	Golden Rule Insurance	Inactive Coverage
23	10/6/2017 11:51	Government Employees Hospital Association (GEHA)	Inactive Coverage

Coverage Backer costs \$.75 per athlete, per verification. For example, if you have 300 student athletes and would like to run verifications once a month, the cost to you would be \$2,700 for the entire year (including summer months).

**The program can pay for itself if you catch one lapse in coverage prior to injury!**

## Can you imagine never having to physically fill out another claim form?

We have worked hard to help the leading injury tracking software companies team up with our exclusive claims administrators to integrate the claim form. You already have the injury information in your system, why waste time filling out claim forms by hand? Depending on which system you are using and which TPA you select, we welcome the opportunity to share the integration with you to save your valuable time and effort.





- EGBAR stands for Efficiency Generating Business Automation Resource
- Provides a completely paperless work environment
- Delivers an unprecedented level of transparency in the claims process
- Increases the efficiency of your claims flow
- Strengthens our already efficient claims processing time

Complete and submit claim forms online

Or upload your completed PDF claim form

Check the status of claims in real-time to ensure you have submitted proper documentation for processing

Claim #	Name	Company Name	Birth Date	Loss Date	Body Part	Handler
<input type="checkbox"/> 210004-821	Smith, J	State University	07/01/1928	02/13/2012	Abdomen	Ciavardelli, Anthony
<input type="checkbox"/> 210004-683	Smith, J	State University	07/01/1928	10/18/2011	Cardiac	Ciavardelli, Anthony
<input type="checkbox"/> 210004-822	Smith, J	State University	07/01/1928	08/01/2011	Internal	Ciavardelli, Anthony
<input type="checkbox"/> 210004-2121	Smith, J	State University	07/01/1928	08/01/2014	Ankle	Ciavardelli, Anthony
<input type="checkbox"/> 210004-957	Smith, J	State University	07/01/1928	04/09/2012	Cervical	Ciavardelli, Anthony

Please take a minute to view the EGBAR Demo video at <https://access.agadministrators.com/help/>



## Confidentiality Statement

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# ***Kansas Small Business Development Center***

1501 S. Joplin, Pittsburg, KS 66762

620-235-4921

[ksbdc@pittstate.edu](mailto:ksbdc@pittstate.edu)

[usi.pittstate.edu/sbdc](http://usi.pittstate.edu/sbdc)

**The Kansas Small Business Development Center** at Pittsburg State University serves as the premiere regional consulting organization for the small business owner. Whether it's an existing business looking to boost sales or a start-up trying to get off the ground, we provide our clients with quality professional and personal care.

The Kansas SBDC at Pittsburg State serves nearly 100 clients in 11 counties in Southeast Kansas. Counties served are Allen, Anderson, Bourbon, Cherokee, Crawford, Labette, Linn, Montgomery, Neosho, Wilson, and Woodson

## **Kansas SBDC Services include:**

- **Starting a Business or New Product:** New Idea Assessment, Business Plans, Financial Projections, Identifying Loans & Grants (including Govt Agency SBIR/STTR grants), Registering Your Business Name, Understanding Patents to Protect Intellectual Property.
- **Run Your Business Better:** Quickbooks & Other Accounting Software, Understanding Marketing & Sales, Understanding Financial Statements & Cashflow, Understanding Social Media & Websites, Industry Market Research, Staffing Roles & Responsibilities.
- **Grow Sales Faster:** Marketing Plans, Sales Plans, Exporting & Other Growth Tactics.
- **Buying/Selling or Transferring Leadership Within a Business:** Buying/Selling a Business, Succession Planning/Exit Planning. -- Private, confidential sessions are available.
- **Protecting Your Business:** Cybersecurity, Disaster Recovery/Business Continuity Planning, and more.





**NCCC Board Meeting**  
July 10, 2018  
Kansas Small Business Development Center

- 1. What's New:** Transition/ New Team Member
- 2. Thank You!** NCCC Continued Financial Support of the SBDC helps offset travel and workshop costs to Neosho County
- 3. Upcoming SBDC Workshops in Neosho County**
  - Quick Books (Aug 14 & Aug 15)
  - Social Media (Aug 14)
  - Online Marketing (Aug 15)

\*Future Quarters will have additional rotating topics
- 4. Student Engagement Opportunity**
  - Idea Business Plan contest
  - Client Project engagement with NCCC students/groups (Talk with NCCC Business Advisory board)

**Kansas Small Business Development Center Contacts:**

Randy Robinson, Regional Director (620-235-4924)

Dacia Clark, Asst. Director (620-235-4933)

Mindy Lee, Advisor (620-235-4961)

Main Line: 620-235-4921

# Student Services Report

<https://prezi.com/view/TyNs0qExQoe2QuhPQ7qC/>

## Discrimination Complaints – Procedure for Resolution

A student, employee, or community member should notify the College if he or she believes that the College, its employees, or agents have violated his or her rights regarding any one of the following:

1. Title II of the Americans with Disabilities Act
2. Title IX of the Education Amendments of 1972
3. Section 504 of the Rehabilitation Act of 1973
4. Title VI of the Civil Rights Act, 42 U.S.C. §2000d et seq.
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.
6. Sexual harassment (K.S.A. 44-1001 et seq.) (Title VI of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972)
7. The Americans with Disabilities Act of 1990; The Americans with Disabilities Act Amendments Act of 2008
8. The Age Discrimination in Employment Act of 1967
9. Kansas Acts Against Discrimination (K.S.A. 44-1001 et seq.), Section 188 of the Workforce Investment Act
10. Hazing as defined in the NCCC Hazing Policy
11. Misuse of genetic information Titles I and II of the Genetic Information Nondiscrimination Act (GINA), 42 U.S.C. §2000ff et seq.
12. Any form of discrimination identified in the NCCC Non-Discrimination Policy

and any amendments to such laws, regulations, and policies.

Complaints about violation of the NCCC Non-Discrimination Policy and/or any of the above referenced laws, regulations, or Board policies should be directed to the following:

Title VII, Age Discrimination Act, Title II, Kansas Acts Against Discrimination; Genetic Information	<b>Chief Human Resources Officer</b> Neosho County Community College 800 W. 14th Street Chanute, KS 66720 HR@neosho.edu
Section 504, The Americans with Disabilities Act of 1990, The Americans with Disabilities Act Amendments Act of 2008; Hazing	<b>Chief Student Affairs Officer</b> Neosho County Community College 800 W. 14th Street Chanute, KS 66720 Student.Services@neosho.edu
Title IX	<b>Chief Academics Officer</b> Title IX Coordinator Neosho County Community College 800 W. 14th Street Chanute, KS 66720 TitleIX@neosho.edu

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A complaint directed to the incorrect office will still be accepted, processed, and directed appropriately.

You may also go to the College’s website where you will find the name and/or title and telephone number of the persons responsible for addressing your request.

Complaints about Sexual Misconduct will be resolved pursuant to the NCCC Sexual Misconduct Grievance Policy, which may be found at the College's website and may always be made to the Title IX Coordinator.

Complaints about all other matters referenced above will be resolved through the following complaint procedure.

1. A complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. A complaint should be filed within ten (10) working days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
2. An investigation shall follow the filing of the complaint. The investigation shall be conducted by the Discrimination Complaint Investigator appointed by the Officer receiving the complaint. The investigation shall be informal but thorough. All interested persons, including the complainant and the person against whom the complaint is lodged, will be afforded an opportunity to submit evidence, written or oral, relevant to the complaint to the investigator.
3. Written determination for resolution of the complaint shall be issued by the Discrimination Complaint Investigator, and a copy forwarded to the complainant no later than fifteen (15) working days after the filing of the complaint. Records relating to complaints filed and their resolution shall be maintained in a confidential manner by the Title IX Compliance Officer.
4. The complainant may appeal the resolution of the complaint to the Title IX Compliance Officer or designee, which appeal shall be resolved in the same manner as a Sexual Misconduct appeal. Once an appeal is decided, the outcome is final; further appeals are not permitted even if a decision or sanction is changed on remand, EXCEPT as may be provided otherwise in the Negotiated Agreement for Professional Employees as defined therein.

Use of the complaint procedure is not a prerequisite to the pursuit of any other remedy.

*Revised: 9/08, 12/13/16, 8/14/18*

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7. The Americans with Disabilities Act of 1990; The Americans with Disabilities Act Amendments Act of 2008
8. The Age Discrimination in Employment Act of 1967
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12. Any form of discrimination identified in the NCCC Non-Discrimination Policy

and any amendments to such laws, regulations, and policies.

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Title IX	<b>Chief Academics Officer</b> Title IX Coordinator Neosho County Community College 800 W. 14th Street Chanute, KS 66720 TitleIX@neosho.edu

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Use of the complaint procedure is not a prerequisite to the pursuit of any other remedy.

*Revised: 9/08, 12/13/16, 8/14/18*

## **Mandatory Reporter**

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This document is intended to outline NCCC's policy regarding mandated reporting by employees of concerning behaviors, sex discrimination, harassment and crimes. This policy explains briefly the meaning and purpose of mandatory reporters, outlines the legal context, and articulates a straightforward set of guidelines for all employees to follow.

### Preface

#### Mandatory Reporters: What and Why?

There are three federal laws that establish responsibilities for employees of universities to report certain types of crimes and incidents, especially sexual misconduct – the Clery Act, Title VII and Title IX. Additionally, state law may create a reporting duty regarding the abuse of minors. Each of these areas of federal law has a different purpose, but generally the laws are intended to protect members of the campus community, visitors and guests from criminal and discriminatory behavior. The responsibilities established by these laws give rise to the term "mandatory reporter." Reporting of concerning and disruptive behaviors is not legally mandated, but is a policy mandate to report to the Dean of Student Services for student concerns or Director of Human Resources for employee concerns in early identification and detection of at-risk situations.

#### The Legal Context

The Clery Act creates a duty for institutions to report crimes against persons and property in 18 categories and 8 types of hate crimes. Federal law requires NCCC to disclose these crimes in its Annual Security Report each October and failure to do so can result in substantial fines being imposed on the institution by the Department of Education. Guided by the language of the Clery Act and subsequent amendments, NCCC is required to define which employees must report crime information they receive so that NCCC can include it in the Annual Security Report. These employees are known as Campus Security Authorities.

#### a. The Clery Act

The language of the Clery Act would allow NCCC to exclude some faculty from reporting some of the time and to exempt many professional staff from the obligation to report. Such an approach, however, risks creating confusion for faculty and staff, takes a minimalist approach to the ethical obligation to inform our community about serious crimes, and makes the institution more vulnerable to enforcement action.

#### b. Title VII

Title VII focuses on sexual harassment in the workplace, and covers other forms of discrimination as well. Failure to take appropriate action can lead to legal liability for NCCC. Under Title VII, the law creates a duty to report for employees who supervise other employees, including students being paid by NCCC. As with the Clery Act, this statute would allow some faculty and staff to be exempted from reporting while supervising employees would be mandated to report. Once again, however, this selective approach may create confusion and risk; and it fails to ask all of us to share the responsibility to create a work place free of sexual harassment and other forms of discrimination.

#### c. Title IX

Title IX focuses on the adverse consequences faced by victims of gender discrimination and sexual harassment and creates an obligation for NCCC to investigate and to provide a “prompt and effective remedy.” Title IX obligates NCCC to provide a safe environment that does not interfere with the victim’s right to pursue an education or employment opportunities, benefits or privileges. NCCC incurs obligations under Title IX when a victim has given notice to a “responsible employee,” or when NCCC, in the exercise of reasonable care, should have known, about the assault or harassment.

As with the other laws, the definition of “responsible employee” under Title IX would allow NCCC to treat only some faculty and staff as mandated reporters but with the same possibility of confusion and risk of institutional exposure. Additionally, guidance from the Department of Education indicates that anyone a student could reasonably perceive as a responsible employee should be mandated to report, as should any employee who has a duty to report other forms of misconduct, such as academic dishonesty. Finally, the Department of Education has given prescriptive guidance on the duties of confidential employees, such as counselors, and those who can be exempted from mandatory reporting by NCCC, such as victim advocates. That guidance is reflected in the policy below.

### Neosho County Community College (NCCC) Mandatory Reporting Policy

#### Who Reports?

NCCC defines all employees and trustees as mandatory reporters, unless exempted below. This includes student-workers who learn of reportable information while they are in the course of their duties for NCCC. NCCC considers RAs to be mandatory reporters who are always on-duty.

#### What Is to Be Reported?

- If a mandatory reporter learns about sex/gender discrimination, that employee is expected to promptly within 48 hours or less as soon as deemed necessary based on the severity of the incident contact the Title IX Coordinator [Sarah Robb](mailto:sarah_robbs@neosho.edu) at 620-230-8062 (cell), 620-432-0302 (office), or [sarah\\_robbs@neosho.edu](mailto:sarah_robbs@neosho.edu), or one of the deputy Title IX coordinators; Kerrie Coomes at 620-212-1153 (cell), 620-432-0304 (office), or [kcoomes@neosho.edu](mailto:kcoomes@neosho.edu), Karin Jacobson at 620-212-5135 (cell) 620-432-0333 (office), or [kjacobson@neosho.edu](mailto:kjacobson@neosho.edu), or 620-432-0321 (office), or who will then notify the Title IX Coordinator. The Title IX Coordinator will take responsibility for prompt notification to other appropriate NCCC officials. Sex/gender discrimination includes sexual harassment, sexual violence, intimate partner or relationship violence, and gender-based bullying, stalking, and hazing.
- Other serious crimes covered by the Clery Act (defined in number 6 below) must be reported immediately to the NCCC Clery Coordinator, (cell), 620-432-0381 (office) or . When a crime is also a form of sex/gender discrimination covered in the bullet above in any situation where the victim so requests, or there is a threat to the safety of the community or any member of it, even if they may also be criminal in nature, it should be reported immediately to the Title IX Coordinator.
- Reporting of concerning and disruptive behaviors should be reported to the Dean of Student Services for student concerns or Director of Human Resources for employee concerns in early identification and detection of at-risk situations.

**Deleted:** Ben Smith at 620-433-0789 (cell), 620-432-0301 (office), or [bsmith@neosho.edu](mailto:bsmith@neosho.edu)

**Deleted:** Sarah Robb at 620-230-8062 (cell), 620-432-0302 (office), or [sarah\\_robbs@neosho.edu](mailto:sarah_robbs@neosho.edu)

**Deleted:** Mike Saddler at 785-766-0512 (cell)

**Deleted:** [msaddler@neosho.edu](mailto:msaddler@neosho.edu)

**Deleted:** Allison Ouellette at 913-909-7646

**Deleted:** [acouellette@neosho.edu](mailto:acouellette@neosho.edu)

**Deleted:** Ben Smith

**Deleted:** ,



- **Reporting of child sexual and/or physical abuse should be made to the County Attorney/Police Department** as well as the Title IX Coordinator.

When reporting misconduct covered under Title IX (e.g., sexual harassment, sex or gender discrimination, sexual assault, dating violence, domestic violence, stalking, sexual orientation discrimination, gender identity discrimination, etc.), NCCC employees must provide full details of the incident if known, including all names and personally identifying information. If a victim wishes for no action to be taken, the Title IX Coordinator must evaluate that request. NCCC is always guided by the goal of empowering the victim and allowing the victim to retain as much control over the process as possible. Typically, NCCC is compelled to act despite a victim's wishes when an incident evidences use of weapons, violence, threat, pattern or predation. Otherwise, a request for confidentiality or no action may be honored, with remedies offered to the victim as appropriate.

Employees should not promise confidentiality unless their professional role is confidential, and they have received the report in that confidential capacity. If approached, it is appropriate to counsel, "I may be obligated to share what you tell me with administrative officials. If you would like, I can connect you with campus resources who can maintain the confidentiality or privacy of what you share with them." Where an incident involves off-campus conduct involving a member or members of the campus community, the reporting expectations of this policy still apply. If an employee is unsure of whether to report, consult with the Title IX Coordinator or deputies as appropriate. These officials will guide an employee on what is to be reported, when and how.

Formal reporting still affords privacy to the reporter, and only a small group of officials who need to know will be told, including but not limited to the Title IX Team. Information will be shared as necessary with investigators, witnesses and the responding party. The circle of people with this knowledge will be kept as tight as possible to preserve a reporting party's rights and privacy. Additionally, anonymous reports can be made by victims and/or third parties using the online reporting form posted on the College's website or other means when available. Note that these anonymous reports may prompt a need for the institution to investigate.

Failure of a non-confidential employee, as described in this section, to report an incident or incidents of sex/gender harassment or discrimination of which they become aware is a violation of College policy and can be subject to disciplinary action for failure to comply.

Generally, climate surveys, classroom writing assignments or discussions, human subjects research, or events such as Take Back the Night events do not provide notice that must be reported to the Coordinator by employees, unless the reporting party clearly indicates that they wish a report to be made. Remedial actions may result from such disclosures without formal College action.

#### Confidential Employees

Counselors, health service providers and clergy are considered exempt from mandatory reporting, unless a victim asks them to report or a duty to report exists under state law based on an imminently harmful situation. **NCCC has designated the Director of Academic Advising and Counseling as a Confidential Employee.** Confidential employees are expected to report aggregate data as it is reported to the Title IX Coordinator, without any personally identifiable details unless the confidential employee determines on a case-by-case basis that reporting would not be in the best interest of their client/patient/parishioner.

#### Designated Private Resources

NCCC wants victims to have a safe space for reporting. Thus, it has designated Hope Unlimited, Inc. as a possible private resource. Under NCCC policy these employees make reports in the form of non-personally identifiable [“Jane Doe” or “John Doe”] information initially. If it is determined through subsequent investigation that more information is needed, the Title IX Coordinator will seek it from employees designated as private resources. Where an employee designated as a private resource shares an incident with the Title IX Coordinator, the employee is not also required to also report this misconduct as a criminal act to the Clery Coordinator. The Title IX Coordinator will do so, to avoid double counting of incidents, unless there is an emergency or the victim wishes to report directly to Clery Coordinator.

Timely Warning

In some cases, the Clery Coordinator may be required to release a timely warning to the community about a threat to the community. In such cases, an initial investigation or determination of the nature of the threat may be conducted, after which a warning will be issued immediately. Victims will not be identified in any warning that is released.

*Adopted: 12/13/16*

*Revised: 8/14/18*

**Notice of Non-Discrimination**

Neosho County Community College affords equal opportunity to and does not discriminate against students, employees, and applicants regardless of race, color, religion, sex (including pregnancy), sexual orientation, gender identity, ethnicity, national origin, ancestry, age, disability, marital status, genetic information, status as a veteran, political affiliation, or other factors that cannot be lawfully considered in its programs and activities, including admissions and employment, to the extent and as required by all applicable laws and regulations including but not limited to Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, The Americans With Disabilities Act of 1990, The Americans With Disabilities Act Amendments Act of 2008, The Age Discrimination In Employment Act of 1967, Title II of the Genetic Information Act of 2008, Kansas Acts Against Discrimination, Section 188 of the Workforce Investment Act, and any amendments to such laws and regulations.

The following offices have been designated to handle inquiries regarding the Non-Discrimination and to coordinate implementation of this policy. They may be contacted to initiate an investigation under the policy or to answer questions regarding this policy.

Title VII, Age Discrimination Act, Title II, Kansas Acts Against Discrimination	<b>Chief Human Resources Officer</b> Neosho County Community College 800 W. 14th Street Chanute, KS 66720 HR@neosho.edu
Section 504, The Americans with Disabilities Act of 1990, The Americans with Disabilities Act Amendments Act of 2008	<b>Chief Student Affairs Officer</b> Neosho County Community College 800 W. 14th Street Chanute, KS 66720 Student.Services@neosho.edu
Title IX	<b>Chief Academics Officer</b> Title IX Coordinator Neosho County Community College 800 W. 14th Street Chanute, KS 66720 TitleIX@neosho.edu

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You may also go to the College’s website where you will find the name and/or title and telephone number of the person or persons responsible for addressing your request.

Using the College’s complaint or grievance process does not prohibit an employee or student from contacting or filing a complaint with these agencies:

**U.S. Department of Education**  
Office of Civil Rights  
1010 Walnut Street  
3<sup>rd</sup> Floor, Suite 320  
Kansas City, MO 64106  
Telephone: (816) 268-0550

**Kansas Human Rights Commission (KHRC)**  
Main Office, Topeka  
900 S.W. Jackson, Suite 851-S  
Topeka, KS 66612-1258  
Telephone: (785) 296-3206  
Toll Free: (888) 793-6874

**Equal Employment Opportunity Commission (EEOC)**  
Kansas City Area Office  
400 State Avenue, Suite 905  
Kansas City, KS 66101  
Telephone: (913) 551-5655

## Sexual Misconduct

Title IX compliance includes the prohibition of sexual misconduct and provisions for grievance procedures.

It shall be the administrative policy of NCCC that no person shall, on the basis of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity of NCCC as required by Title IX of the Education Amendments of 1972 and any amendments thereto. This title covers three major areas: admissions, employment, and treatment of students.

As a part of its policy not to discriminate on the basis of sex, NCCC hereby specifically prohibits any act of sexual misconduct and has adopted for its students and employees the following definition of sexual misconduct:

Requests for sexual favors or unwelcome advances in the form of verbal or physical conduct of a sexual nature for which compliance is made an expressed or implied condition of an individual's initial or continued employment, requests which affect decisions regarding an individual's education, or requests which interfere with an individual's work or academic performance including peer sexual harassment which creates a hostile environment to the educational process.

### Applicable Scope

Neosho County Community College (hereafter referred to as "College") affirms its commitment to promote the goals of fairness and equity in all aspects of the educational enterprise. All policies below are subject to resolution using the College's Sexual Misconduct Grievance policy as detailed below. When the responding party<sup>1</sup> is a member of the College community, the Sexual Misconduct Grievance policy is applicable regardless of the status of the reporting party<sup>2</sup> who may be a member or non-member of the campus community, including students, student organizations, faculty, administrators, staff, guests, visitors, campers, etc. When a reporting party or responding party is a non-member of the campus community, the College's response is limited to investigation only, with no right of appeal, and limited rights concerning access to information in the investigation report. NCCC response to non-member reporting or responding parties is limited to on-campus behavior or behavior that has a direct nexus to College programs or events.

### Title IX Coordinator

The Vice President for ~~Student Learning~~ serves as the Title IX Coordinator<sup>3</sup> and oversees implementation of the College's Sexual Misconduct policy. The Title IX Coordinator [heads the Title IX Team and] acts with independence and authority free of conflicts of interest. To raise any concern involving a conflict of interest by the Title IX Coordinator, contact the College President at (620) 432-0346. To raise concerns regarding a potential conflict of interest with any other administrator involved in the appropriate Sexual Misconduct Grievance policy, please contact the Title IX Coordinator.

Inquiries about and reports regarding this policy and procedure may be made internally to:

<sup>1</sup> As used in this document the term "responding party" refers to the person who has allegedly engaged in discrimination.

<sup>2</sup> As used in this document, the term "reporting party" refers to the person impacted by alleged discrimination.

<sup>3</sup> Note that throughout this document, the term "Title IX Coordinator" refers to the Title IX Coordinator or their designee.

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Inquiries may be made externally to:

Office for Civil Rights (OCR)  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-1100  
Customer Service Hotline #: (800) 421-3481  
Facsimile: (202) 453-6012  
TDD#: (877) 521-2172  
Email: [OCR@ed.gov](mailto:OCR@ed.gov)  
Web: <http://www.ed.gov/ocr>

### **Reporting Sexual Misconduct**

Reports of sexual misconduct may be made using any of the following options. There is no time limitation on the filing of allegations. However, if the responding party is no longer subject to the College's jurisdiction, the ability to investigate, respond and provide remedies may be more limited:

- 1) Report directly to the Title IX Coordinator [or deputy/deputies] (see above);
- 2) Report online, using the reporting form posted at the College's website; and
- 3) Report using other electronic means as available.

All reports are acted upon promptly while every effort is made by the College to preserve the privacy of reports. Such reports may also be anonymous. Anonymous reports will be investigated. Additionally, all employees of the College are designated as mandated reporters and will share a report with the Title IX Coordinator promptly. Confidentiality and mandated reporting is addressed more specifically below in section 7. Reports of sexual misconduct committed by the Title IX Coordinator should be reported to the College President (620) 432-0346.

### **Jurisdiction**

This policy applies to sexual misconduct that takes place on the campus, at College-sponsored events, off-campus and online when the Title IX Team determines that the off-campus or online conduct affects a substantial College interest. A substantial College interest is defined to include:

- a) Any sexual misconduct that constitutes a criminal offense as defined by law. This includes, but is not limited to, single or repeat violations of any local, state or federal law;
- b) Any sexual misconduct where it appears that the responding party may present a danger or threat to the health or safety of self or students or employees;
- c) Any sexual misconduct that significantly impinges upon the rights, property or achievements of self or students or employees or significantly breaches the peace and/or causes social disorder; and/or
- d) Any sexual misconduct that is detrimental to the educational interests of the College.

As a general rule, a report from a reporting party who is not a student or employee or a report about a responding party who is not a student or employee must be for sexual misconduct that takes place on College property or at College sponsored events.

### **Sexual Misconduct**

“Sexual Misconduct” is a broad term encompassing non-consensual or unwelcome sexual advances, sexual violence, dating violence, domestic violence, and stalking.

Per Title IX compliance, it shall be the administrative policy of NCCC that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity of NCCC as required by statute. This title covers three major areas: admissions, employment, and treatment of students.

As a part of its policy not to discriminate on the basis of sex, NCCC hereby specifically prohibits any act of sexual misconduct and has adopted for its students and employees the following definition of sexual misconduct:

Sexual misconduct includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct sexual in nature. The Sexual Misconduct policy specifically addresses the following:

- Unwelcomed communication, including but not limited to phone, text message, email, social media, or other electronic media;
- Requests for sexual favors for which compliance, or submission to such acts, is expressed or implied to impact initial or continued employment;
- Requests for sexual favors for which compliance, or submission to such acts, is expressed or implied to impact an individual’s education;
- Requests for sexual favors for which compliance, or submission to such acts, is expressed or implied to impact the individual’s work or academic performance or creates an intimidating, hostile, or offensive work or academic environment.

### **EXPECTATIONS WITH RESPECT TO CONSENSUAL RELATIONSHIPS**

There are inherent risks in any romantic or sexual relationship between individuals in unequal positions (such as faculty and student, supervisor and employee). These relationships may be less consensual than perceived by the individual whose position confers power. The relationship also may be viewed in different ways by each of the parties, particularly in retrospect. Furthermore, circumstances may change, and conduct that was previously welcome may become unwelcome. Even when both parties have consented at the outset to a romantic or sexual involvement, this past consent may not remove grounds for a later charge of a violation of applicable sections of this policy. The College does not wish to interfere with private choices regarding personal relationships when these relationships do not interfere with the goals and policies of the College. For the personal protection of members of this community, relationships in which power differentials are inherent (faculty-student, staff-student, administrator-student) are generally discouraged.

Consensual romantic or sexual relationships in which one party maintains a direct supervisory or evaluative role over the other party are unethical. This includes RAs and students over whom they have direct responsibility.

### **Categories of and Specific Definitions Related to Sexual Misconduct**

The College has defined categories of sex/gender discrimination as sexual misconduct, as stated below, for which action under this policy may be imposed. Generally speaking, the College considers non-consensual sexual violence to be the most serious of these offenses, and therefore typically imposes the most severe sanctions, including suspension or expulsion for students and termination for employees. However, the

College reserves the right to impose any level of sanction, ranging from a reprimand up to and including suspension or expulsion/termination, for any act of sexual misconduct or other sex/gender-based offenses, including intimate partner (dating and/or domestic) violence, non-consensual sexual contact and/or stalking based on the facts and circumstances of the particular allegation. Acts of sexual misconduct may be committed by any person upon any other person, regardless of the sex, sexual orientation and/or gender identity of those involved.

**a. Sexual Harassment**

The Department of Education's Office for Civil Rights (OCR), the Equal Employment Opportunity Commission (EEOC) and the State of Kansas regard sexual harassment as a form of sex/gender discrimination.

Sexual harassment is:

- unwelcome, sexual, sex-based and/or gender-based conduct which may be verbal, written, online and/or physical.

Anyone experiencing sexual harassment in any College program is encouraged to report it immediately to the Title IX Coordinator, a Title IX Deputy, or other college official. Remedies, education and/or training will be provided in response.

Sexual harassment may be disciplined when it takes the form of *quid pro quo* harassment, retaliatory harassment and/or creates a hostile environment.

A hostile environment is created when sexual harassment is:

- severe, or
- persistent or pervasive, and
- objectively offensive, such that it:
  - unreasonably interferes with, denies or limits someone's ability to participate in or benefit from the College's educational, employment social and/or residential program.

*Quid Pro Quo* Sexual Harassment:

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature by a person having power or authority over another constitutes sexual harassment when submission to such sexual conduct is made either explicitly or implicitly a term or condition of rating or evaluating an individual's educational development or performance.

Some examples of possible Sexual Harassment include:

- A professor insists that a student have sex with him/her in exchange for a good grade. This is harassment regardless of whether the student accedes to the request and irrespective of whether a good grade is promised or a bad grade is threatened.
- A student repeatedly sends sexually oriented jokes around on an email list s/he created, even when asked to stop, causing one recipient to avoid the sender on campus and in the residence hall in which they both live.



- Explicit sexual pictures are displayed in a professor's office or on the exterior of a residence hall door.
- Two supervisors frequently "rate" several employees' bodies and sex appeal, commenting suggestively about their clothing and appearance.
- A professor engages students in her class in discussions about their past sexual experiences, yet the conversation is not in any way germane to the subject matter of the class. She probes for explicit details, and demands that students answer her, though they are clearly uncomfortable and hesitant.
- An ex-girlfriend widely spreads false stories about her sex life with her former boyfriend to the clear discomfort of the boyfriend, turning him into a social pariah on campus.
- A student grabbed another student by the hair, then grabbed her breast and put his mouth on it. While this is sexual harassment, it is also a form of sexual violence.

**b. Non-Consensual Sexual Intercourse is defined as:**

Any sexual intercourse, however slight, with any object, by a person upon another person, that is without consent and/or by force.

Sexual intercourse includes:

- Vaginal or anal penetration by a penis, tongue, finger or object, or oral copulation (mouth to genital contact) no matter how slight the penetration or contact.

**c. Non-Consensual Sexual Contact is defined as:**

- any intentional sexual touching, however slight, with any object, by a person upon another person, that is without consent and/or by force.

Sexual touching includes:

- Intentional contact with the breasts, groin, or genitals, mouth or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; or
- Any other bodily contact in a sexual manner.

**d. Sexual Exploitation**

Sexual Exploitation refers to a situation in which a person takes non-consensual or abusive sexual advantage of another, and that behavior does not otherwise fall within the definitions of Non-Consensual Sexual Intercourse or Non-Consensual Sexual Contact. Examples of Sexual Exploitation include, but are not limited to:

- Sexual voyeurism (such as watching a person undressing, using the bathroom or engaged in sexual acts without the consent of the person observed).
- Invasion of sexual privacy.
- Taking pictures or video or audio recording another in a sexual act, or in any other private activity without the consent of all involved in the activity, or exceeding the boundaries of

consent (such as allowing another person to hide in a closet and observe sexual activity, or disseminating sexual pictures without the photographed person's consent).

- Prostitution.
- Sexual exploitation also includes engaging in sexual activity with another person while knowingly infected with human immunodeficiency virus (HIV), a sexually transmitted disease (STD) or infection (STI) without informing the other person of the infection.
- Administering alcohol or drugs (such as "date rape" drugs) to another person without his or her knowledge or consent (assuming the act is not completed).
- Exposing one's genitals in non-consensual circumstances.
- Sexually-based stalking and/or bullying may also be forms of sexual exploitation.

#### e. Force and Consent

**Force:** Force is the use of physical violence and/or imposing on someone physically to gain sexual access. Force also includes threats, intimidation (implied threats) and coercion that overcome resistance or produce consent ("Have sex with me or I'll hit you." "Okay, don't hit me, I'll do what you want.").

Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

**NOTE:** Silence or the absence of resistance alone is not consent. There is no requirement on a party to resist the sexual advance or request, but resistance is a clear demonstration of non-consent. The presence of consent is not demonstrated by the absence of resistance. Sexual activity that is forced is by definition non-consensual, but non-consensual sexual activity is not by definition forced.

**Consent:** Consent is knowing, voluntary, and clear permission by word or action to engage in mutually agreed upon sexual activity. Since individuals may experience the same interaction in different ways, it is the responsibility of each party to make certain that the other has consented each time from beginning to end while engaging in the activity. For consent to be valid, there must be a clear expression in words or actions that the other individual consented to that specific sexual conduct. Consent can be withdrawn at any time once given, as long as the withdrawal is clearly communicated through words or actions.

Consent to some sexual contact (such as kissing or fondling) cannot be presumed to be consent for other sexual activity (such as intercourse). A current or previous dating relationship is not sufficient to constitute consent. The existence of consent is based on the totality of the circumstances, including the context in which the alleged incident occurred and any similar previous patterns that may be evidenced.

**Incapacitation:** A person cannot consent if they are unable to understand what is happening or are disoriented, helpless, asleep or unconscious for any reason, including due to alcohol or other drugs. An individual who engages in sexual activity when the individual knows, or reasonably should know, that the other person is physically or mentally incapacitated has violated this policy.

It is not an excuse that the responding party was intoxicated and, therefore, did not realize the incapacity of the reporting party.

Incapacitation is defined as a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing/informed consent (e.g., to understand the “who, what, when, where, why or how” of their sexual interaction). This policy also covers a person whose incapacity results from mental disability, involuntary physical restraint and/or from the taking of incapacitating drugs.

In Kansas, a minor (meaning a person under the age of 16 years) cannot consent to sexual activity. This means that sexual contact by an adult with a person younger than 16 years old may be a crime, and a potential violation of this policy, even if the minor wanted to engage in the act.

Examples of lack of consent:

1. Amanda and Bill meet at a party. They spend the evening dancing and getting to know each other. Bill convinces Amanda to come up to his room. From 11:00 pm until 3:00 am, Bill uses every line he can think of to convince Amanda to have sex with him, but she adamantly refuses. He keeps at her, and begins to question her religious convictions, and accuses her of being “a prude.” Finally, it seems to Bill that her resolve is weakening, and he convinces her to give him a “hand job” (hand to genital contact). Amanda would never had done it but for Bill’s incessant advances. He feels that he successfully seduced her, and that she wanted to do it all along, but was playing shy and hard to get. Why else would she have come up to his room alone after the party? If she really didn’t want it, she could have left. Bill is responsible for violating the College’s Non-Consensual Sexual Contact policy. It is likely that campus decision-makers would find that the degree and duration of the pressure Bill applied to Amanda are unreasonable. Bill coerced Amanda into performing unwanted sexual touching upon him. Where sexual activity is coerced, it is forced. Consent is not valid when forced. Sex without consent is sexual misconduct.
2. Jiang is a sophomore at the college. Beth is a freshman. Jiang comes to Beth’s residence hall room with some mutual friends to watch a movie. Jiang and Beth, who have never met before, are attracted to each other. After the movie, everyone leaves, and Jiang and Beth are alone. They hit it off, and are soon becoming more intimate. They start to make out. Jiang verbally expresses his desire to have sex with Beth. Beth, who was abused by a baby-sitter when she was five, and has not had any sexual relations since, is shocked at how quickly things are progressing. As Jiang takes her by the wrist over to the bed, lays her down, undresses her, and begins to have intercourse with her, Beth has a severe flashback to her childhood trauma. She wants to tell Jiang to stop, but cannot. Beth is stiff and unresponsive during the intercourse. Is this a policy violation? Jiang would be held responsible in this scenario for Non Consensual Sexual Intercourse. It is the duty of the sexual initiator, Jiang, to make sure that he has mutually understandable consent to engage in sex. Though consent need not be verbal, it is the clearest form of consent. Here, Jiang had no verbal or non-verbal mutually understandable indication from Beth that she consented to sexual intercourse. Of course, wherever possible, it is important to be as clear as possible as to whether or not sexual contact is desired, and to be aware that for psychological reasons, or because of alcohol or drug use, one’s partner may not be in a position to provide as clear an indication as the policy requires. As the policy makes clear, consent must be actively, not passively, given.
3. Kevin and John are at a party. Kevin is not sure how much John has been drinking, but he is pretty sure it’s a lot. After the party, he walks John to his room, and John comes on to Kevin, initiating sexual activity. Kevin asks him if he is really up to this, and John says yes. Clothes go flying, and

they end up in John's bed. Suddenly, John runs for the bathroom. When he returns, his face is pale, and Kevin thinks he may have thrown up. John gets back into bed, and they begin to have sexual intercourse. Kevin is having a good time, though he can't help but notice that John seems pretty groggy and passive, and he thinks John may have even passed out briefly during the sex, but he does not let that stop him. When Kevin runs into John the next day, he thanks him for the wild night. John remembers nothing, and decides to make a report to the Dean. This is a violation of the Non-Consensual Sexual Intercourse policy. Kevin should have known that John was incapable of making a rational, reasonable decision about sex. Even if John seemed to consent, Kevin was well aware that John had consumed a large amount of alcohol, and Kevin thought John was physically ill, and that he passed out during sex. Kevin should be held accountable for taking advantage of John in his condition. This is not the level of respectful conduct the College expects.

**f. Other Serious Sexual Misconduct Offenses**

Dating Violence means violence committed by a person:

- Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- Where the existence of such a relationship shall be determined based on the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence is defined by law as violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse, or by any family or household member.

Examples of Dating or Domestic Violence:

1. A boyfriend shoves his girlfriend into a wall upon seeing her talking to a male friend. This physical assault based on jealousy is a violation of the Intimate Partner Violence policy.
2. An ex-girlfriend shames her female partner, threatening to out her as a lesbian if she doesn't give the ex another chance. Psychological abuse is a form of Intimate Partner Violence.
3. A student refuses to wear a condom and forces his girlfriend to take hormonal birth control though it makes her ill, in order to prevent pregnancy.
4. Married employees are witnessed in the parking garage, with one partner slapping and scratching the other in the midst of an argument.

Stalking is an intentional, malicious and repeated following or harassment of another person and making a credible threat with the intent to place such person in reasonable fear for such person's safety, as defined by statute, and is a criminal offense. If you feel you are a victim of stalking, please notify the police department or sheriff's office immediately.

Examples of Stalking:

1. A student repeatedly shows up at another student's on-campus residence, always notifying the RA that they are there to see the resident. Upon a call to the resident, the student informs residence hall staff that this visitor is uninvited and continuously attempts to see them, even so far as waiting for them outside of classes and showing up to their on-campus place of employment requesting that they go out on a date together.

2. A student working as an on-campus tutor received flowers and gifts delivered to their office. After learning the gifts were from a student they recently tutored, the tutor thanked the student and stated that it was not necessary and would appreciate if the gift deliveries stop. The student then started leaving notes of love and gratitude on the tutor's car, both on-campus and at home. Asked again to stop, the student stated by email: "You can ask me to stop, but I'm not giving up. We are meant to be together, and I'll do anything necessary to make you have the feelings for me that I have for you." When the tutor did not respond, the student emailed again, "You cannot escape me. I will track you to the ends of the earth. We are meant to be together."

Any other College policies may fall within this section when a violation is motivated by the actual or perceived membership of the reporting party's sex or gender.

Sanctions for the above-listed "Other Serious Sexual Misconduct" behaviors range from reprimand through expulsion (students) or termination of employment.

### **Retaliation**

As it relates to sexual misconduct, retaliation is defined as any adverse action taken against a person participating in a protected activity because of their participation in that protected activity. Retaliation against an individual for alleging harassment, supporting a party bringing an allegation or for assisting in providing information relevant to a claim of harassment is a serious violation of College policy and will be treated as another possible instance of harassment. Acts of alleged retaliation should be reported immediately to the Title IX Coordinator or any Deputy Coordinator and will be promptly investigated. The College is prepared to take appropriate steps to protect individuals who fear that they may be subjected to retaliation.

Examples of Retaliation:

1. A student athlete files an allegation against a coach for sexual harassment; the coach subsequently cuts the student athlete's playing time in half without a legitimate justification.
2. A faculty member complains of gender inequity in pay within her department; her supervisor then revokes his prior approval allowing her to attend a national conference, citing the faculty member's tendency to "ruffle feathers."

### **Remedial Action**

Upon notice of alleged discrimination, the College will implement initial remedial, responsive and/or protective actions upon notice of alleged harassment, retaliation and/or discrimination. Such actions could include but are not limited to: no contact orders, providing counseling and/or medical services, academic support, living arrangement adjustments, transportation accommodations, visa and immigration assistance, student financial aid counseling, providing a campus escort, academic or work schedule and assignment accommodations, safety planning, referral to community support resources.

The College will maintain as confidential any accommodations or protective measures, provided confidentiality does not impair the College's ability to provide the accommodations or protective measures.

Procedures for handling reported incidents are fully described below.

### **Confidentiality and Reporting of Offenses Under This Policy**

All College employees, with the exception of the Director of Academic Advising and Counseling (faculty, staff, administrators), are expected to report actual or suspected sexual misconduct to appropriate officials immediately, though there are some limited exceptions. Generally, climate surveys, classroom writing assignments or discussions, human subjects research, or events such as Take Back the Night events do not provide notice that must be reported to the Coordinator by employees, unless the reporting party clearly indicates that they wish a report to be made.

If a reporting party would like the details of an incident to remain confidential, the reporting party can speak with the on-campus victim advocates. See the full Mandatory Reporter policy on the college website or in office of the Title IX Coordinator.

If a reporting party does not wish for their name to be shared, does not wish for an investigation to take place, or does not want a formal resolution to be pursued, the reporting party may make such a request to the Title IX Coordinator, who will evaluate that request in light of the duty to ensure the safety of the campus and comply with federal law. Note that the College's ability to remedy and respond to a reported incident may be limited if the reporting party does not want the institution to proceed with an investigation and/or the Equity Resolution Process.

In cases indicating pattern, predation, threat, weapons and/or violence, the College will likely be unable to honor a request for confidentiality. In cases where the reporting party requests confidentiality and the circumstances allow the College to honor that request, the College will offer interim supports and remedies to the reporting party and the community, but will not otherwise pursue formal action. A reporting party has the right, and can expect, to have allegations taken seriously by NCCC when formally reported, and to have those incidents investigated and properly resolved through these procedures.

Formal reporting still affords privacy to the reporter, and only a small group of officials who need to know will be told, including but not limited to the Title IX Team. Information will be shared as necessary with investigators, **witnesses and the responding party**. The circle of people with this knowledge will be kept as tight as possible to preserve a reporting party's rights and privacy. Additionally, anonymous reports can be made by victims and/or third parties using the online reporting form posted at the College website, or other electronic means as available. Note that these anonymous reports may prompt a need for the institution to investigate.

Failure of a non-confidential employee, as described in this section, to report an incident or incidents of sex/gender harassment or discrimination of which they become aware is a violation of College policy and can be subject to disciplinary action for failure to comply.

#### **False Allegations**

Deliberately false and/or malicious accusations under this policy, as opposed to allegations which, even if erroneous, are made in good faith, are a serious offense and will be subject to appropriate disciplinary action.

### **Amnesty for Reporting Party and Witnesses (applies to students only)**

Sometimes, students are hesitant to offer assistance to others for fear that they may get themselves in trouble (for example, a student who has been drinking underage might hesitate to help take a sexual misconduct victim to the Campus Police). The College pursues a policy of amnesty for students who offer help to others in need. [While policy violations cannot be overlooked, the College will provide educational options, rather than punishment, to those who offer their assistance to others in need.]

### **Federal Statistical Reporting Obligations**

Certain campus officials – those deemed Campus Security Authorities – have a duty to report sexual assault, domestic violence, dating violence and stalking for federal statistical reporting purposes (Clery Act). All personally identifiable information is kept confidential, but statistical information must be passed along to appropriate College personnel regarding the type of incident and its general location (on or off-campus, in the surrounding area, but no addresses are given) for publication in the Annual Security Report. This report helps to provide the community with a clear picture of the extent and nature of campus crime, to ensure greater community safety. The College's Mandated Reporter policy can be found at the College's website.

### **EQUITY RESOLUTION PROCESS FOR ALLEGATIONS OF SEXUAL MISCONDUCT**

The College will act on any formal or informal allegation or notice of violation of the Sexual Misconduct policy that is received by a responsible employee as defined by the College's Mandated Reporter policy.

The procedures described below apply to all allegations of sexual misconduct involving students, staff or faculty members. All other allegations of misconduct unrelated to incidents covered by this policy will be addressed through the procedures elaborated in the respective student, faculty and staff handbooks.

### **Overview**

Upon notice to the Title IX Coordinator, this resolution process involves a prompt preliminary inquiry to determine if there is reasonable cause to believe the Sexual Misconduct policy has been violated. If so, the College will initiate a confidential investigation that is thorough, reliable, impartial, prompt and fair. The investigation and the subsequent resolution process determines whether the Sexual Misconduct policy has been violated. If so, the College will promptly implement effective remedies designed to end the misconduct, prevent its recurrence and address its effects.

#### **1. Sexual Misconduct Grievance Process (SMGP)**

Allegations under the policy on Sexual Misconduct are resolved using the Title IX Team. Members of the Title IX team are announced in an annual distribution of this policy to campus, prospective students, their parents and prospective employees. The list of members and a description of the Title IX Team can be found below and also at the College's website. Members of the Title IX Team are trained in all aspects of the resolution process, and can serve in any of the following roles, at the direction of the Title IX Coordinator:

- To provide sensitive intake for and initial advice pertaining to allegations
- To serve in a mediation or restorative justice role in conflict resolution
- To investigate allegations
- To act as process advisors to those involved in the Equity Resolution Process

Title IX Team members also recommend proactive policies, and serve in an educative role for the community. The President, in consultation with the Title IX Coordinator, appoints the pool, which reports to the Title IX Coordinator. Title IX Team members receive annual training organized by the Title

IX Coordinator, including a review of College policies and procedures as well as applicable federal and state laws and regulations so that they are able to appropriately address allegations, provide accurate information to members of the community, protect safety and promote accountability. This training will include, but is not limited to: how to appropriately remedy, investigate, render findings and determine appropriate sanctions in reference to all forms of sexual misconduct allegations; the College's Sexual Misconduct policy and procedures; confidentiality and privacy; and applicable laws, regulations and federal regulatory guidance. All Title IX Team members are required to attend this annual training to be eligible to serve.

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Sanders Hall Student Services office

**Karin Jacobson**, Director of Human Resources  
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▼  
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## 2. Reporting Misconduct

Any student, member of the community, guest or visitor who believes that the Sexual Misconduct policy has been violated should contact the Title IX Coordinator or any responsible employee as defined by the Mandated Reporter policy. The College website also includes a reporting form at which may serve to initiate the resolution process.

All employees receiving reports of a potential violation of College policy are expected to immediately contact the Title IX Coordinator or Deputy Title IX Coordinator. All initial contacts will be treated with privacy: specific information on any allegation received by any party will be reported to the Title IX Coordinator. Every effort will be made to maintain the privacy of those initiating an allegation. In all cases, the College will give consideration to the reporting party with respect to how the reported misconduct is pursued, but reserves the right, when necessary to protect the community, to investigate and pursue a resolution even when a reporting party chooses not to initiate or participate in the resolution process.

## 3. Preliminary Inquiry

Following receipt of notice or a report of misconduct, the Title IX Coordinator engages in a preliminary inquiry to determine if there is reasonable cause to believe the Sexual Misconduct policy has been violated. For the purposes of this process, the Title IX Coordinator, unless otherwise noted, refers to the Title IX Coordinator or designee. The preliminary inquiry is typically 1-3 days in duration. This inquiry may also serve to help the Title IX Coordinator to determine if the allegations evidence violence, threat, pattern, predation and/or weapon, in the event that the reporting party has asked for no action to be taken. In any case where violence, threat, pattern, predation, and/or weapon is not evidenced, the Title IX Coordinator may respect a reporting party's request for no action, and will investigate only so far as necessary to determine appropriate remedies. As necessary, the College reserves the right to initiate resolution proceedings without a formal report or participation by the reporting party.

In cases where the reporting party wishes to proceed or the College determines it must proceed, and the preliminary inquiry shows that reasonable cause exists, the Title IX Coordinator will direct a formal investigation to commence and the allegation will be resolved through one of the processes discussed briefly here and in greater detail below:

- Conflict Resolution – typically used for less serious offenses and only when both parties agree to conflict resolution
- Administrative Resolution – resolution by a trained administrator

The process followed considers the preference of the parties, but is ultimately determined at the discretion of the Title IX Coordinator. Conflict Resolution may only occur if selected by all parties, otherwise the Administrative Resolution Process applies.

If conflict resolution is desired by the reporting party, and appears appropriate given the nature of the alleged behavior, then the report does not proceed to investigation, unless a pattern of misconduct is suspected or there is an actual or perceived threat of further harm to the community or any of its members.

Once a formal investigation is commenced, the Title IX Coordinator will provide written notification of the investigation to the responding party at an appropriate time during the investigation.<sup>4</sup> The College aims to complete all investigations within a sixty (60) calendar day time period, which can be extended as necessary for appropriate cause by the Title IX Coordinator with notice to the parties as appropriate.

If, during the preliminary inquiry or at any point during the formal investigation, the Title IX Coordinator determines that there is no reasonable cause to believe that policy has been violated, the process will end unless the reporting party requests that the Title IX Coordinator makes an extraordinary determination to re-open the investigation. This decision lies in the sole discretion of the Title IX Coordinator.

#### **4. Interim Remedies/Actions**

The Title IX Coordinator may provide interim remedies intended to address the short-term effects of harassment, discrimination and/or retaliation, i.e., to redress harm to the reporting party and the community and to prevent further violations.

These remedies may include, but are not limited to:

- Referral to counseling and health services
- Referral to Human Resources
- Education to the community
- Altering the housing situation of any associated party
- Altering work arrangements for employees
- Providing campus escorts
- Providing transportation accommodations
- Implementing contact limitations between the parties
- Offering adjustments to academic deadlines, course schedules, etc.

The College may interim suspend a student, employee or organization pending the completion of SMGP investigation and procedures, particularly when in the judgment of the Title IX Coordinator the safety or well-being of any member(s) of the campus community may be jeopardized by the presence on-campus of the responding party or the ongoing activity of a student organization whose behavior is in question. In all cases in which an interim suspension is imposed, the student, employee or student organization will be given the option to meet with the Title IX Coordinator prior to such suspension being imposed, or as soon thereafter as reasonably possible, to show cause why the suspension should not be implemented.

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<sup>4</sup> Notification will be made in writing and may be delivered by one or more of the following methods: in person; mailed to the local or permanent address of the parties as indicated in official College records; or emailed to the parties' College-issued email account. Once mailed, emailed and/or received in-person, notice will be presumptively delivered. The reporting party is typically copied on such correspondence.

The Title IX Coordinator has sole discretion to implement or stay an interim suspension and to determine its conditions and duration. Violation of an interim suspension under this policy will be grounds for expulsion or termination.

During an interim suspension or administrative leave, a student or employee may be denied access to College housing and/or the College campus/facilities/events. As determined by the Title IX Coordinator, this restriction can include classes and/or all other College activities or privileges for which the student or employee might otherwise be eligible. At the discretion of the Title IX Coordinator, alternative coursework options may be pursued to ensure as minimal an impact as possible on the responding party.

The institution will maintain as confidential any interim actions or protective measures, provided confidentiality does not impair the institution's ability to provide the interim actions or protective measures.

## **5. Investigation**

Once the decision is made to commence a formal investigation, the Title IX Coordinator appoints Title IX Team members to conduct the investigation (typically using a team of two SMGP investigators), usually within two (2) days of determining that an investigation should proceed. Investigations are completed expeditiously, normally within ten (10) days, though some investigations take weeks or even months, depending on the nature, extent and complexity of the allegations, availability of witnesses, police involvement, etc.

The College may undertake a short delay in its investigation (several days to weeks, to allow evidence collection) when criminal charges on the basis of the same behaviors that invoke this process are being investigated. The College will promptly resume its investigation and resolution processes once notified by law enforcement that the initial evidence collection process is complete. College action will not typically be altered or precluded on the grounds that civil or criminal charges involving the same incident have been filed or that charges have been dismissed or reduced.

All investigations will be thorough, reliable, impartial, prompt and fair. Investigations entail interviews with all relevant parties and witnesses, obtaining available evidence and identifying sources of expert information, as necessary.

The investigators will typically take the following steps, if not already completed (not necessarily in order):

- In coordination with campus partners (e.g.: the Title IX Coordinator), initiate or assist with any necessary remedial actions;
- Determine the identity and contact information of the reporting party;
- Identify all policies allegedly violated;
- Assist the Title IX Coordinator with an immediate preliminary inquiry to determine if there is reasonable cause to believe the responding party has violated policy.
  - If there is insufficient evidence to support reasonable cause, the inquiry should be closed with no further action;
- Commence a thorough, reliable and impartial investigation by developing a strategic investigation plan, including a witness list, evidence list, intended timeframe, and order of

interviews for all witnesses and the responding party, who may be given notice prior to or at the time of the interview;

- Prepare the notice of allegation [charges] on the basis of the preliminary inquiry;
- Meet with the reporting party to finalize their statement, if necessary;
- If possible, provide written notification to the parties prior to their interviews that they may have the assistance of a Title IX Team member or other advisor of their choosing present for all meetings attended by the advisee;
- Provide reporting party and responding party with a written description of the alleged violation(s), a list of all policies allegedly violated, a description of the applicable procedures and a statement of the potential sanctions/responsive actions that could result;
- Prior to the conclusion of the investigation, provide the reporting party and the responding party with a list of witnesses whose information will be used to render a finding;
- Allow each party the opportunity to suggest questions they wish the investigators to ask of the other party and witnesses.
- Provide parties with all relevant evidence to be used in rendering a determination and provide each with a full and fair opportunity to address that evidence prior to a finding being rendered;
- Complete the investigation promptly, and without unreasonable deviation from the intended timeline;
- Provide regular updates to the reporting party throughout the investigation, and to the responding party, as appropriate;
- Make a finding, based on a preponderance of the evidence (whether a policy violation is more likely than not);
- Investigators finalize and present the findings to the parties, without undue delay between notifications;

At any point during the investigation, if it is determined there is no reasonable cause to believe that College policy has been violated, the Title IX Coordinator has authority to terminate the investigation and end resolution proceedings.

Witnesses (as distinguished from the parties) are expected to cooperate with and participate in the College's investigation and the Equity Resolution Process. Failure of a witness to cooperate with and/or participate in the investigation or Equity Resolution Process constitutes a violation of policy and may be subject to discipline. At the discretion of the college, witnesses may provide written statements in lieu of interviews during the investigation and may be interviewed remotely by phone, Skype (or similar technology), if they cannot be interviewed in person or if the investigators determine that timeliness or efficiency dictate a need for remote interviewing. Parties who elect not to participate in the investigation or to withhold information from the investigation do not have the ability to offer evidence later during the appeal if it could have been offered during the investigation. Failure to offer evidence prior to an appeal does not constitute grounds for appeal on the basis of new evidence.

The College will use audio transcription recording during the investigation process. No unauthorized audio or video recording of any kind is permitted during investigation meetings or other Equity Resolution Process

proceedings.

## **6. Advisors**

Each party is allowed to have an advisor of their choice present with them for all SMGP meetings and proceedings, from intake through to final determination. The parties may select whomever they wish to serve as their advisor as long as the advisor is eligible and available, and usually otherwise not involved in the resolution process, such as serving as a witness. The advisor may be a friend, mentor, family member, attorney or any other supporter a party chooses to advise them who is available and eligible. Witnesses cannot also serve as advisors. The parties may choose advisors from inside or outside the campus community.

Advisors should help their advisees prepare for each meeting, and are expected to advise ethically, with integrity and in good faith. The College cannot guarantee equal advisory rights, meaning that if one party selects an advisor who is an attorney, but the other party does not, or cannot afford an attorney, the College is not obligated to provide one.

All advisors are subject to the same campus rules, whether they are attorneys or not. Advisors may not address campus officials in a meeting or interview unless invited to. The advisor may not make a presentation or represent the reporting party or the responding party during any meeting or proceeding and may not speak on behalf of the advisee to the investigators or hearing panelists. The parties are expected to ask and respond to questions on their own behalf, without representation by their advisor. Advisors may confer quietly with their advisees or in writing as necessary, as long as they do not disrupt the process. For longer or more involved discussions, the parties and their advisors should ask for breaks or step out of meetings to allow for private conversation. Advisors will typically be given an opportunity to meet in advance of any interview or meeting with the administrative officials conducting that interview or meeting. This pre-meeting will allow advisors to clarify the role the advisor is expected to take.

Advisors are expected to refrain from interference with the investigation and resolution. Any advisor who steps out of their role will be warned once and only once. If the advisor continues to disrupt or otherwise fails to respect the limits of the advisor role, the advisor will be asked to leave the meeting. When an advisor is removed from a meeting, that meeting will typically continue without the advisor present. Subsequently, the Title IX Coordinator will determine whether the advisor may be reinstated, may be replaced by a different advisor, or whether the party will forfeit the right to an advisor for the remainder of the process.

The College expects that the parties will wish to share documentation related to the allegations with their advisors. The College provides a consent form that authorizes such sharing. The parties must complete this form before the College is able to share records with an advisor, though parties may share the information directly with their advisor if they wish. Advisors are expected to maintain the privacy of the records shared with them. These records may not be shared with third parties, disclosed publicly, or used for purposes not explicitly authorized by the College. The College may seek to restrict the role of any advisor who does not respect the sensitive nature of the process or who fails to abide by the College's privacy expectations.

The College expects an advisor to adjust their schedule to allow them to attend College meetings when scheduled. The College does not typically change scheduled meetings to accommodate an advisor's inability to attend. The College will, however, make reasonable provisions to allow an advisor who cannot attend in person to attend a meeting by telephone, video and/or virtual meeting technologies as may be convenient and available.

A party may elect to change advisors during the process, and is not locked into using the same advisor throughout.

The parties must advise the investigators of the identity of their advisor at least one (1) day before the date of their first meeting with investigators (or as soon as possible if a more expeditious meeting is necessary or desired). The parties must provide timely notice to investigators if they change advisors at any time.

## **7. Resolution**

Proceedings are private. All persons present at any time during the resolution process are expected to maintain the privacy of the proceedings in accord with College policy. While the contents of the hearing are private, the parties have discretion to share their own experiences if they so choose, and should discuss doing so with their advisors [advocates].

### **a. Conflict Resolution**

Conflict Resolution is often used for less serious, yet inappropriate, behaviors and is encouraged as an alternative to the formal hearing process to resolve conflicts. The Title IX Coordinator will determine if conflict resolution is appropriate, based on the willingness of the parties, the nature of the conduct at issue and the susceptibility of the conduct to conflict resolution. In a conflict resolution meeting, a trained administrator will facilitate a dialogue with the parties to an effective resolution, if possible. Sanctions may still be possible as the result of a conflict resolution process. Additionally, parties may agree to appropriate remedies. The Title IX Coordinator will keep records of any resolution that is reached, and failure to abide by the accord can result in appropriate responsive actions.

Conflict resolution will not be the primary resolution mechanism used to address reports of violent behavior of any kind or in other cases of serious violations of policy, though it may be made available after the formal process is completed should the parties and the Title IX Coordinator believe that it could be beneficial. Mediation will not be used in cases of sexual violence. It is not necessary to pursue conflict resolution first in order to pursue Administrative Resolution, and any party participating in conflict resolution can stop that process at any time and request a shift to Administrative Resolution.

### **b. Administrative Resolution**

Administrative Resolution can be pursued for any behavior that falls within the policy on Sexual Misconduct at any time during the process.

In Administrative Resolution, the Title IX Coordinator has the authority to address all collateral misconduct, meaning that they hear all allegations of sexual misconduct and retaliation, but also may address any additional alleged policy violations that have occurred in concert with the sexual misconduct or retaliation, even though those collateral allegations may not specifically fall within the policy on Sexual Misconduct. Accordingly, investigations should be conducted with as wide a scope as necessary.

Any evidence that the Title IX Coordinator believes is relevant and credible may be considered, including history and pattern evidence. The Title IX Coordinator may exclude irrelevant or immaterial evidence and may choose to disregard evidence lacking in credibility or that is improperly prejudicial.

Unless the Title IX Coordinator determines it is appropriate, the investigation and the finding will not consider: (1) incidents not directly related to the possible violation, unless they show a pattern, (2) the sexual history of the reporting party (though there may be a limited exception made in regards to the sexual history between the parties), (3) or the character of the reporting party. While previous conduct violations by the responding party are not generally admissible as information about the present allegation, the investigators will supply the Title IX Coordinator with information about previous good faith allegations and/or findings to consider as evidence of pattern and/or predatory conduct.

Neither the Title IX Coordinator nor investigators will meet with character witnesses, but investigators may accept up to two (2) letters supporting the character of each of the parties.

The Title IX Coordinator will base the determination(s) on the preponderance of the evidence, whether it is more likely than not that the responding party violated policy as alleged.

The responding party may choose to admit responsibility for all or part of the alleged policy violations at any point during the investigation or Administrative Resolution process. If the responding party admits responsibility, the Title IX Coordinator will render a determination that the individual is in violation of College policy.

If the responding party admits the violation, or is found in violation, the Title IX Coordinator, in consultation with others as appropriate, will determine an appropriate sanction or responsive action, will implement it, and act promptly and effectively to stop the harassment or discrimination, prevent its recurrence and remedy the effects of the discriminatory conduct.

The Title IX Coordinator will inform the parties of the final determination within three (3) days of the resolution, without significant time delay between notifications. Notification will be made in writing and may be delivered by one or more of the following methods: in person; mailed to the local or permanent address of the parties as indicated in official College records; or emailed to the parties' College-issued email account. Once mailed, emailed and/or received in-person, notice will be presumptively delivered. The notification of outcome will specify the finding on each alleged policy violation, any sanctions that may result which the College is permitted to share according to state or federal law, and the rationale supporting the essential findings to the extent the College is permitted to share under state or federal law. The notice will also include information on when the results are considered by the College to be final, any changes that occur prior to finalization, and any appeals options.

### **c. Sanctions**

Factors considered when determining a sanction/responsive action may include:

- The nature, severity of, and circumstances surrounding the violation
- An individual's disciplinary history
- Previous allegations or allegations involving similar conduct
- Any other information deemed relevant
- The need for sanctions/responsive actions to bring an end to the sexual misconduct and/or retaliation
- The need for sanctions/responsive actions to prevent the future recurrence of sexual misconduct and/or retaliation
  
- The need to remedy the effects of the sexual misconduct and/or retaliation on the reporting

party and the community

i. Student Sanctions

The following are the usual sanctions that may be imposed upon students or organizations singly or in combination:

- Warning: A notice in writing to the student that the student is violating or has violated institutional regulations.
- Probation: A written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to be violating any institutional regulations during the probationary period.
- Loss of Privileges: Denial of specified privileges for a designated period of time.
- Restitution: Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
- Discretionary Sanctions: Work assignments, service to the College or other related discretionary assignments.
- Student Housing Suspension: Separation of the student from Student Housing for a definite period of time after which the student is eligible to return. Conditions for readmission may be specified.
- Student Housing Expulsion: Permanent separation of the student from Student Housing.
- College Suspension: Separation of the student from the College for a definite period of time, after which the student is eligible to return. Conditions or readmission may be specified.
- Withdrawal: Withdrawal is administrative removal of a student from a class or from the College and may be imposed in instances of unmet financial obligation; for reasons of health; pending the outcome of a competent medical evaluation. The withdrawn student may also be barred from re-enrollment until such time as specific conditions have been met.
- Expulsion: Permanent severance from NCCC.

ii. Employee Sanctions

Responsive actions for an employee who has engaged in harassment, discrimination and/or retaliation may include:

- Probation
- Non-Renewal
- Termination

**d. Withdrawal or Resignation While Charges Pending**



Students: The College does not permit a responding student to withdraw if that student has an allegation pending for violation of the policy on Sexual Misconduct. Should a student decide to leave and/or not participate in the SMGP, the process will nonetheless proceed in the student's absence to a reasonable resolution and that student will not be permitted to return to College unless all sanctions have been satisfied. The student will not have access to an academic transcript until the allegations have been resolved.

Employees: Should a responding employee resign with unresolved allegations pending, the records of the Title IX Coordinator will reflect that status and the employee HR record shall indicate that the employee is ineligible for rehire. Should an employee decide to leave and/or not participate in the SMGP, the process may, nonetheless proceed in the employee's absence to a reasonable resolution.

**e. Appeals**

All requests for appeal consideration must be submitted in writing to the Title IX Coordinator only within two (2) business days of the delivery of the written finding of the Title IX Team. Any party may appeal the findings and/or sanctions only under the grounds described, below:

- A procedural error or omission occurred that significantly impacted the outcome of the investigation (e.g. substantiated bias, material deviation from established procedures, etc.).
- To consider new evidence, unknown or unavailable during the original investigation, that could substantially impact the original finding or sanction. A summary of this new evidence and its potential impact must be included.
- The sanctions imposed fall outside the range of sanctions the College has designated for this offense and the cumulative record of the responding party.

The Title IX Coordinator will review the appeal request(s). The original finding and sanction/responsive actions will stand if the appeal is not timely or is not based on the grounds listed above, and such a decision is final. The party requesting appeal must show that the grounds for an appeal request have been met, and the other party or parties may show the grounds have not been met, or that additional grounds are met. The original finding and sanction are presumed to have been decided reasonably and appropriately. When any party requests an appeal, the Title IX Coordinator will share the appeal request with the other party(ies), who may file a response within two (2) business days and/or bring their own appeal on separate grounds. If new grounds are raised, the original appealing party will be permitted to submit a written response to these new grounds within two (2) business days. These response or appeal requests will be shared with each party.

Where the Title IX Coordinator finds that at least one of the grounds is met by at least one party, additional principles governing the hearing of appeals will include the following:

- Decisions by the Title IX Coordinator are to be deferential to the original decision, making changes to the finding only where there is clear error and to the sanction/responsive action only if there is a compelling justification to do so.

- Appeals are not intended to be full re-hearings (de novo) of the allegation. In most cases, appeals are confined to a review of the written documentation or record of the investigation, and pertinent documentation regarding the grounds for appeal. An appeal is not an opportunity for the Title IX Coordinator to substitute his or her judgment for that of the original investigator(s) merely because they disagree with its finding and/or sanctions.
- Appeals granted based on new evidence should normally be remanded to the investigator(s) for reconsideration. Other appeals may be remanded at the discretion of the Title IX Coordinator.
- Sanctions imposed as the result of Administrative Resolution are implemented immediately unless the Title IX Coordinator or designee stays their implementation in extraordinary circumstances, pending the outcome of the appeal.
  - For students: Graduation, athletic activities, study abroad, college-sponsored trips, internships/externships, etc. do NOT in and of themselves constitute exigent circumstances, and students may not be able to participate in those activities during their appeal.
- The Title IX Coordinator will incorporate the results of any remanded grounds, and render a written decision on the appeal to all parties within two (2) business days of the resolution of the appeal or remand.
- Once an appeal is decided, the outcome is final: further appeals are not permitted, even if a decision or sanction is changed on remand EXCEPT, as may be provided otherwise in the Negotiated Agreement for Professional Employees as defined therein.
- In rare cases where a procedural [or substantive] error cannot be cured by the original investigator(s) and/or Title IX Coordinator (as in cases of bias), the Title IX Coordinator may direct a new investigation and/or Administrative Resolution process, including a new investigative team. The results of a remand cannot be appealed. The results of a new Administrative Resolution process can be appealed using the process outlined above.
- In cases where the appeal results in reinstatement to the College or resumption of privileges, reasonable attempts will be made to restore the responding party to their prior status, recognizing that some opportunities lost may be irreparable in the short term.

**f. Long-Term Remedies/Actions**

Following the conclusion of the Equity Resolution Process and in addition to any sanctions implemented, the Title IX Coordinator may utilize long-term remedies or actions to stop the harassment or discrimination, remedy its effects and prevent their reoccurrence. These remedies/actions may include, but are not limited to:

- Referral to counseling and health services
- Referral to Human Resources
- Education to the community
- Permanently altering the housing situation of any associated party
- Permanently altering work arrangements for employees
- Providing campus escorts
- Climate surveys

- Policy modification
- Providing transportation accommodations
- Implementing long-term contact limitations between the parties
- Offering adjustments to academic deadlines, course schedules, etc.

At the discretion of the Title IX Team, long-term remedies may also be provided even when the responding party is found not responsible.

The institution will maintain as confidential any long-term remedies/actions or protective measures, provided confidentiality does not impair the institution's ability to provide the actions or protective measures.

**g. Failure to Complete Sanctions/Comply with Interim and Long-term Remedies/Responsive Actions**

All responding parties are expected to comply with conduct sanctions, responsive actions and corrective actions within the timeframe specified by the Title IX Coordinator. Failure to abide by these conduct sanctions, responsive actions and corrective actions by the date specified, whether by refusal, neglect or any other reason, may result in additional sanctions/responsive/ corrective actions and/or suspension, expulsion and/or termination from the College and may be noted on a student's official transcript. A suspension will only be lifted when compliance is achieved to the satisfaction of the Title IX Coordinator.

**h. Records**

In implementing this policy, records of all allegations, investigations, resolutions, and hearings will be kept by the Title IX Coordinator according to statute in the Title IX Coordinator database.

**i. Statement of the Rights of the Parties**

Statement of the Reporting Party's rights:

- The right to investigation and appropriate resolution of all credible allegations of sexual misconduct or discrimination made in good faith to College officials;
- The right to be informed in advance of any public release of information regarding the incident;
- The right not to have any personally identifiable information released to the public, without their consent;
- The right to be treated with respect by College officials;
- The right to have College policies and procedures followed without material deviation;
- The right not to be pressured to mediate or otherwise informally resolve any reported misconduct involving violence, including sexual violence;
- The right not to be discouraged by College officials from reporting sexual misconduct or discrimination to both on-campus and off-campus authorities;
- The right to be informed by College officials of options to notify proper law enforcement authorities, including on-campus and local police, and the option to be assisted by campus authorities in notifying such authorities, if the reporting party so chooses. This also includes the right not to be pressured to report, as well;

- The right to have reports of sexual misconduct responded to promptly and with sensitivity by campus law enforcement and other campus officials;
- The right to be notified of available counseling, mental health, victim advocacy, health, legal assistance, student financial aid, visa and immigration assistance, or other student services, both on campus and in the community;
- The right to a campus no contact order (or a trespass order against a non-affiliated third party) when someone has engaged in or threatens to engage in stalking, threatening, harassing or other improper behavior that presents a danger to the welfare of the reporting party or others;
- The right to notification of and options for, and available assistance in, changing academic and living situations after an alleged sexual misconduct incident, if so requested by the reporting party and if such changes are reasonably available (no formal report, or investigation, campus or criminal, need occur before this option is available). Accommodations may include:
  - Change of an on-campus student's housing to a different on-campus location;
  - Assistance from College support staff in completing the relocation;
  - Transportation accommodations;
  - Arranging to dissolve a housing contract and pro-rating a refund;
  - Exam (paper, assignment) rescheduling;
  - Taking an incomplete in a class;
  - Transferring class sections;
  - Temporary withdrawal;
  - Alternative course completion options.
- The right to have the College maintain such accommodations for as long as is necessary, and for protective measures to remain confidential, provided confidentiality does not impair the institution's ability to provide the accommodations or protective measures;
- The right to be fully informed of campus policies and procedures as well as the nature and extent of all alleged violations contained within the report;
- The right to ask the investigators to identify and question relevant witnesses, including expert witnesses;
- The right to be informed of the names of all witnesses whose information will be used to render a finding, in advance of that finding, except in cases where a witness's identity will not be revealed to the responding party for compelling safety reasons (this does not include the name of the reporting party, which will always be revealed);
- The right not to have irrelevant prior sexual history admitted as evidence;
- The right to regular updates on the status of the investigation and/or resolution;
- The right to have reports addressed by investigators and the Title IX Coordinator who have received [at least eight hours of] annual sexual misconduct training;
- The right to preservation of privacy, to the extent possible and permitted by law;
- The right to meetings and/or interviews that are closed to the public;

- The right to petition that any College representative in the process be recused on the basis of demonstrated bias or conflict-of-interest;
- The right to bring a victim advocate or advisor of the reporting party's choosing to all phases of the investigation and resolution proceeding;
- [The right to have the College compel the participation of student, faculty and staff witnesses, and the opportunity (if desired) to provide the investigators with a list of potential questions to ask of witnesses, and the right to challenge documentary evidence];
- The right to submit an impact statement in writing to the Title IX Coordinator following determination of responsibility, but prior to sanctioning;
- The right to be promptly informed of the outcome and sanction of the resolution process in writing, without undue delay between the notifications to the parties;
- The right to be informed in writing of when a decision by the College is considered final, any changes to the sanction to occur before the decision is finalized, to be informed of the right to appeal the finding and sanction of the resolution process, and the procedures for doing so in accordance with the standards for appeal established by the College.

Statement of the Responding Party's rights:

- The right to investigation and appropriate resolution of all credible reports of sexual misconduct made in good faith to College administrators;
- The right to be informed in advance, when possible, of any public release of information regarding the report;
- The right to be treated with respect by College officials;
- The right to have College policies and procedures followed without material deviation;
- The right to be informed of and have access to campus resources for medical, health, counseling, and advisory services;
- The right to timely written notice of all alleged violations, including the nature of the violation, the applicable policies and procedures and possible sanctions;
- The right to review all documentary evidence available regarding the report, subject to the privacy limitations imposed by state and federal law, prior to the finding by the Title IX Coordinator;
- The right to be informed of the names of all witnesses whose information will be used to render a finding, prior to final determination, except in cases where a witness's identity will not be revealed to the responding party for compelling safety reasons (this does not include the name of the reporting party, which will always be revealed);
- The right not to have irrelevant prior sexual history admitted as evidence in a campus resolution process;
- The right to have reports addressed by investigators and the Title IX Coordinator who have received annual training;

- The right to petition to the Title IX Team that any College representative be recused from the resolution process on the basis of demonstrated bias and/or conflict-of-interest;
- The right to meetings and interviews that are closed to the public;
- The right to have an advisor of their choice to accompany and assist throughout the campus resolution process;
- The right to a fundamentally fair resolution, as defined in these procedures;
- The right to provide an impact statement in writing to the Title IX Coordinator following any determination of responsibility, but prior to sanctioning;
- The right to a decision based solely on evidence presented during the resolution process. Such evidence shall be credible, relevant, based in fact, and without prejudice;
- The right to be promptly informed of the outcome and sanction of the resolution process in writing, without undue delay between the notifications to the parties;
- The right to be informed in writing of when a decision of the College is considered final, any changes to the sanction to occur before the decision is finalized, to be informed of the right to appeal the finding and sanction of the resolution process, and the procedures for doing so in accordance with the standards for appeal established by the College.

#### **8. Revision**

These policies and procedures will be reviewed and updated annually by the Title IX Team. The College reserves the right to make changes to this document as necessary and once those changes are posted online, they are in effect. The Title IX Coordinator may make minor modifications to procedure that do not materially jeopardize the fairness owed to any party, such as to accommodate summer schedules, etc. The Title IX Coordinator may also vary procedures materially with notice (on the institutional web site, with appropriate date of effect identified) upon determining that changes to law or regulation require policy or procedural alterations not reflected in this policy and procedure. Procedures in effect at the time of the resolution will apply to resolution of incidents, regardless of when the incident occurred. Policy in effect at the time of the offense will apply even if the policy is changed subsequently but prior to resolution, unless the parties consent to be bound by the current policy. If government regulations change in a way that impacts this document, this document will be construed to comply with government regulations in their most recent form.

This document does not create legally enforceable protections beyond the protection of the background state and federal laws which frame such codes generally.

*Adopted: 12/13/16*

*Revised: 8/14/18*

## Sexual Misconduct

Title IX compliance includes the prohibition of sexual misconduct and provisions for grievance procedures.

It shall be the administrative policy of NCCC that no person shall, on the basis of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity of NCCC as required by Title IX of the Education Amendments of 1972 and any amendments thereto. This title covers three major areas: admissions, employment, and treatment of students.

As a part of its policy not to discriminate on the basis of sex, NCCC hereby specifically prohibits any act of sexual misconduct and has adopted for its students and employees the following definition of sexual misconduct:

Requests for sexual favors or unwelcome advances in the form of verbal or physical conduct of a sexual nature for which compliance is made an expressed or implied condition of an individual's initial or continued employment, requests which affect decisions regarding an individual's education, or requests which interfere with an individual's work or academic performance including peer sexual harassment which creates a hostile environment to the educational process.

### Applicable Scope

Neosho County Community College (hereafter referred to as "College") affirms its commitment to promote the goals of fairness and equity in all aspects of the educational enterprise. All policies below are subject to resolution using the College's Sexual Misconduct Grievance policy as detailed below. When the responding party<sup>1</sup> is a member of the College community, the Sexual Misconduct Grievance policy is applicable regardless of the status of the reporting party<sup>2</sup> who may be a member or non-member of the campus community, including students, student organizations, faculty, administrators, staff, guests, visitors, campers, etc. When a reporting party or responding party is a non-member of the campus community, the College's response is limited to investigation only, with no right of appeal, and limited rights concerning access to information in the investigation report. NCCC response to non-member reporting or responding parties is limited to on-campus behavior or behavior that has a direct nexus to College programs or events.

### Title IX Coordinator

The Vice President for ~~Student Learning~~ serves as the Title IX Coordinator<sup>3</sup> and oversees implementation of the College's Sexual Misconduct policy. The Title IX Coordinator [heads the Title IX Team and] acts with independence and authority free of conflicts of interest. To raise any concern involving a conflict of interest by the Title IX Coordinator, contact the College President at (620) 432-0346. To raise concerns regarding a potential conflict of interest with any other administrator involved in the appropriate Sexual Misconduct Grievance policy, please contact the Title IX Coordinator.

Inquiries about and reports regarding this policy and procedure may be made internally to:

<sup>1</sup> As used in this document the term "responding party" refers to the person who has allegedly engaged in discrimination.

<sup>2</sup> As used in this document, the term "reporting party" refers to the person impacted by alleged discrimination.

<sup>3</sup> Note that throughout this document, the term "Title IX Coordinator" refers to the Title IX Coordinator or their designee.

~~Deleted: Operations~~

~~Deleted: Ben Smith, Vice President for Operations¶  
Title IX Coordinator¶  
Neosho County Community College¶  
Chanute, KS 66720¶  
620-432-0301 – office¶  
620-433-0789 – cell¶  
[bsmith@neosho.edu](mailto:bsmith@neosho.edu)¶  
Sanders Hall Operations office¶~~

**Sarah Robb**, Vice President for Student Learning  
Title IX Coordinator  
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Sanders Hall VPSL office

Deleted: Deputy

**Kerrie Coomes**, Dean of Student Services  
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620-432-0304 – office  
620-212-1153 – cell  
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Sanders Hall Student Services office

**Karin Jacobson**, Director of Human Resources  
Deputy Title IX Coordinator  
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620-212-5135 – cell  
[kjacobson@neosho.edu](mailto:kjacobson@neosho.edu)  
Sanders Hall Human Resources office

Athletic Director  
Deputy Title IX Coordinator  
Neosho County Community College  
800 W. 14<sup>th</sup> Street  
Chanute, KS 66720  
620-432-0397 – office  
– cell

Deleted: Mike Saddler

NeoKan Hall Athletics office

Deleted: 785-766-0512

Deleted: [msaddler@neosho.edu](mailto:msaddler@neosho.edu)



Inquiries may be made externally to:

Office for Civil Rights (OCR)  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-1100  
Customer Service Hotline #: (800) 421-3481  
Facsimile: (202) 453-6012  
TDD#: (877) 521-2172  
Email: [OCR@ed.gov](mailto:OCR@ed.gov)  
Web: <http://www.ed.gov/ocr>

### **Reporting Sexual Misconduct**

Reports of sexual misconduct may be made using any of the following options. There is no time limitation on the filing of allegations. However, if the responding party is no longer subject to the College's jurisdiction, the ability to investigate, respond and provide remedies may be more limited:

- 1) Report directly to the Title IX Coordinator [or deputy/deputies] (see above);
- 2) Report online, using the reporting form posted at the College's website; and
- 3) Report using other electronic means as available.

All reports are acted upon promptly while every effort is made by the College to preserve the privacy of reports. Such reports may also be anonymous. Anonymous reports will be investigated. Additionally, all employees of the College are designated as mandated reporters and will share a report with the Title IX Coordinator promptly. Confidentiality and mandated reporting is addressed more specifically below in section 7. Reports of sexual misconduct committed by the Title IX Coordinator should be reported to the College President (620) 432-0346.

### **Jurisdiction**

This policy applies to sexual misconduct that takes place on the campus, at College-sponsored events, off-campus and online when the Title IX Team determines that the off-campus or online conduct affects a substantial College interest. A substantial College interest is defined to include:

- a) Any sexual misconduct that constitutes a criminal offense as defined by law. This includes, but is not limited to, single or repeat violations of any local, state or federal law;
- b) Any sexual misconduct where it appears that the responding party may present a danger or threat to the health or safety of self or students or employees;
- c) Any sexual misconduct that significantly impinges upon the rights, property or achievements of self or students or employees or significantly breaches the peace and/or causes social disorder; and/or
- d) Any sexual misconduct that is detrimental to the educational interests of the College.

As a general rule, a report from a reporting party who is not a student or employee or a report about a responding party who is not a student or employee must be for sexual misconduct that takes place on College property or at College sponsored events.

### **Sexual Misconduct**

“Sexual Misconduct” is a broad term encompassing non-consensual or unwelcome sexual advances, sexual violence, dating violence, domestic violence, and stalking.

Per Title IX compliance, it shall be the administrative policy of NCCC that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity of NCCC as required by statute. This title covers three major areas: admissions, employment, and treatment of students.

As a part of its policy not to discriminate on the basis of sex, NCCC hereby specifically prohibits any act of sexual misconduct and has adopted for its students and employees the following definition of sexual misconduct:

Sexual misconduct includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct sexual in nature. The Sexual Misconduct policy specifically addresses the following:

- Unwelcomed communication, including but not limited to phone, text message, email, social media, or other electronic media;
- Requests for sexual favors for which compliance, or submission to such acts, is expressed or implied to impact initial or continued employment;
- Requests for sexual favors for which compliance, or submission to such acts, is expressed or implied to impact an individual’s education;
- Requests for sexual favors for which compliance, or submission to such acts, is expressed or implied to impact the individual’s work or academic performance or creates an intimidating, hostile, or offensive work or academic environment.

### **EXPECTATIONS WITH RESPECT TO CONSENSUAL RELATIONSHIPS**

There are inherent risks in any romantic or sexual relationship between individuals in unequal positions (such as faculty and student, supervisor and employee). These relationships may be less consensual than perceived by the individual whose position confers power. The relationship also may be viewed in different ways by each of the parties, particularly in retrospect. Furthermore, circumstances may change, and conduct that was previously welcome may become unwelcome. Even when both parties have consented at the outset to a romantic or sexual involvement, this past consent may not remove grounds for a later charge of a violation of applicable sections of this policy. The College does not wish to interfere with private choices regarding personal relationships when these relationships do not interfere with the goals and policies of the College. For the personal protection of members of this community, relationships in which power differentials are inherent (faculty-student, staff-student, administrator-student) are generally discouraged.

Consensual romantic or sexual relationships in which one party maintains a direct supervisory or evaluative role over the other party are unethical. This includes RAs and students over whom they have direct responsibility.

### **Categories of and Specific Definitions Related to Sexual Misconduct**

The College has defined categories of sex/gender discrimination as sexual misconduct, as stated below, for which action under this policy may be imposed. Generally speaking, the College considers non-consensual sexual violence to be the most serious of these offenses, and therefore typically imposes the most severe sanctions, including suspension or expulsion for students and termination for employees. However, the

College reserves the right to impose any level of sanction, ranging from a reprimand up to and including suspension or expulsion/termination, for any act of sexual misconduct or other sex/gender-based offenses, including intimate partner (dating and/or domestic) violence, non-consensual sexual contact and/or stalking based on the facts and circumstances of the particular allegation. Acts of sexual misconduct may be committed by any person upon any other person, regardless of the sex, sexual orientation and/or gender identity of those involved.

**a. Sexual Harassment**

The Department of Education's Office for Civil Rights (OCR), the Equal Employment Opportunity Commission (EEOC) and the State of Kansas regard sexual harassment as a form of sex/gender discrimination.

Sexual harassment is:

- unwelcome, sexual, sex-based and/or gender-based conduct which may be verbal, written, online and/or physical.

Anyone experiencing sexual harassment in any College program is encouraged to report it immediately to the Title IX Coordinator, a Title IX Deputy, or other college official. Remedies, education and/or training will be provided in response.

Sexual harassment may be disciplined when it takes the form of *quid pro quo* harassment, retaliatory harassment and/or creates a hostile environment.

A hostile environment is created when sexual harassment is:

- severe, or
- persistent or pervasive, and
- objectively offensive, such that it:
  - unreasonably interferes with, denies or limits someone's ability to participate in or benefit from the College's educational, employment social and/or residential program.

*Quid Pro Quo* Sexual Harassment:

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature by a person having power or authority over another constitutes sexual harassment when submission to such sexual conduct is made either explicitly or implicitly a term or condition of rating or evaluating an individual's educational development or performance.

Some examples of possible Sexual Harassment include:

- A professor insists that a student have sex with him/her in exchange for a good grade. This is harassment regardless of whether the student accedes to the request and irrespective of whether a good grade is promised or a bad grade is threatened.
- A student repeatedly sends sexually oriented jokes around on an email list s/he created, even when asked to stop, causing one recipient to avoid the sender on campus and in the residence hall in which they both live.

- Explicit sexual pictures are displayed in a professor's office or on the exterior of a residence hall door.
- Two supervisors frequently "rate" several employees' bodies and sex appeal, commenting suggestively about their clothing and appearance.
- A professor engages students in her class in discussions about their past sexual experiences, yet the conversation is not in any way germane to the subject matter of the class. She probes for explicit details, and demands that students answer her, though they are clearly uncomfortable and hesitant.
- An ex-girlfriend widely spreads false stories about her sex life with her former boyfriend to the clear discomfort of the boyfriend, turning him into a social pariah on campus.
- A student grabbed another student by the hair, then grabbed her breast and put his mouth on it. While this is sexual harassment, it is also a form of sexual violence.

**b. Non-Consensual Sexual Intercourse is defined as:**

Any sexual intercourse, however slight, with any object, by a person upon another person, that is without consent and/or by force.

Sexual intercourse includes:

- Vaginal or anal penetration by a penis, tongue, finger or object, or oral copulation (mouth to genital contact) no matter how slight the penetration or contact.

**c. Non-Consensual Sexual Contact is defined as:**

- any intentional sexual touching, however slight, with any object, by a person upon another person, that is without consent and/or by force.

Sexual touching includes:

- Intentional contact with the breasts, groin, or genitals, mouth or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; or
- Any other bodily contact in a sexual manner.

**d. Sexual Exploitation**

Sexual Exploitation refers to a situation in which a person takes non-consensual or abusive sexual advantage of another, and that behavior does not otherwise fall within the definitions of Non-Consensual Sexual Intercourse or Non-Consensual Sexual Contact. Examples of Sexual Exploitation include, but are not limited to:

- Sexual voyeurism (such as watching a person undressing, using the bathroom or engaged in sexual acts without the consent of the person observed).
- Invasion of sexual privacy.
- Taking pictures or video or audio recording another in a sexual act, or in any other private activity without the consent of all involved in the activity, or exceeding the boundaries of

consent (such as allowing another person to hide in a closet and observe sexual activity, or disseminating sexual pictures without the photographed person's consent).

- Prostitution.
- Sexual exploitation also includes engaging in sexual activity with another person while knowingly infected with human immunodeficiency virus (HIV), a sexually transmitted disease (STD) or infection (STI) without informing the other person of the infection.
- Administering alcohol or drugs (such as "date rape" drugs) to another person without his or her knowledge or consent (assuming the act is not completed).
- Exposing one's genitals in non-consensual circumstances.
- Sexually-based stalking and/or bullying may also be forms of sexual exploitation.

#### e. Force and Consent

**Force:** Force is the use of physical violence and/or imposing on someone physically to gain sexual access. Force also includes threats, intimidation (implied threats) and coercion that overcome resistance or produce consent ("Have sex with me or I'll hit you." "Okay, don't hit me, I'll do what you want.").

Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

**NOTE:** Silence or the absence of resistance alone is not consent. There is no requirement on a party to resist the sexual advance or request, but resistance is a clear demonstration of non-consent. The presence of consent is not demonstrated by the absence of resistance. Sexual activity that is forced is by definition non-consensual, but non-consensual sexual activity is not by definition forced.

**Consent:** Consent is knowing, voluntary, and clear permission by word or action to engage in mutually agreed upon sexual activity. Since individuals may experience the same interaction in different ways, it is the responsibility of each party to make certain that the other has consented each time from beginning to end while engaging in the activity. For consent to be valid, there must be a clear expression in words or actions that the other individual consented to that specific sexual conduct. Consent can be withdrawn at any time once given, as long as the withdrawal is clearly communicated through words or actions.

Consent to some sexual contact (such as kissing or fondling) cannot be presumed to be consent for other sexual activity (such as intercourse). A current or previous dating relationship is not sufficient to constitute consent. The existence of consent is based on the totality of the circumstances, including the context in which the alleged incident occurred and any similar previous patterns that may be evidenced.

**Incapacitation:** A person cannot consent if they are unable to understand what is happening or are disoriented, helpless, asleep or unconscious for any reason, including due to alcohol or other drugs. An individual who engages in sexual activity when the individual knows, or reasonably should know, that the other person is physically or mentally incapacitated has violated this policy.

It is not an excuse that the responding party was intoxicated and, therefore, did not realize the incapacity of the reporting party.

Incapacitation is defined as a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing/informed consent (e.g., to understand the “who, what, when, where, why or how” of their sexual interaction). This policy also covers a person whose incapacity results from mental disability, involuntary physical restraint and/or from the taking of incapacitating drugs.

In Kansas, a minor (meaning a person under the age of 16 years) cannot consent to sexual activity. This means that sexual contact by an adult with a person younger than 16 years old may be a crime, and a potential violation of this policy, even if the minor wanted to engage in the act.

Examples of lack of consent:

1. Amanda and Bill meet at a party. They spend the evening dancing and getting to know each other. Bill convinces Amanda to come up to his room. From 11:00 pm until 3:00 am, Bill uses every line he can think of to convince Amanda to have sex with him, but she adamantly refuses. He keeps at her, and begins to question her religious convictions, and accuses her of being “a prude.” Finally, it seems to Bill that her resolve is weakening, and he convinces her to give him a “hand job” (hand to genital contact). Amanda would never had done it but for Bill’s incessant advances. He feels that he successfully seduced her, and that she wanted to do it all along, but was playing shy and hard to get. Why else would she have come up to his room alone after the party? If she really didn’t want it, she could have left. Bill is responsible for violating the College’s Non-Consensual Sexual Contact policy. It is likely that campus decision-makers would find that the degree and duration of the pressure Bill applied to Amanda are unreasonable. Bill coerced Amanda into performing unwanted sexual touching upon him. Where sexual activity is coerced, it is forced. Consent is not valid when forced. Sex without consent is sexual misconduct.
2. Jiang is a sophomore at the college. Beth is a freshman. Jiang comes to Beth’s residence hall room with some mutual friends to watch a movie. Jiang and Beth, who have never met before, are attracted to each other. After the movie, everyone leaves, and Jiang and Beth are alone. They hit it off, and are soon becoming more intimate. They start to make out. Jiang verbally expresses his desire to have sex with Beth. Beth, who was abused by a baby-sitter when she was five, and has not had any sexual relations since, is shocked at how quickly things are progressing. As Jiang takes her by the wrist over to the bed, lays her down, undresses her, and begins to have intercourse with her, Beth has a severe flashback to her childhood trauma. She wants to tell Jiang to stop, but cannot. Beth is stiff and unresponsive during the intercourse. Is this a policy violation? Jiang would be held responsible in this scenario for Non Consensual Sexual Intercourse. It is the duty of the sexual initiator, Jiang, to make sure that he has mutually understandable consent to engage in sex. Though consent need not be verbal, it is the clearest form of consent. Here, Jiang had no verbal or non-verbal mutually understandable indication from Beth that she consented to sexual intercourse. Of course, wherever possible, it is important to be as clear as possible as to whether or not sexual contact is desired, and to be aware that for psychological reasons, or because of alcohol or drug use, one’s partner may not be in a position to provide as clear an indication as the policy requires. As the policy makes clear, consent must be actively, not passively, given.
3. Kevin and John are at a party. Kevin is not sure how much John has been drinking, but he is pretty sure it’s a lot. After the party, he walks John to his room, and John comes on to Kevin, initiating sexual activity. Kevin asks him if he is really up to this, and John says yes. Clothes go flying, and

they end up in John's bed. Suddenly, John runs for the bathroom. When he returns, his face is pale, and Kevin thinks he may have thrown up. John gets back into bed, and they begin to have sexual intercourse. Kevin is having a good time, though he can't help but notice that John seems pretty groggy and passive, and he thinks John may have even passed out briefly during the sex, but he does not let that stop him. When Kevin runs into John the next day, he thanks him for the wild night. John remembers nothing, and decides to make a report to the Dean. This is a violation of the Non-Consensual Sexual Intercourse policy. Kevin should have known that John was incapable of making a rational, reasonable decision about sex. Even if John seemed to consent, Kevin was well aware that John had consumed a large amount of alcohol, and Kevin thought John was physically ill, and that he passed out during sex. Kevin should be held accountable for taking advantage of John in his condition. This is not the level of respectful conduct the College expects.

**f. Other Serious Sexual Misconduct Offenses**

Dating Violence means violence committed by a person:

- Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- Where the existence of such a relationship shall be determined based on the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence is defined by law as violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse, or by any family or household member.

Examples of Dating or Domestic Violence:

1. A boyfriend shoves his girlfriend into a wall upon seeing her talking to a male friend. This physical assault based on jealousy is a violation of the Intimate Partner Violence policy.
2. An ex-girlfriend shames her female partner, threatening to out her as a lesbian if she doesn't give the ex another chance. Psychological abuse is a form of Intimate Partner Violence.
3. A student refuses to wear a condom and forces his girlfriend to take hormonal birth control though it makes her ill, in order to prevent pregnancy.
4. Married employees are witnessed in the parking garage, with one partner slapping and scratching the other in the midst of an argument.

Stalking is an intentional, malicious and repeated following or harassment of another person and making a credible threat with the intent to place such person in reasonable fear for such person's safety, as defined by statute, and is a criminal offense. If you feel you are a victim of stalking, please notify the police department or sheriff's office immediately.

Examples of Stalking:

1. A student repeatedly shows up at another student's on-campus residence, always notifying the RA that they are there to see the resident. Upon a call to the resident, the student informs residence hall staff that this visitor is uninvited and continuously attempts to see them, even so far as waiting for them outside of classes and showing up to their on-campus place of employment requesting that they go out on a date together.

2. A student working as an on-campus tutor received flowers and gifts delivered to their office. After learning the gifts were from a student they recently tutored, the tutor thanked the student and stated that it was not necessary and would appreciate if the gift deliveries stop. The student then started leaving notes of love and gratitude on the tutor's car, both on-campus and at home. Asked again to stop, the student stated by email: "You can ask me to stop, but I'm not giving up. We are meant to be together, and I'll do anything necessary to make you have the feelings for me that I have for you." When the tutor did not respond, the student emailed again, "You cannot escape me. I will track you to the ends of the earth. We are meant to be together."

Any other College policies may fall within this section when a violation is motivated by the actual or perceived membership of the reporting party's sex or gender.

Sanctions for the above-listed "Other Serious Sexual Misconduct" behaviors range from reprimand through expulsion (students) or termination of employment.

### **Retaliation**

As it relates to sexual misconduct, retaliation is defined as any adverse action taken against a person participating in a protected activity because of their participation in that protected activity. Retaliation against an individual for alleging harassment, supporting a party bringing an allegation or for assisting in providing information relevant to a claim of harassment is a serious violation of College policy and will be treated as another possible instance of harassment. Acts of alleged retaliation should be reported immediately to the Title IX Coordinator or any Deputy Coordinator and will be promptly investigated. The College is prepared to take appropriate steps to protect individuals who fear that they may be subjected to retaliation.

Examples of Retaliation:

1. A student athlete files an allegation against a coach for sexual harassment; the coach subsequently cuts the student athlete's playing time in half without a legitimate justification.
2. A faculty member complains of gender inequity in pay within her department; her supervisor then revokes his prior approval allowing her to attend a national conference, citing the faculty member's tendency to "ruffle feathers."

### **Remedial Action**

Upon notice of alleged discrimination, the College will implement initial remedial, responsive and/or protective actions upon notice of alleged harassment, retaliation and/or discrimination. Such actions could include but are not limited to: no contact orders, providing counseling and/or medical services, academic support, living arrangement adjustments, transportation accommodations, visa and immigration assistance, student financial aid counseling, providing a campus escort, academic or work schedule and assignment accommodations, safety planning, referral to community support resources.

The College will maintain as confidential any accommodations or protective measures, provided confidentiality does not impair the College's ability to provide the accommodations or protective measures.

Procedures for handling reported incidents are fully described below.

### **Confidentiality and Reporting of Offenses Under This Policy**



All College employees, with the exception of the Director of Academic Advising and Counseling (faculty, staff, administrators), are expected to report actual or suspected sexual misconduct to appropriate officials immediately, though there are some limited exceptions. Generally, climate surveys, classroom writing assignments or discussions, human subjects research, or events such as Take Back the Night events do not provide notice that must be reported to the Coordinator by employees, unless the reporting party clearly indicates that they wish a report to be made.

If a reporting party would like the details of an incident to remain confidential, the reporting party can speak with the on-campus victim advocates. See the full Mandatory Reporter policy on the college website or in office of the Title IX Coordinator.

If a reporting party does not wish for their name to be shared, does not wish for an investigation to take place, or does not want a formal resolution to be pursued, the reporting party may make such a request to the Title IX Coordinator, who will evaluate that request in light of the duty to ensure the safety of the campus and comply with federal law. Note that the College's ability to remedy and respond to a reported incident may be limited if the reporting party does not want the institution to proceed with an investigation and/or the Equity Resolution Process.

In cases indicating pattern, predation, threat, weapons and/or violence, the College will likely be unable to honor a request for confidentiality. In cases where the reporting party requests confidentiality and the circumstances allow the College to honor that request, the College will offer interim supports and remedies to the reporting party and the community, but will not otherwise pursue formal action. A reporting party has the right, and can expect, to have allegations taken seriously by NCCC when formally reported, and to have those incidents investigated and properly resolved through these procedures.

Formal reporting still affords privacy to the reporter, and only a small group of officials who need to know will be told, including but not limited to the Title IX Team. Information will be shared as necessary with investigators, **witnesses and the responding party**. The circle of people with this knowledge will be kept as tight as possible to preserve a reporting party's rights and privacy. Additionally, anonymous reports can be made by victims and/or third parties using the online reporting form posted at the College website, or other electronic means as available. Note that these anonymous reports may prompt a need for the institution to investigate.

Failure of a non-confidential employee, as described in this section, to report an incident or incidents of sex/gender harassment or discrimination of which they become aware is a violation of College policy and can be subject to disciplinary action for failure to comply.

#### **False Allegations**

Deliberately false and/or malicious accusations under this policy, as opposed to allegations which, even if erroneous, are made in good faith, are a serious offense and will be subject to appropriate disciplinary action.

### **Amnesty for Reporting Party and Witnesses (applies to students only)**

Sometimes, students are hesitant to offer assistance to others for fear that they may get themselves in trouble (for example, a student who has been drinking underage might hesitate to help take a sexual misconduct victim to the Campus Police). The College pursues a policy of amnesty for students who offer help to others in need. [While policy violations cannot be overlooked, the College will provide educational options, rather than punishment, to those who offer their assistance to others in need.]

### **Federal Statistical Reporting Obligations**

Certain campus officials – those deemed Campus Security Authorities – have a duty to report sexual assault, domestic violence, dating violence and stalking for federal statistical reporting purposes (Clery Act). All personally identifiable information is kept confidential, but statistical information must be passed along to appropriate College personnel regarding the type of incident and its general location (on or off-campus, in the surrounding area, but no addresses are given) for publication in the Annual Security Report. This report helps to provide the community with a clear picture of the extent and nature of campus crime, to ensure greater community safety. The College's Mandated Reporter policy can be found at the College's website.

### **EQUITY RESOLUTION PROCESS FOR ALLEGATIONS OF SEXUAL MISCONDUCT**

The College will act on any formal or informal allegation or notice of violation of the Sexual Misconduct policy that is received by a responsible employee as defined by the College's Mandated Reporter policy.

The procedures described below apply to all allegations of sexual misconduct involving students, staff or faculty members. All other allegations of misconduct unrelated to incidents covered by this policy will be addressed through the procedures elaborated in the respective student, faculty and staff handbooks.

### **Overview**

Upon notice to the Title IX Coordinator, this resolution process involves a prompt preliminary inquiry to determine if there is reasonable cause to believe the Sexual Misconduct policy has been violated. If so, the College will initiate a confidential investigation that is thorough, reliable, impartial, prompt and fair. The investigation and the subsequent resolution process determines whether the Sexual Misconduct policy has been violated. If so, the College will promptly implement effective remedies designed to end the misconduct, prevent its recurrence and address its effects.

#### **1. Sexual Misconduct Grievance Process (SMGP)**

Allegations under the policy on Sexual Misconduct are resolved using the Title IX Team. Members of the Title IX team are announced in an annual distribution of this policy to campus, prospective students, their parents and prospective employees. The list of members and a description of the Title IX Team can be found below and also at the College's website. Members of the Title IX Team are trained in all aspects of the resolution process, and can serve in any of the following roles, at the direction of the Title IX Coordinator:

- To provide sensitive intake for and initial advice pertaining to allegations
- To serve in a mediation or restorative justice role in conflict resolution
- To investigate allegations
- To act as process advisors to those involved in the Equity Resolution Process

Title IX Team members also recommend proactive policies, and serve in an educative role for the community. The President, in consultation with the Title IX Coordinator, appoints the pool, which reports to the Title IX Coordinator. Title IX Team members receive annual training organized by the Title

IX Coordinator, including a review of College policies and procedures as well as applicable federal and state laws and regulations so that they are able to appropriately address allegations, provide accurate information to members of the community, protect safety and promote accountability. This training will include, but is not limited to: how to appropriately remedy, investigate, render findings and determine appropriate sanctions in reference to all forms of sexual misconduct allegations; the College's Sexual Misconduct policy and procedures; confidentiality and privacy; and applicable laws, regulations and federal regulatory guidance. All Title IX Team members are required to attend this annual training to be eligible to serve.

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## 2. Reporting Misconduct

Any student, member of the community, guest or visitor who believes that the Sexual Misconduct policy has been violated should contact the Title IX Coordinator or any responsible employee as defined by the Mandated Reporter policy. The College website also includes a reporting form at which may serve to initiate the resolution process.

All employees receiving reports of a potential violation of College policy are expected to immediately contact the Title IX Coordinator or Deputy Title IX Coordinator. All initial contacts will be treated with privacy: specific information on any allegation received by any party will be reported to the Title IX Coordinator. Every effort will be made to maintain the privacy of those initiating an allegation. In all cases, the College will give consideration to the reporting party with respect to how the reported misconduct is pursued, but reserves the right, when necessary to protect the community, to investigate and pursue a resolution even when a reporting party chooses not to initiate or participate in the resolution process.

## 3. Preliminary Inquiry

Following receipt of notice or a report of misconduct, the Title IX Coordinator engages in a preliminary inquiry to determine if there is reasonable cause to believe the Sexual Misconduct policy has been violated. For the purposes of this process, the Title IX Coordinator, unless otherwise noted, refers to the Title IX Coordinator or designee. The preliminary inquiry is typically 1-3 days in duration. This inquiry may also serve to help the Title IX Coordinator to determine if the allegations evidence violence, threat, pattern, predation and/or weapon, in the event that the reporting party has asked for no action to be taken. In any case where violence, threat, pattern, predation, and/or weapon is not evidenced, the Title IX Coordinator may respect a reporting party's request for no action, and will investigate only so far as necessary to determine appropriate remedies. As necessary, the College reserves the right to initiate resolution proceedings without a formal report or participation by the reporting party.

In cases where the reporting party wishes to proceed or the College determines it must proceed, and the preliminary inquiry shows that reasonable cause exists, the Title IX Coordinator will direct a formal investigation to commence and the allegation will be resolved through one of the processes discussed briefly here and in greater detail below:

- Conflict Resolution – typically used for less serious offenses and only when both parties agree to conflict resolution
- Administrative Resolution – resolution by a trained administrator

The process followed considers the preference of the parties, but is ultimately determined at the discretion of the Title IX Coordinator. Conflict Resolution may only occur if selected by all parties, otherwise the Administrative Resolution Process applies.

If conflict resolution is desired by the reporting party, and appears appropriate given the nature of the alleged behavior, then the report does not proceed to investigation, unless a pattern of misconduct is suspected or there is an actual or perceived threat of further harm to the community or any of its members.

Once a formal investigation is commenced, the Title IX Coordinator will provide written notification of the investigation to the responding party at an appropriate time during the investigation.<sup>4</sup> The College aims to complete all investigations within a sixty (60) calendar day time period, which can be extended as necessary for appropriate cause by the Title IX Coordinator with notice to the parties as appropriate.

If, during the preliminary inquiry or at any point during the formal investigation, the Title IX Coordinator determines that there is no reasonable cause to believe that policy has been violated, the process will end unless the reporting party requests that the Title IX Coordinator makes an extraordinary determination to re-open the investigation. This decision lies in the sole discretion of the Title IX Coordinator.

#### **4. Interim Remedies/Actions**

The Title IX Coordinator may provide interim remedies intended to address the short-term effects of harassment, discrimination and/or retaliation, i.e., to redress harm to the reporting party and the community and to prevent further violations.

These remedies may include, but are not limited to:

- Referral to counseling and health services
- Referral to Human Resources
- Education to the community
- Altering the housing situation of any associated party
- Altering work arrangements for employees
- Providing campus escorts
- Providing transportation accommodations
- Implementing contact limitations between the parties
- Offering adjustments to academic deadlines, course schedules, etc.

The College may interim suspend a student, employee or organization pending the completion of SMGP investigation and procedures, particularly when in the judgment of the Title IX Coordinator the safety or well-being of any member(s) of the campus community may be jeopardized by the presence on-campus of the responding party or the ongoing activity of a student organization whose behavior is in question. In all cases in which an interim suspension is imposed, the student, employee or student organization will be given the option to meet with the Title IX Coordinator prior to such suspension being imposed, or as soon thereafter as reasonably possible, to show cause why the suspension should not be implemented.

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<sup>4</sup> Notification will be made in writing and may be delivered by one or more of the following methods: in person; mailed to the local or permanent address of the parties as indicated in official College records; or emailed to the parties' College-issued email account. Once mailed, emailed and/or received in-person, notice will be presumptively delivered. The reporting party is typically copied on such correspondence.

The Title IX Coordinator has sole discretion to implement or stay an interim suspension and to determine its conditions and duration. Violation of an interim suspension under this policy will be grounds for expulsion or termination.

During an interim suspension or administrative leave, a student or employee may be denied access to College housing and/or the College campus/facilities/events. As determined by the Title IX Coordinator, this restriction can include classes and/or all other College activities or privileges for which the student or employee might otherwise be eligible. At the discretion of the Title IX Coordinator, alternative coursework options may be pursued to ensure as minimal an impact as possible on the responding party.

The institution will maintain as confidential any interim actions or protective measures, provided confidentiality does not impair the institution's ability to provide the interim actions or protective measures.

## **5. Investigation**

Once the decision is made to commence a formal investigation, the Title IX Coordinator appoints Title IX Team members to conduct the investigation (typically using a team of two SMGP investigators), usually within two (2) days of determining that an investigation should proceed. Investigations are completed expeditiously, normally within ten (10) days, though some investigations take weeks or even months, depending on the nature, extent and complexity of the allegations, availability of witnesses, police involvement, etc.

The College may undertake a short delay in its investigation (several days to weeks, to allow evidence collection) when criminal charges on the basis of the same behaviors that invoke this process are being investigated. The College will promptly resume its investigation and resolution processes once notified by law enforcement that the initial evidence collection process is complete. College action will not typically be altered or precluded on the grounds that civil or criminal charges involving the same incident have been filed or that charges have been dismissed or reduced.

All investigations will be thorough, reliable, impartial, prompt and fair. Investigations entail interviews with all relevant parties and witnesses, obtaining available evidence and identifying sources of expert information, as necessary.

The investigators will typically take the following steps, if not already completed (not necessarily in order):

- In coordination with campus partners (e.g.: the Title IX Coordinator), initiate or assist with any necessary remedial actions;
- Determine the identity and contact information of the reporting party;
- Identify all policies allegedly violated;
- Assist the Title IX Coordinator with an immediate preliminary inquiry to determine if there is reasonable cause to believe the responding party has violated policy.
  - If there is insufficient evidence to support reasonable cause, the inquiry should be closed with no further action;
- Commence a thorough, reliable and impartial investigation by developing a strategic investigation plan, including a witness list, evidence list, intended timeframe, and order of

interviews for all witnesses and the responding party, who may be given notice prior to or at the time of the interview;

- Prepare the notice of allegation [charges] on the basis of the preliminary inquiry;
- Meet with the reporting party to finalize their statement, if necessary;
- If possible, provide written notification to the parties prior to their interviews that they may have the assistance of a Title IX Team member or other advisor of their choosing present for all meetings attended by the advisee;
- Provide reporting party and responding party with a written description of the alleged violation(s), a list of all policies allegedly violated, a description of the applicable procedures and a statement of the potential sanctions/responsive actions that could result;
- Prior to the conclusion of the investigation, provide the reporting party and the responding party with a list of witnesses whose information will be used to render a finding;
- Allow each party the opportunity to suggest questions they wish the investigators to ask of the other party and witnesses.
- Provide parties with all relevant evidence to be used in rendering a determination and provide each with a full and fair opportunity to address that evidence prior to a finding being rendered;
- Complete the investigation promptly, and without unreasonable deviation from the intended timeline;
- Provide regular updates to the reporting party throughout the investigation, and to the responding party, as appropriate;
- Make a finding, based on a preponderance of the evidence (whether a policy violation is more likely than not);
- Investigators finalize and present the findings to the parties, without undue delay between notifications;

At any point during the investigation, if it is determined there is no reasonable cause to believe that College policy has been violated, the Title IX Coordinator has authority to terminate the investigation and end resolution proceedings.

Witnesses (as distinguished from the parties) are expected to cooperate with and participate in the College's investigation and the Equity Resolution Process. Failure of a witness to cooperate with and/or participate in the investigation or Equity Resolution Process constitutes a violation of policy and may be subject to discipline. At the discretion of the college, witnesses may provide written statements in lieu of interviews during the investigation and may be interviewed remotely by phone, Skype (or similar technology), if they cannot be interviewed in person or if the investigators determine that timeliness or efficiency dictate a need for remote interviewing. Parties who elect not to participate in the investigation or to withhold information from the investigation do not have the ability to offer evidence later during the appeal if it could have been offered during the investigation. Failure to offer evidence prior to an appeal does not constitute grounds for appeal on the basis of new evidence.

The College will use audio transcription recording during the investigation process. No unauthorized audio or video recording of any kind is permitted during investigation meetings or other Equity Resolution Process

proceedings.

## **6. Advisors**

Each party is allowed to have an advisor of their choice present with them for all SMGP meetings and proceedings, from intake through to final determination. The parties may select whomever they wish to serve as their advisor as long as the advisor is eligible and available, and usually otherwise not involved in the resolution process, such as serving as a witness. The advisor may be a friend, mentor, family member, attorney or any other supporter a party chooses to advise them who is available and eligible. Witnesses cannot also serve as advisors. The parties may choose advisors from inside or outside the campus community.

Advisors should help their advisees prepare for each meeting, and are expected to advise ethically, with integrity and in good faith. The College cannot guarantee equal advisory rights, meaning that if one party selects an advisor who is an attorney, but the other party does not, or cannot afford an attorney, the College is not obligated to provide one.

All advisors are subject to the same campus rules, whether they are attorneys or not. Advisors may not address campus officials in a meeting or interview unless invited to. The advisor may not make a presentation or represent the reporting party or the responding party during any meeting or proceeding and may not speak on behalf of the advisee to the investigators or hearing panelists. The parties are expected to ask and respond to questions on their own behalf, without representation by their advisor. Advisors may confer quietly with their advisees or in writing as necessary, as long as they do not disrupt the process. For longer or more involved discussions, the parties and their advisors should ask for breaks or step out of meetings to allow for private conversation. Advisors will typically be given an opportunity to meet in advance of any interview or meeting with the administrative officials conducting that interview or meeting. This pre-meeting will allow advisors to clarify the role the advisor is expected to take.

Advisors are expected to refrain from interference with the investigation and resolution. Any advisor who steps out of their role will be warned once and only once. If the advisor continues to disrupt or otherwise fails to respect the limits of the advisor role, the advisor will be asked to leave the meeting. When an advisor is removed from a meeting, that meeting will typically continue without the advisor present. Subsequently, the Title IX Coordinator will determine whether the advisor may be reinstated, may be replaced by a different advisor, or whether the party will forfeit the right to an advisor for the remainder of the process.

The College expects that the parties will wish to share documentation related to the allegations with their advisors. The College provides a consent form that authorizes such sharing. The parties must complete this form before the College is able to share records with an advisor, though parties may share the information directly with their advisor if they wish. Advisors are expected to maintain the privacy of the records shared with them. These records may not be shared with third parties, disclosed publicly, or used for purposes not explicitly authorized by the College. The College may seek to restrict the role of any advisor who does not respect the sensitive nature of the process or who fails to abide by the College's privacy expectations.

The College expects an advisor to adjust their schedule to allow them to attend College meetings when scheduled. The College does not typically change scheduled meetings to accommodate an advisor's inability to attend. The College will, however, make reasonable provisions to allow an advisor who cannot attend in person to attend a meeting by telephone, video and/or virtual meeting technologies as may be convenient and available.



A party may elect to change advisors during the process, and is not locked into using the same advisor throughout.

The parties must advise the investigators of the identity of their advisor at least one (1) day before the date of their first meeting with investigators (or as soon as possible if a more expeditious meeting is necessary or desired). The parties must provide timely notice to investigators if they change advisors at any time.

## **7. Resolution**

Proceedings are private. All persons present at any time during the resolution process are expected to maintain the privacy of the proceedings in accord with College policy. While the contents of the hearing are private, the parties have discretion to share their own experiences if they so choose, and should discuss doing so with their advisors [advocates].

### **a. Conflict Resolution**

Conflict Resolution is often used for less serious, yet inappropriate, behaviors and is encouraged as an alternative to the formal hearing process to resolve conflicts. The Title IX Coordinator will determine if conflict resolution is appropriate, based on the willingness of the parties, the nature of the conduct at issue and the susceptibility of the conduct to conflict resolution. In a conflict resolution meeting, a trained administrator will facilitate a dialogue with the parties to an effective resolution, if possible. Sanctions may still be possible as the result of a conflict resolution process. Additionally, parties may agree to appropriate remedies. The Title IX Coordinator will keep records of any resolution that is reached, and failure to abide by the accord can result in appropriate responsive actions.

Conflict resolution will not be the primary resolution mechanism used to address reports of violent behavior of any kind or in other cases of serious violations of policy, though it may be made available after the formal process is completed should the parties and the Title IX Coordinator believe that it could be beneficial. Mediation will not be used in cases of sexual violence. It is not necessary to pursue conflict resolution first in order to pursue Administrative Resolution, and any party participating in conflict resolution can stop that process at any time and request a shift to Administrative Resolution.

### **b. Administrative Resolution**

Administrative Resolution can be pursued for any behavior that falls within the policy on Sexual Misconduct at any time during the process.

In Administrative Resolution, the Title IX Coordinator has the authority to address all collateral misconduct, meaning that they hear all allegations of sexual misconduct and retaliation, but also may address any additional alleged policy violations that have occurred in concert with the sexual misconduct or retaliation, even though those collateral allegations may not specifically fall within the policy on Sexual Misconduct. Accordingly, investigations should be conducted with as wide a scope as necessary.

Any evidence that the Title IX Coordinator believes is relevant and credible may be considered, including history and pattern evidence. The Title IX Coordinator may exclude irrelevant or immaterial evidence and may choose to disregard evidence lacking in credibility or that is improperly prejudicial.

Unless the Title IX Coordinator determines it is appropriate, the investigation and the finding will not consider: (1) incidents not directly related to the possible violation, unless they show a pattern, (2) the sexual history of the reporting party (though there may be a limited exception made in regards to the sexual history between the parties), (3) or the character of the reporting party. While previous conduct violations by the responding party are not generally admissible as information about the present allegation, the investigators will supply the Title IX Coordinator with information about previous good faith allegations and/or findings to consider as evidence of pattern and/or predatory conduct.

Neither the Title IX Coordinator nor investigators will meet with character witnesses, but investigators may accept up to two (2) letters supporting the character of each of the parties.

The Title IX Coordinator will base the determination(s) on the preponderance of the evidence, whether it is more likely than not that the responding party violated policy as alleged.

The responding party may choose to admit responsibility for all or part of the alleged policy violations at any point during the investigation or Administrative Resolution process. If the responding party admits responsibility, the Title IX Coordinator will render a determination that the individual is in violation of College policy.

If the responding party admits the violation, or is found in violation, the Title IX Coordinator, in consultation with others as appropriate, will determine an appropriate sanction or responsive action, will implement it, and act promptly and effectively to stop the harassment or discrimination, prevent its recurrence and remedy the effects of the discriminatory conduct.

The Title IX Coordinator will inform the parties of the final determination within three (3) days of the resolution, without significant time delay between notifications. Notification will be made in writing and may be delivered by one or more of the following methods: in person; mailed to the local or permanent address of the parties as indicated in official College records; or emailed to the parties' College-issued email account. Once mailed, emailed and/or received in-person, notice will be presumptively delivered. The notification of outcome will specify the finding on each alleged policy violation, any sanctions that may result which the College is permitted to share according to state or federal law, and the rationale supporting the essential findings to the extent the College is permitted to share under state or federal law. The notice will also include information on when the results are considered by the College to be final, any changes that occur prior to finalization, and any appeals options.

### **c. Sanctions**

Factors considered when determining a sanction/responsive action may include:

- The nature, severity of, and circumstances surrounding the violation
- An individual's disciplinary history
- Previous allegations or allegations involving similar conduct
- Any other information deemed relevant
- The need for sanctions/responsive actions to bring an end to the sexual misconduct and/or retaliation
- The need for sanctions/responsive actions to prevent the future recurrence of sexual misconduct and/or retaliation
  
- The need to remedy the effects of the sexual misconduct and/or retaliation on the reporting

party and the community

i. Student Sanctions

The following are the usual sanctions that may be imposed upon students or organizations singly or in combination:

- Warning: A notice in writing to the student that the student is violating or has violated institutional regulations.
- Probation: A written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to be violating any institutional regulations during the probationary period.
- Loss of Privileges: Denial of specified privileges for a designated period of time.
- Restitution: Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
- Discretionary Sanctions: Work assignments, service to the College or other related discretionary assignments.
- Student Housing Suspension: Separation of the student from Student Housing for a definite period of time after which the student is eligible to return. Conditions for readmission may be specified.
- Student Housing Expulsion: Permanent separation of the student from Student Housing.
- College Suspension: Separation of the student from the College for a definite period of time, after which the student is eligible to return. Conditions or readmission may be specified.
- Withdrawal: Withdrawal is administrative removal of a student from a class or from the College and may be imposed in instances of unmet financial obligation; for reasons of health; pending the outcome of a competent medical evaluation. The withdrawn student may also be barred from re-enrollment until such time as specific conditions have been met.
- Expulsion: Permanent severance from NCCC.

ii. Employee Sanctions

Responsive actions for an employee who has engaged in harassment, discrimination and/or retaliation may include:

- Probation
- Non-Renewal
- Termination

**d. Withdrawal or Resignation While Charges Pending**

Students: The College does not permit a responding student to withdraw if that student has an allegation pending for violation of the policy on Sexual Misconduct. Should a student decide to leave and/or not participate in the SMGP, the process will nonetheless proceed in the student's absence to a reasonable resolution and that student will not be permitted to return to College unless all sanctions have been satisfied. The student will not have access to an academic transcript until the allegations have been resolved.

Employees: Should a responding employee resign with unresolved allegations pending, the records of the Title IX Coordinator will reflect that status and the employee HR record shall indicate that the employee is ineligible for rehire. Should an employee decide to leave and/or not participate in the SMGP, the process may, nonetheless proceed in the employee's absence to a reasonable resolution.

**e. Appeals**

All requests for appeal consideration must be submitted in writing to the Title IX Coordinator only within two (2) business days of the delivery of the written finding of the Title IX Team. Any party may appeal the findings and/or sanctions only under the grounds described, below:

- A procedural error or omission occurred that significantly impacted the outcome of the investigation (e.g. substantiated bias, material deviation from established procedures, etc.).
- To consider new evidence, unknown or unavailable during the original investigation, that could substantially impact the original finding or sanction. A summary of this new evidence and its potential impact must be included.
- The sanctions imposed fall outside the range of sanctions the College has designated for this offense and the cumulative record of the responding party.

The Title IX Coordinator will review the appeal request(s). The original finding and sanction/responsive actions will stand if the appeal is not timely or is not based on the grounds listed above, and such a decision is final. The party requesting appeal must show that the grounds for an appeal request have been met, and the other party or parties may show the grounds have not been met, or that additional grounds are met. The original finding and sanction are presumed to have been decided reasonably and appropriately. When any party requests an appeal, the Title IX Coordinator will share the appeal request with the other party(ies), who may file a response within two (2) business days and/or bring their own appeal on separate grounds. If new grounds are raised, the original appealing party will be permitted to submit a written response to these new grounds within two (2) business days. These response or appeal requests will be shared with each party.

Where the Title IX Coordinator finds that at least one of the grounds is met by at least one party, additional principles governing the hearing of appeals will include the following:

- Decisions by the Title IX Coordinator are to be deferential to the original decision, making changes to the finding only where there is clear error and to the sanction/responsive action only if there is a compelling justification to do so.

- Appeals are not intended to be full re-hearings (de novo) of the allegation. In most cases, appeals are confined to a review of the written documentation or record of the investigation, and pertinent documentation regarding the grounds for appeal. An appeal is not an opportunity for the Title IX Coordinator to substitute his or her judgment for that of the original investigator(s) merely because they disagree with its finding and/or sanctions.
- Appeals granted based on new evidence should normally be remanded to the investigator(s) for reconsideration. Other appeals may be remanded at the discretion of the Title IX Coordinator.
- Sanctions imposed as the result of Administrative Resolution are implemented immediately unless the Title IX Coordinator or designee stays their implementation in extraordinary circumstances, pending the outcome of the appeal.
  - For students: Graduation, athletic activities, study abroad, college-sponsored trips, internships/externships, etc. do NOT in and of themselves constitute exigent circumstances, and students may not be able to participate in those activities during their appeal.
- The Title IX Coordinator will incorporate the results of any remanded grounds, and render a written decision on the appeal to all parties within two (2) business days of the resolution of the appeal or remand.
- Once an appeal is decided, the outcome is final: further appeals are not permitted, even if a decision or sanction is changed on remand EXCEPT, as may be provided otherwise in the Negotiated Agreement for Professional Employees as defined therein.
- In rare cases where a procedural [or substantive] error cannot be cured by the original investigator(s) and/or Title IX Coordinator (as in cases of bias), the Title IX Coordinator may direct a new investigation and/or Administrative Resolution process, including a new investigative team. The results of a remand cannot be appealed. The results of a new Administrative Resolution process can be appealed using the process outlined above.
- In cases where the appeal results in reinstatement to the College or resumption of privileges, reasonable attempts will be made to restore the responding party to their prior status, recognizing that some opportunities lost may be irreparable in the short term.

**f. Long-Term Remedies/Actions**

Following the conclusion of the Equity Resolution Process and in addition to any sanctions implemented, the Title IX Coordinator may utilize long-term remedies or actions to stop the harassment or discrimination, remedy its effects and prevent their reoccurrence. These remedies/actions may include, but are not limited to:

- Referral to counseling and health services
- Referral to Human Resources
- Education to the community
- Permanently altering the housing situation of any associated party
- Permanently altering work arrangements for employees
- Providing campus escorts
- Climate surveys

- Policy modification
- Providing transportation accommodations
- Implementing long-term contact limitations between the parties
- Offering adjustments to academic deadlines, course schedules, etc.

At the discretion of the Title IX Team, long-term remedies may also be provided even when the responding party is found not responsible.

The institution will maintain as confidential any long-term remedies/actions or protective measures, provided confidentiality does not impair the institution's ability to provide the actions or protective measures.

**g. Failure to Complete Sanctions/Comply with Interim and Long-term Remedies/Responsive Actions**

All responding parties are expected to comply with conduct sanctions, responsive actions and corrective actions within the timeframe specified by the Title IX Coordinator. Failure to abide by these conduct sanctions, responsive actions and corrective actions by the date specified, whether by refusal, neglect or any other reason, may result in additional sanctions/responsive/ corrective actions and/or suspension, expulsion and/or termination from the College and may be noted on a student's official transcript. A suspension will only be lifted when compliance is achieved to the satisfaction of the Title IX Coordinator.

**h. Records**

In implementing this policy, records of all allegations, investigations, resolutions, and hearings will be kept by the Title IX Coordinator according to statute in the Title IX Coordinator database.

**i. Statement of the Rights of the Parties**

Statement of the Reporting Party's rights:

- The right to investigation and appropriate resolution of all credible allegations of sexual misconduct or discrimination made in good faith to College officials;
- The right to be informed in advance of any public release of information regarding the incident;
- The right not to have any personally identifiable information released to the public, without their consent;
- The right to be treated with respect by College officials;
- The right to have College policies and procedures followed without material deviation;
- The right not to be pressured to mediate or otherwise informally resolve any reported misconduct involving violence, including sexual violence;
- The right not to be discouraged by College officials from reporting sexual misconduct or discrimination to both on-campus and off-campus authorities;
- The right to be informed by College officials of options to notify proper law enforcement authorities, including on-campus and local police, and the option to be assisted by campus authorities in notifying such authorities, if the reporting party so chooses. This also includes the right not to be pressured to report, as well;

- The right to have reports of sexual misconduct responded to promptly and with sensitivity by campus law enforcement and other campus officials;
- The right to be notified of available counseling, mental health, victim advocacy, health, legal assistance, student financial aid, visa and immigration assistance, or other student services, both on campus and in the community;
- The right to a campus no contact order (or a trespass order against a non-affiliated third party) when someone has engaged in or threatens to engage in stalking, threatening, harassing or other improper behavior that presents a danger to the welfare of the reporting party or others;
- The right to notification of and options for, and available assistance in, changing academic and living situations after an alleged sexual misconduct incident, if so requested by the reporting party and if such changes are reasonably available (no formal report, or investigation, campus or criminal, need occur before this option is available). Accommodations may include:
  - Change of an on-campus student's housing to a different on-campus location;
  - Assistance from College support staff in completing the relocation;
  - Transportation accommodations;
  - Arranging to dissolve a housing contract and pro-rating a refund;
  - Exam (paper, assignment) rescheduling;
  - Taking an incomplete in a class;
  - Transferring class sections;
  - Temporary withdrawal;
  - Alternative course completion options.
- The right to have the College maintain such accommodations for as long as is necessary, and for protective measures to remain confidential, provided confidentiality does not impair the institution's ability to provide the accommodations or protective measures;
- The right to be fully informed of campus policies and procedures as well as the nature and extent of all alleged violations contained within the report;
- The right to ask the investigators to identify and question relevant witnesses, including expert witnesses;
- The right to be informed of the names of all witnesses whose information will be used to render a finding, in advance of that finding, except in cases where a witness's identity will not be revealed to the responding party for compelling safety reasons (this does not include the name of the reporting party, which will always be revealed);
- The right not to have irrelevant prior sexual history admitted as evidence;
- The right to regular updates on the status of the investigation and/or resolution;
- The right to have reports addressed by investigators and the Title IX Coordinator who have received [at least eight hours of] annual sexual misconduct training;
- The right to preservation of privacy, to the extent possible and permitted by law;
- The right to meetings and/or interviews that are closed to the public;

- The right to petition that any College representative in the process be recused on the basis of demonstrated bias or conflict-of-interest;
- The right to bring a victim advocate or advisor of the reporting party's choosing to all phases of the investigation and resolution proceeding;
- [The right to have the College compel the participation of student, faculty and staff witnesses, and the opportunity (if desired) to provide the investigators with a list of potential questions to ask of witnesses, and the right to challenge documentary evidence];
- The right to submit an impact statement in writing to the Title IX Coordinator following determination of responsibility, but prior to sanctioning;
- The right to be promptly informed of the outcome and sanction of the resolution process in writing, without undue delay between the notifications to the parties;
- The right to be informed in writing of when a decision by the College is considered final, any changes to the sanction to occur before the decision is finalized, to be informed of the right to appeal the finding and sanction of the resolution process, and the procedures for doing so in accordance with the standards for appeal established by the College.

Statement of the Responding Party's rights:

- The right to investigation and appropriate resolution of all credible reports of sexual misconduct made in good faith to College administrators;
- The right to be informed in advance, when possible, of any public release of information regarding the report;
- The right to be treated with respect by College officials;
- The right to have College policies and procedures followed without material deviation;
- The right to be informed of and have access to campus resources for medical, health, counseling, and advisory services;
- The right to timely written notice of all alleged violations, including the nature of the violation, the applicable policies and procedures and possible sanctions;
- The right to review all documentary evidence available regarding the report, subject to the privacy limitations imposed by state and federal law, prior to the finding by the Title IX Coordinator;
- The right to be informed of the names of all witnesses whose information will be used to render a finding, prior to final determination, except in cases where a witness's identity will not be revealed to the responding party for compelling safety reasons (this does not include the name of the reporting party, which will always be revealed);
- The right not to have irrelevant prior sexual history admitted as evidence in a campus resolution process;
- The right to have reports addressed by investigators and the Title IX Coordinator who have received annual training;



- The right to petition to the Title IX Team that any College representative be recused from the resolution process on the basis of demonstrated bias and/or conflict-of-interest;
- The right to meetings and interviews that are closed to the public;
- The right to have an advisor of their choice to accompany and assist throughout the campus resolution process;
- The right to a fundamentally fair resolution, as defined in these procedures;
- The right to provide an impact statement in writing to the Title IX Coordinator following any determination of responsibility, but prior to sanctioning;
- The right to a decision based solely on evidence presented during the resolution process. Such evidence shall be credible, relevant, based in fact, and without prejudice;
- The right to be promptly informed of the outcome and sanction of the resolution process in writing, without undue delay between the notifications to the parties;
- The right to be informed in writing of when a decision of the College is considered final, any changes to the sanction to occur before the decision is finalized, to be informed of the right to appeal the finding and sanction of the resolution process, and the procedures for doing so in accordance with the standards for appeal established by the College.

#### **8. Revision**

These policies and procedures will be reviewed and updated annually by the Title IX Team. The College reserves the right to make changes to this document as necessary and once those changes are posted online, they are in effect. The Title IX Coordinator may make minor modifications to procedure that do not materially jeopardize the fairness owed to any party, such as to accommodate summer schedules, etc. The Title IX Coordinator may also vary procedures materially with notice (on the institutional web site, with appropriate date of effect identified) upon determining that changes to law or regulation require policy or procedural alterations not reflected in this policy and procedure. Procedures in effect at the time of the resolution will apply to resolution of incidents, regardless of when the incident occurred. Policy in effect at the time of the offense will apply even if the policy is changed subsequently but prior to resolution, unless the parties consent to be bound by the current policy. If government regulations change in a way that impacts this document, this document will be construed to comply with government regulations in their most recent form.

This document does not create legally enforceable protections beyond the protection of the background state and federal laws which frame such codes generally.

*Adopted: 12/13/16*

*Revised: 8/14/18*

## **Mandatory Reporter**

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This document is intended to outline NCCC's policy regarding mandated reporting by employees of concerning behaviors, sex discrimination, harassment and crimes. This policy explains briefly the meaning and purpose of mandatory reporters, outlines the legal context, and articulates a straightforward set of guidelines for all employees to follow.

### Preface

#### Mandatory Reporters: What and Why?

There are three federal laws that establish responsibilities for employees of universities to report certain types of crimes and incidents, especially sexual misconduct – the Clery Act, Title VII and Title IX. Additionally, state law may create a reporting duty regarding the abuse of minors. Each of these areas of federal law has a different purpose, but generally the laws are intended to protect members of the campus community, visitors and guests from criminal and discriminatory behavior. The responsibilities established by these laws give rise to the term "mandatory reporter." Reporting of concerning and disruptive behaviors is not legally mandated, but is a policy mandate to report to the Dean of Student Services for student concerns or Director of Human Resources for employee concerns in early identification and detection of at-risk situations.

#### The Legal Context

The Clery Act creates a duty for institutions to report crimes against persons and property in 18 categories and 8 types of hate crimes. Federal law requires NCCC to disclose these crimes in its Annual Security Report each October and failure to do so can result in substantial fines being imposed on the institution by the Department of Education. Guided by the language of the Clery Act and subsequent amendments, NCCC is required to define which employees must report crime information they receive so that NCCC can include it in the Annual Security Report. These employees are known as Campus Security Authorities.

#### a. The Clery Act

The language of the Clery Act would allow NCCC to exclude some faculty from reporting some of the time and to exempt many professional staff from the obligation to report. Such an approach, however, risks creating confusion for faculty and staff, takes a minimalist approach to the ethical obligation to inform our community about serious crimes, and makes the institution more vulnerable to enforcement action.

#### b. Title VII

Title VII focuses on sexual harassment in the workplace, and covers other forms of discrimination as well. Failure to take appropriate action can lead to legal liability for NCCC. Under Title VII, the law creates a duty to report for employees who supervise other employees, including students being paid by NCCC. As with the Clery Act, this statute would allow some faculty and staff to be exempted from reporting while supervising employees would be mandated to report. Once again, however, this selective approach may create confusion and risk; and it fails to ask all of us to share the responsibility to create a work place free of sexual harassment and other forms of discrimination.

#### c. Title IX

Title IX focuses on the adverse consequences faced by victims of gender discrimination and sexual harassment and creates an obligation for NCCC to investigate and to provide a “prompt and effective remedy.” Title IX obligates NCCC to provide a safe environment that does not interfere with the victim’s right to pursue an education or employment opportunities, benefits or privileges. NCCC incurs obligations under Title IX when a victim has given notice to a “responsible employee,” or when NCCC, in the exercise of reasonable care, should have known, about the assault or harassment.

As with the other laws, the definition of “responsible employee” under Title IX would allow NCCC to treat only some faculty and staff as mandated reporters but with the same possibility of confusion and risk of institutional exposure. Additionally, guidance from the Department of Education indicates that anyone a student could reasonably perceive as a responsible employee should be mandated to report, as should any employee who has a duty to report other forms of misconduct, such as academic dishonesty. Finally, the Department of Education has given prescriptive guidance on the duties of confidential employees, such as counselors, and those who can be exempted from mandatory reporting by NCCC, such as victim advocates. That guidance is reflected in the policy below.

### Neosho County Community College (NCCC) Mandatory Reporting Policy

#### Who Reports?

NCCC defines all employees and trustees as mandatory reporters, unless exempted below. This includes student-workers who learn of reportable information while they are in the course of their duties for NCCC. NCCC considers RAs to be mandatory reporters who are always on-duty.

#### What Is to Be Reported?

- If a mandatory reporter learns about sex/gender discrimination, that employee is expected to promptly within 48 hours or less as soon as deemed necessary based on the severity of the incident contact the Title IX Coordinator Sarah Robb at 620-230-8062 (cell), 620-432-0302 (office), or sarah\_robb@neosho.edu, or one of the deputy Title IX coordinators; Kerrie Coomes at 620-212-1153 (cell), 620-432-0304 (office), or kcoomes@neosho.edu, Karin Jacobson at 620-212-5135 (cell) 620-432-0333 (office), or kjacobson@neosho.edu, or 620-432-0321 (office), or who will then notify the Title IX Coordinator. The Title IX Coordinator will take responsibility for prompt notification to other appropriate NCCC officials. Sex/gender discrimination includes sexual harassment, sexual violence, intimate partner or relationship violence, and gender- based bullying, stalking, and hazing.
- Other serious crimes covered by the Clery Act (defined in number 6 below) must be reported immediately to the NCCC Clery Coordinator, (cell), 620-432-0381 (office) or. When a crime is also a form of sex/gender discrimination covered in the bullet above in any situation where the victim so requests, or there is a threat to the safety of the community or any member of it, even if they may also be criminal in nature, it should be reported immediately to the Title IX Coordinator.
- Reporting of concerning and disruptive behaviors should be reported to the Dean of Student Services for student concerns or Director of Human Resources for employee concerns in early identification and detection of at-risk situations.

**Deleted:** Ben Smith at 620-433-0789 (cell), 620-432-0301 (office), or [bsmith@neosho.edu](mailto:bsmith@neosho.edu)

**Deleted:** Sarah Robb at 620-230-8062 (cell), 620-432-0302 (office), or [sarah\\_robb@neosho.edu](mailto:sarah_robb@neosho.edu)

**Deleted:** Mike Saddler at 785-766-0512 (cell)

**Deleted:** [msaddler@neosho.edu](mailto:msaddler@neosho.edu)

**Deleted:** Allison Ouellette at 913-909-7646

**Deleted:** [acouellette@neosho.edu](mailto:acouellette@neosho.edu)

**Deleted:** Ben Smith

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- **Reporting of child sexual and/or physical abuse should be made to the County Attorney/Police Department** as well as the Title IX Coordinator.

When reporting misconduct covered under Title IX (e.g., sexual harassment, sex or gender discrimination, sexual assault, dating violence, domestic violence, stalking, sexual orientation discrimination, gender identity discrimination, etc.), NCCC employees must provide full details of the incident if known, including all names and personally identifying information. If a victim wishes for no action to be taken, the Title IX Coordinator must evaluate that request. NCCC is always guided by the goal of empowering the victim and allowing the victim to retain as much control over the process as possible. Typically, NCCC is compelled to act despite a victim's wishes when an incident evidences use of weapons, violence, threat, pattern or predation. Otherwise, a request for confidentiality or no action may be honored, with remedies offered to the victim as appropriate.

Employees should not promise confidentiality unless their professional role is confidential, and they have received the report in that confidential capacity. If approached, it is appropriate to counsel, "I may be obligated to share what you tell me with administrative officials. If you would like, I can connect you with campus resources who can maintain the confidentiality or privacy of what you share with them." Where an incident involves off-campus conduct involving a member or members of the campus community, the reporting expectations of this policy still apply. If an employee is unsure of whether to report, consult with the Title IX Coordinator or deputies as appropriate. These officials will guide an employee on what is to be reported, when and how.

Formal reporting still affords privacy to the reporter, and only a small group of officials who need to know will be told, including but not limited to the Title IX Team. Information will be shared as necessary with investigators, witnesses and the responding party. The circle of people with this knowledge will be kept as tight as possible to preserve a reporting party's rights and privacy. Additionally, anonymous reports can be made by victims and/or third parties using the online reporting form posted on the College's website or other means when available. Note that these anonymous reports may prompt a need for the institution to investigate.

Failure of a non-confidential employee, as described in this section, to report an incident or incidents of sex/gender harassment or discrimination of which they become aware is a violation of College policy and can be subject to disciplinary action for failure to comply.

Generally, climate surveys, classroom writing assignments or discussions, human subjects research, or events such as Take Back the Night events do not provide notice that must be reported to the Coordinator by employees, unless the reporting party clearly indicates that they wish a report to be made. Remedial actions may result from such disclosures without formal College action.

#### Confidential Employees

Counselors, health service providers and clergy are considered exempt from mandatory reporting, unless a victim asks them to report or a duty to report exists under state law based on an imminently harmful situation. **NCCC has designated the Director of Academic Advising and Counseling as a Confidential Employee.** Confidential employees are expected to report aggregate data as it is reported to the Title IX Coordinator, without any personally identifiable details unless the confidential employee determines on a case-by-case basis that reporting would not be in the best interest of their client/patient/parishioner.

#### Designated Private Resources

NCCC wants victims to have a safe space for reporting. Thus, it has designated Hope Unlimited, Inc. as a possible private resource. Under NCCC policy these employees make reports in the form of non-personally identifiable [“Jane Doe” or “John Doe”] information initially. If it is determined through subsequent investigation that more information is needed, the Title IX Coordinator will seek it from employees designated as private resources. Where an employee designated as a private resource shares an incident with the Title IX Coordinator, the employee is not also required to also report this misconduct as a criminal act to the Clery Coordinator. The Title IX Coordinator will do so, to avoid double counting of incidents, unless there is an emergency or the victim wishes to report directly to Clery Coordinator.

Timely Warning

In some cases, the Clery Coordinator may be required to release a timely warning to the community about a threat to the community. In such cases, an initial investigation or determination of the nature of the threat may be conducted, after which a warning will be issued immediately. Victims will not be identified in any warning that is released.

*Adopted: 12/13/16*

*Revised: 8/14/18*

## Notice of Non-Discrimination

Neosho County Community College affords equal opportunity to and does not discriminate against students, employees, and applicants regardless of race, color, religion, sex (including pregnancy), sexual orientation, gender identity, ethnicity, national origin, ancestry, age, disability, marital status, genetic information, status as a veteran, political affiliation, or other factors that cannot be lawfully considered in its programs and activities, including admissions and employment, to the extent and as required by all applicable laws and regulations including but not limited to Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, The Americans With Disabilities Act of 1990, The Americans With Disabilities Act Amendments Act of 2008, The Age Discrimination In Employment Act of 1967, Title II of the Genetic Information Act of 2008, Kansas Acts Against Discrimination, Section 188 of the Workforce Investment Act, and any amendments to such laws and regulations.

The following offices have been designated to handle inquiries regarding the Non-Discrimination and to coordinate implementation of this policy. They may be contacted to initiate an investigation under the policy or to answer questions regarding this policy.

Title VII, Age Discrimination Act, Title II, Kansas Acts Against Discrimination	<b>Chief Human Resources Officer</b> Neosho County Community College 800 W. 14th Street Chanute, KS 66720 HR@neosho.edu
Section 504, The Americans with Disabilities Act of 1990, The Americans with Disabilities Act Amendments Act of 2008	<b>Chief Student Affairs Officer</b> Neosho County Community College 800 W. 14th Street Chanute, KS 66720 Student.Services@neosho.edu
Title IX	<b>Chief Academics Officer</b> Title IX Coordinator Neosho County Community College 800 W. 14th Street Chanute, KS 66720 TitleIX@neosho.edu

Deleted: Operations

You may also go to the College's website where you will find the name and/or title and telephone number of the person or persons responsible for addressing your request.

Using the College's complaint or grievance process does not prohibit an employee or student from contacting or filing a complaint with these agencies:

**U.S. Department of Education**  
Office of Civil Rights  
1010 Walnut Street  
3<sup>rd</sup> Floor, Suite 320  
Kansas City, MO 64106  
Telephone: (816) 268-0550

**Kansas Human Rights Commission (KHRC)**  
Main Office, Topeka  
900 S.W. Jackson, Suite 851-S  
Topeka, KS 66612-1258  
Telephone: (785) 296-3206  
Toll Free: (888) 793-6874

**Equal Employment Opportunity Commission (EEOC)**  
Kansas City Area Office  
400 State Avenue, Suite 905  
Kansas City, KS 66101  
Telephone: (913) 551-5655

**NOTICE OF PUBLIC HEARING  
2018-2019 BUDGET**

The governing body of Neosho County Community College, Neosho County, will meet on August 14, 2018, at 5:30 p.m., at Student Union Oak Room for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of tax to be levied, and to consider amendments. Detailed budget information is available at Chief Financial Officer and will be available at this hearing.

**BUDGET SUMMARY**

The Expenditures and the Amount of 2018 Tax to be Levied (as shown below) establish the maximum limits of the 2018-2019 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to slight change depending on final assessed valuation.

	2016-2017		2017-2018		Proposed Budget 2018-2019		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2018 Tax to be Levied	Est. Tax Rate*
Current Funds Unrestricted							
General Fund	9,738,942	34.803	9,854,166	36.794	12,618,924	4,860,158	36.794
Postsecondary Tech Ed	4,072,386		4,163,683		4,491,248	xxxxxxxxx	xxx
Adult Education	540,272		561,392		713,008	0	0.000
Adult Supp Education	47,940	xxx	28,422	xxx	86,205	xxxxxxxxx	xxx
Auxiliary Enterprise	1,941,224	xxx	2,575,054	xxx	6,169,687	xxxxxxxxx	xxx
Plant Funds		xxx		xxx		xxxxxxxxx	xxx
Bond and Interest	39,771		789		72,392	0	0.000
<b>Total All Funds</b>	<b>16,380,535</b>	<b>34.803</b>	<b>17,183,506</b>	<b>36.794</b>	<b>24,151,464</b>	<b>xxxxxxxxx</b>	<b>36.794</b>
Total Tax Levied	4,485,996		4,724,093		xxxxxxxxxxx	4,860,158	
Assessed Valuation	128,896,814		128,393,028		132,091,887		
<b>Outstanding Indebtedness, July 1</b>							
	<b>2016</b>		<b>2017</b>		<b>2018</b>		
G.O. Bonds							
Capital Outlay Bonds							
Revenue Bonds							
Certificates of Participation	9,970,000		9,970,000		9,180,000		
Temporary Notes							
Lease Purchase Principal			3,162,044		2,987,945		
Total	9,970,000		13,132,044		12,167,945		

\* Tax Rates are expressed in mills.

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Board Chairman

**TREASURER'S MONTHLY FINANCIAL STATEMENT**  
**NEOSHO COUNTY COMMUNITY COLLEGE**  
**For the Period June 1, 2018 to June 30, 2018**

FUND	FUND DESCRIPTION	BEGINNING BALANCE 5/31/2018	RECEIPTS JUNE	JOURNAL ENTRIES JUNE	DISBURSEMENTS JUNE	ENDING BALANCE 6/30/2018
02	Postsecondary Technical Education Reserve	265,838.09	47.00	0.00	-10.00	265,875.09
07	Petty Cash Fund	1,076.43	0.00	0.00	0.00	1,076.43
08	General Fund Deferred Maintenance	36,722.98	0.00	0.00	-4,271.82	32,451.16
09	General Fund Equipment Reserve	306,628.04	0.00	704.49	-54,953.36	252,379.17
10	General Fund Unencumbered Fund Balance	2,000,000.00	0.00	0.00	0.00	2,000,000.00
11	General Fund	2,005,336.80	54,817.11	-924.34	-800,652.37	1,258,577.20
12	Postsecondary Technical Education Fund	683,636.01	70,125.87	-862.03	-374,050.23	378,849.62
13	Adult Basic Education Fund	629.44	612.00	-47.16	-52,500.72	-51,306.44
14	Adult Supplementary Education Fund	45,377.18	1,821.00	0.00	-1,120.95	46,077.23
16	Residence Hall/Student Union Fund	2,172,668.63	17,438.64	-13.66	-110,094.59	2,079,999.02
17	Bookstore Fund	955,283.99	48,101.81	665.97	-44,111.41	959,940.36
21	College Workstudy Fund	-399.82	873.63	0.00	-873.63	-399.82
22	SEOG Grant Fund	0.00	7,500.00	0.00	-7,500.00	0.00
24	Pell Grant Fund	402.00	103,690.00	0.00	-103,690.00	402.00
25	Student Loans Fund	0.00	18,239.00	0.00	-18,239.00	0.00
32	Grant Funds	-10,695.94	162,666.97	1,226.74	-158,576.49	-5,378.72
51	Library Bequest Fund	1,029.96	0.00	0.00	0.00	1,029.96
52	Snyder Chapel Fund	205.64	0.00	0.00	0.00	205.64
65	Student Union Revenue Bond Reserve	59,227.53	0.00	0.00	0.00	59,227.53
70	Agency Funds	1,615,904.87	134,820.31	-750.01	-367,725.52	1,382,249.65
90	Payroll Clearing Fund		0.00	0.00		0.00
	<b>TOTALS</b>	<b>\$10,138,871.83</b>	<b>\$620,753.34</b>	<b>\$0.00</b>	<b>-\$2,098,370.09</b>	<b>\$8,661,255.08</b>
	Checking Accounts					\$5,588,193.01
	Investments					\$3,071,462.07
	Cash on Hand					\$1,600.00
	Total					\$8,661,255.08



**REVENUE REPORT**  
**Neosho Community College**  
**June 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				June 2018	YTD/Budget
11-0100-4-4010-000	Student Tuition-Academic	2,199,781.00	1,587,483.84	71,170.67	72.17
11-0100-4-4030-000	Student Tuition Test Out Fee	3,000.00	2,432.00	80.00	81.07
11-0100-4-4040-000	Student Tuition	0.00	0.00	0.00	0.00
11-0100-4-4070-000	Course Fees-Academic	36,000.00	22,800.00	3,830.00	63.33
11-0100-4-4090-000	Agency Student Fees	1,599,238.00	0.00	0.00	0.00
11-0100-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
11-0100-4-4210-000	Credit Hour-State Aid-Non-Tiered	1,454,815.00	1,454,815.00	0.00	100.00
11-0100-4-4250-000	Out-District-State Aid-Academic	0.00	0.00	0.00	0.00
11-0100-4-4270-000	LAVTR	0.00	0.00	0.00	0.00
11-0100-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
11-0100-4-4290-000	General State Aid-Non-Tiered Course	0.00	0.00	0.00	0.00
11-0100-4-4300-000	Out-District Tuition Off-Set	0.00	0.00	0.00	0.00
11-0100-4-4310-000	Out-District County Aid	0.00	0.00	0.00	0.00
11-0100-4-4410-000	Ad Valorem Property tax July-December	200,000.00	156,607.15	0.00	78.30
11-0100-4-4420-000	Ad Valorem Property Tax January-June	2,033,386.00	5,009,494.81	0.00	246.36
11-0100-4-4430-000	Motor Vehicle Property Tax July-December	227,770.00	206,984.40	0.00	90.87
11-0100-4-4440-000	Delinquent Taxes	84,220.00	120,716.98	0.00	143.34
11-0100-4-4450-000	In Lieu IRB	0.00	0.00	0.00	0.00
11-0100-4-4460-000	Motor Vehicle Property Tx January-June	345,871.00	224,314.72	0.00	64.86
11-0100-4-4480-000	No Funds Warrant	0.00	0.00	0.00	0.00
11-0100-4-4490-000	Recreational Vehicle Tax July-December	2,225.00	2,753.80	0.00	123.77
11-0100-4-4500-000	Recreational Vehicle Tax January-June	4,710.00	4,609.97	0.00	97.88
11-0100-4-4510-000	16/20M Tax July-December	560.00	1,036.53	0.00	185.09
11-0100-4-4520-000	16/20M Tax January-June	18,785.00	25,766.96	0.00	137.17
11-0100-4-4530-000	Rental MV Exise Tax	245.00	91.41	0.00	37.31
11-0100-4-4550-000	CVT Property Tax	42,105.00	41,560.57	0.00	98.71
11-0100-4-4720-000	Facilities Use	3,000.00	900.00	175.00	30.00
11-0100-4-4750-000	Commissions	8,350.00	7,685.28	63.76	92.04
11-0100-4-4790-000	Stimulus Funds	0.00	0.00	0.00	0.00
11-0100-4-4810-000	Interest	4,600.00	7,305.44	209.80	158.81
11-0100-4-4830-000	Reimbursement	8,400.00	1,255.85	0.00	14.95
11-0100-4-4840-000	Miscellaneous	152,000.00	60,812.38	3,880.28	40.01
11-0100-4-4850-000	Contract Services	0.00	0.00	0.00	0.00
11-0100-4-4870-000	Grant Indirect Costs	73,255.00	73,761.00	0.00	100.69
11-0100-4-4880-000	Sale of Surplus Property	13,550.00	7,114.56	0.00	52.51
11-0100-4-4890-000	Custom Training	0.00	0.00	0.00	0.00
11-0100-4-4900-000	Overpayments	0.00	0.00	0.00	0.00
11-0100-4-4930-000	Gifts	0.00	152,801.00	50,699.00	0.00

**REVENUE REPORT**  
**Neosho Community College**  
**June 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				June 2018	YTD/Budget
11-0100-4-4950-000	Transfer In	24,000.00	0.00	0.00	0.00
	TOTAL	8,539,866.00	9,173,103.65	28,710.51	1.07
12-0200-4-4020-000	Student Tuition-PTE	1,353,651.00	1,216,215.31	93,100.00	89.85
12-0200-4-4030-000	Student Tuition Test Out Fee	0.00	350.00	0.00	0.00
12-0200-4-4040-000	SB 155 Tuition for Tech Ed	655,000.00	151,585.00	0.00	23.14
12-0200-4-4080-000	Course Fees-Vocational	596,560.00	642,152.11	65,268.11	107.64
12-0200-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
12-0200-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
12-0200-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
12-0200-4-4290-000	Tiered Technical Education State Aid	1,292,172.00	1,292,172.00	0.00	100.00
12-0200-4-4410-000	Ad Valorem Property tax July-December	0.00	0.00	0.00	0.00
12-0200-4-4440-000	Delinquent Taxes	0.00	0.00	0.00	0.00
12-0200-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
12-0200-4-4850-000	Contract Services	0.00	0.00	0.00	0.00
12-0200-4-4930-000	Gifts	0.00	0.00	0.00	0.00
12-0200-4-4950-000	Transfer In	0.00	0.00	0.00	0.00
	TOTAL	3,897,383.00	3,302,474.42	158,368.11	0.85
13-0300-4-4070-000	Course Fees-Academic	19,000.00	128,303.93	612.00	675.28
13-0300-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
13-0300-4-4110-000	Federal Grants and Contracts	288,750.00	248,175.33	0.00	85.95
13-0300-4-4280-000	State Grants & Contracts	70,000.00	69,938.00	0.00	99.91
13-0300-4-4410-000	Ad Valorem Property tax July-December	0.00	464.00	0.00	0.00
13-0300-4-4420-000	Ad Valorem Property Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4430-000	Motor Vehicle Property Tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4440-000	Delinquent Taxes	0.00	15.11	0.00	0.00
13-0300-4-4450-000	In Lieu IRB	0.00	0.00	0.00	0.00
13-0300-4-4460-000	Motor Vehicle Property Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4470-000	Local Funds	215,150.00	63,182.00	0.00	29.37
13-0300-4-4490-000	Recreational Vehicle Tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4500-000	Recreational Vehicle Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4510-000	16/20M Tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4520-000	16/20M Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4530-000	Rental MV Exise Tax	0.00	0.00	0.00	0.00
13-0300-4-4550-000	M&E Property Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4830-000	Reimbursement	0.00	0.00	0.00	0.00
13-0300-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
13-0300-4-4850-000	Contract Services	0.00	0.00	0.00	0.00

**REVENUE REPORT**  
**Neosho Community College**  
**June 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				June 2018	YTD/Budget
13-0300-4-4950-000	Transfer In	0.00	0.00	0.00	0.00
	TOTAL	592,900.00	510,078.37	612.00	0.86
14-0400-4-4070-000	Course Fees-Academic	54,494.00	32,635.96	1,821.00	59.89
14-0400-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
14-0400-4-4891-000	Custom Training-AE Better World Ottawa	0.00	0.00	0.00	0.00
14-0400-4-4892-000	Custom Training-MAMTC	0.00	0.00	0.00	0.00
	TOTAL	54,494.00	32,635.96	1,821.00	0.60
16-0883-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
16-0883-4-4710-000	Room and Board	1,600,000.00	1,455,805.74	17,575.47	90.99
16-0883-4-4740-000	Dorm Damages	0.00	0.00	0.00	0.00
16-0883-4-4750-000	Commissions	8,000.00	2,572.41	188.15	32.16
16-0883-4-4810-000	Interest	25.00	11.69	0.00	46.76
16-0883-4-4840-000	Miscellaneous	48,850.00	0.00	0.00	0.00
16-0883-4-4910-000	Laundry Fee	0.00	0.00	0.00	0.00
16-0883-4-4920-000	Dormitory Application Fee	43,125.00	33,468.83	7,675.00	77.61
16-0883-4-4930-000	Safe Rental Fee	0.00	17,101.00	49.00	0.00
	TOTAL	1,700,000.00	1,508,959.67	9,761.32	0.89
32-3001-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3002-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3003-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3004-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3005-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3006-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3007-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3010-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3013-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3014-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3015-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3016-4-4280-000	State Grants & Contracts	0.00	19,800.00	0.00	0.00
32-3017-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3019-4-4280-000	State Grants & Contracts	0.00	17,043.00	0.00	0.00
32-3020-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3021-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3022-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3023-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3024-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3025-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3026-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00

**REVENUE REPORT**  
**Neosho Community College**  
**June 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	YTD/Budget
				June 2018	
32-3027-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3028-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3029-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3030-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3031-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3032-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3033-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3034-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3035-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3036-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3037-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3038-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3040-4-4280-000	State Grants & Contracts	0.00	24,000.00	0.00	0.00
32-3200-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3200-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
32-3201-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3202-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3203-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3204-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3205-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3206-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3207-4-4110-000	Federal Grants and Contracts	0.00	37,277.81	0.00	0.00
32-3215-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3216-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3221-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3222-4-4110-000	Federal Grants and Contracts	0.00	33,372.49	0.00	0.00
32-3223-4-4110-000	Federal Grants and Contracts	0.00	201,001.69	0.00	0.00
32-3224-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3225-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3226-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3227-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3228-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3229-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3240-4-4280-000	State Grants & Contracts	0.00	109,006.06	0.00	0.00
32-3241-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3260-4-4110-000	Federal Grants and Contracts	0.00	87,468.73	0.00	0.00
32-3262-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3264-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00

**REVENUE REPORT**  
**Neosho Community College**  
**June 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				June 2018	YTD/Budget
32-3265-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3270-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3275-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3276-4-4280-000	State Grants & Contracts	13,137.32	10,509.60	0.00	80.00
32-3420-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3421-4-4110-000	Federal Grants and Contracts	0.00	225,805.69	0.00	0.00
32-3422-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3423-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3424-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3425-4-4110-000	Federal Grants and Contracts	0.00	45,844.93	0.00	0.00
32-3426-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3427-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3428-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3550-4-4280-000	State Grants & Contracts	0.00	16,151.00	0.00	0.00
32-3551-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3554-4-4840-000	Miscellaneous	0.00	4,116.25	25.95	0.00
32-3556-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3561-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3562-4-4470-000	Local Funds	0.00	0.00	0.00	0.00
32-3565-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3565-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3566-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3570-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3571-4-4280-000	State Grants & Contracts	0.00	107,282.00	0.00	0.00
32-3571-4-4470-000	Local Funds	0.00	0.00	0.00	0.00
32-3571-4-4950-000	Transfer In	0.00	0.00	0.00	0.00
32-3572-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3572-4-4470-000	Local Funds	0.00	0.00	0.00	0.00
32-3721-4-4110-000	Federal Grants and Contracts	0.00	135,505.35	0.00	0.00
32-3722-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3723-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3724-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3725-4-4110-000	Federal Grants and Contracts	0.00	44,675.23	0.00	0.00
32-3726-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3727-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3728-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3729-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3800-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00

**REVENUE REPORT**  
**Neosho Community College**  
**June 2018**

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				June 2018	YTD/Budget
32-3801-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3802-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3803-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3804-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3805-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3825-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3826-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3827-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3828-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
	TOTAL	13,137.32	1,118,859.83	25.95	85.17
<b>Report Total</b>	TOTAL	-14,797,780.32	15,646,111.90	179,724.35	1.06

Expense Check Register

7/10/2018

Subsid:	AP	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11	6200 6 6110 000	138031	06/14/2018	22.29	FedEx Freight	Commerce Bank RLPS	IV
			<b>Total Amt for Check 138031:</b>	<b>22.29</b>			
11	6500 6 6130 000	138032	06/14/2018	43.54	Ottawa Herald	Groundskeeper bids & Affidavit	IV
11	1152 6 6130 000	138032	06/14/2018	209.80	Ottawa Herald	Grad congrats ad	IV
11	1152 6 6130 000	138032	06/14/2018	243.36	Ottawa Herald	May 12, 17, 19, 24 and 26	IV
			<b>Total Amt for Check 138032:</b>	<b>496.70</b>			
11	6401 6 6410 000	138033	06/14/2018	2,863.68	Pitney Bowes	Lease Charge	IV
			<b>Total Amt for Check 138033:</b>	<b>2,863.68</b>			
11	1152 7 7010 000	138034	06/14/2018	43.96	Quill Corporation	Highlighters BL24AD (24 ct)	IV
12	1216 7 7010 000	138034	06/14/2018	372.58	Quill Corporation	HP Toner Q5949X - Nursing Dept.	IV
11	1152 7 7010 000	138034	06/14/2018	18.98	Quill Corporation	Manilla File Folders (100 ct)	IV
11	1152 7 7000 000	138034	06/14/2018	129.95	Quill Corporation	Copy Paper-Instructional	IV
			<b>Total Amt for Check 138034:</b>	<b>565.47</b>			
11	6200 6 6320 000	138035	06/14/2018	67.83	Touchtone Communications	May 18	IV
			<b>Total Amt for Check 138035:</b>	<b>67.83</b>			
11	5310 6 6110 000	138036	06/14/2018	56.83	United Parcel Service	Office of The Registrar	IV
			<b>Total Amt for Check 138036:</b>	<b>56.83</b>			
11	5000 6 6650 000	138037	06/14/2018	30.08	Verizon Wireless	June 2018 data plan for K Coomes iPad	IV
			<b>Total Amt for Check 138037:</b>	<b>30.08</b>			
11	7010 8 8250 000	138038	06/19/2018	275,819.00	Bank of Commerce	Purchase of real estate & closing costs	IV
			<b>Total Amt for Check 138038:</b>	<b>275,819.00</b>			
11	7000 6 6314 000	138039	06/19/2018	710.23	City of Chanute	trash and sewer	IV
11	7000 6 6311 000	138039	06/19/2018	1,791.81	City of Chanute	water May 17	IV
11	7000 6 6313 000	138039	06/19/2018	1,121.95	City of Chanute	g gas may 18	IV
11	7000 6 6310 000	138039	06/19/2018	18,345.15	City of Chanute	May 18 electric	IV
			<b>Total Amt for Check 138039:</b>	<b>21,969.14</b>			
11	1152 6 6650 000	138040	06/19/2018	150.42	Dish Network	Dish - Satellite service (June, 2018)	IV
			<b>Total Amt for Check 138040:</b>	<b>150.42</b>			
12	1219 6 6110 000	138041	06/19/2018	16.65	FedEx Freight	Postage to Coding Examis Ahima 5-7-18	IV
12	1219 6 6110 000	138041	06/19/2018	16.65	FedEx Freight	Postage to AHIM 5-7-18	IV
			<b>Total Amt for Check 138041:</b>	<b>33.30</b>			

Expense Check Register

7/10/2018

Subsid: AP			Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11	7002 6	6313 000	138042	06/19/2018	364.98	Kansas Gas Service	5/4/18-6/5/18 gas service	IV
					<b>364.98</b>			
Total Amt for Check 138042:								
09	7000 8	8400 000	138043	06/19/2018	31,903.36	Merle Kelly Ford	2019 Ford Transit Passenger Wagon X2Y	IV
					<b>31,903.36</b>			
Total Amt for Check 138043:								
11	1152 6	6650 000	138044	06/19/2018	288.96	Pitney Bowes	Postage machine Lease	IV
					<b>288.96</b>			
Total Amt for Check 138044:								
11	7000 6	6720 000	138045	06/19/2018	60.48	Shell Fleet Management	Shell - Fuel for fleet (May 2018)	IV
					<b>60.48</b>			
Total Amt for Check 138045:								
11	7000 6	6314 000	138046	06/19/2018	663.27	WCA Waste Systems, Inc.	May 18	IV
16	9500 6	6314 000	138046	06/19/2018	663.28	WCA Waste Systems, Inc.	May 18	IV
					<b>1,326.55</b>			
Total Amt for Check 138046:								
11	7000 6	6700 000	138047	06/21/2018	1,018.75	Ace Refridgeration Heating & Cool	Ace - Spring service of Rowland	IV
11	7000 6	6700 000	138047	06/21/2018	472.74	Ace Refridgeration Heating & Cool	Ace - Replace contactors and all belts	IV
					<b>1,491.49</b>			
Total Amt for Check 138047:								
11	7000 6	6700 000	138048	06/21/2018	25.89	Bumper to Bumper of Chanute	Bumper2Bumper-Bulbs,motoroil,antifreeze	IV
11	7000 6	6720 000	138048	06/21/2018	82.81	Bumper to Bumper of Chanute	Bumper2Bumper-Motor oil, fuel filters	IV
					<b>108.70</b>			
Total Amt for Check 138048:								
32	3721 7	7310 000	138049	06/21/2018	200.00	C & H Lanes	Summer Program Cultural Activity	IV
					<b>200.00</b>			
Total Amt for Check 138049:								
16	9500 6	6710 000	138050	06/21/2018	421.50	Caldwell Floor Covering	Caldwell Floor - V.C. tile (NeoKan)	IV
					<b>421.50</b>			
Total Amt for Check 138050:								
32	3208 7	7010 000	138051	06/21/2018	124.74	Chanute Tribune	newspaper subscription	IV
					<b>124.74</b>			
Total Amt for Check 138051:								
16	9500 8	8250 000	138052	06/21/2018	57.55	Cleaver Farm & Home	Cleaver - Twist mop, wringer, cleaner	IV
16	9500 6	6710 000	138052	06/21/2018	6.18	Cleaver Farm & Home	Cleaver - Shower hooks	IV
32	3260 8	8500 000	138052	06/21/2018	110.00	Cleaver Farm & Home	Wheelbarrows	IV
11	7000 6	6710 000	138052	06/21/2018	47.35	Cleaver Farm & Home	Cleaver - Plywood and marking paint	IV
11	7000 6	6710 000	138052	06/21/2018	41.39	Cleaver Farm & Home	Cleaver - Timberlok 10" wood screw	IV
16	9500 8	8250 000	138052	06/21/2018	247.24	Cleaver Farm & Home	Cleaver - Vanity, LED bulbs, foam brush	IV
11	7000 6	6710 000	138052	06/21/2018	30.71	Cleaver Farm & Home	Cleaver - Flies in Stoltz	IV



## Expense Check Register

7/10/2018

Subsid: AP

	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
16 9500 8 8250 000	138052	06/21/2018	9.89	Cleaver Farm & Home	Cleaver - Texture paint	IV
	<b>Total Amt for Check 138052:</b>		<b>550.31</b>			
16 9500 6 6710 000	138053	06/21/2018	162.32	Comfort Contractors	Comfort Contractors - Dorm shower valves	IV
16 9500 8 8500 000	138053	06/21/2018	1,176.38	Comfort Contractors	ComfortContractors-Change out showers	IV
	<b>Total Amt for Check 138053:</b>		<b>1,338.70</b>			
11 5000 6 6820 000	138054	06/21/2018	100.00	Kerrie R Coomes	Kerrie Coomes Notary Surety Bond	IV
	<b>Total Amt for Check 138054:</b>		<b>100.00</b>			
11 7000 8 8150 000	138055	06/21/2018	8.87	Harry Byers & Sons	Harry Byers - Landfill	IV
	<b>Total Amt for Check 138055:</b>		<b>8.87</b>			
11 6100 7 7190 000	138056	06/21/2018	1,151.08	Hawk Business Specialties	2018 Longevity Plaques	IV
	<b>Total Amt for Check 138056:</b>		<b>1,151.08</b>			
16 9500 7 7110 000	138057	06/21/2018	305.97	Hugo's Janitor Supplies	Hugo's - 5 gal. of Strip Time Stripper	IV
	<b>Total Amt for Check 138057:</b>		<b>305.97</b>			
11 6100 7 7070 000	138058	06/21/2018	24.47	Brian L Inbody	Daylight Donuts	IV
	<b>Total Amt for Check 138058:</b>		<b>24.47</b>			
16 9500 6 6710 000	138059	06/21/2018	115.00	Jayhawk Lumber Glass and More	Jayhawk - Plexi sneeze guards	IV
11 7582 8 8250 000	138059	06/21/2018	994.40	Jayhawk Lumber Glass and More	Jayhawk - Plateau ceiling tiles	IV
16 9500 8 8250 000	138059	06/21/2018	47.07	Jayhawk Lumber Glass and More	Jayhawk Lumber - Plywood & adhesive	IV
	<b>Total Amt for Check 138059:</b>		<b>1,156.47</b>			
17 9300 7 7190 000	138060	06/21/2018	32.24	Gail A Klaassen	Message Board	IV
	<b>Total Amt for Check 138060:</b>		<b>32.24</b>			
32 3260 6 6130 000	138061	06/21/2018	500.00	KOAM-TV	NCAA bball	IV
	<b>Total Amt for Check 138061:</b>		<b>500.00</b>			
11 7000 8 8150 000	138062	06/21/2018	600.00	Lawnmasters	LawnMasters-Fert for softball & baseball	IV
	<b>Total Amt for Check 138062:</b>		<b>600.00</b>			
12 6500 6 6130 000	138063	06/21/2018	330.00	Lawrence Journal World	Summer CNA CMA ads 30 days	IV
	<b>Total Amt for Check 138063:</b>		<b>330.00</b>			
16 9500 6 6710 000	138064	06/21/2018	-6.08	Locke Supply Company	Discount for check- vendor864Invoice3458	DI
16 9500 8 8250 000	138064	06/21/2018	-0.98	Locke Supply Company	Discount for check- vendor864Invoice3453	DI
11 2000 2 2010 000	138064	06/21/2018	3.84	Locke Supply Company	Discount for check- vendor864Invoice3446	DI
11 2000 2 2010 000	138064	06/21/2018	0.43	Locke Supply Company	Discount for check- vendor864Invoice3416	DI

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08	7000 8	8250 000	138064	06/21/2018	12.54	Locke Supply Company	Locke - PVC and adapters		IV
11	2000 2	2010 000	138064	06/21/2018	2.08	Locke Supply Company	Discount for check- vendor864Invoice3447		DI
11	7582 8	8250 000	138064	06/21/2018	8.56	Locke Supply Company	Locke - Mud rings		IV
11	2000 2	2010 000	138064	06/21/2018	6.08	Locke Supply Company	Discount for check- vendor864Invoice3458		DI
16	9500 6	6710 000	138064	06/21/2018	121.62	Locke Supply Company	Locke - Coil cleaner and pan tabs		IV
11	7000 6	6710 000	138064	06/21/2018	104.58	Locke Supply Company	Locke - Joint tape		IV
11	2000 2	2010 000	138064	06/21/2018	5.23	Locke Supply Company	Discount for check- vendor864Invoice3451		DI
16	9500 8	8250 000	138064	06/21/2018	19.65	Locke Supply Company	Locke - Cement, cleaner & primer		IV
16	9500 6	6710 000	138064	06/21/2018	-3.84	Locke Supply Company	Discount for check- vendor864Invoice3446		DI
08	7000 8	8250 000	138064	06/21/2018	-0.63	Locke Supply Company	Discount for check- vendor864Invoice3449		DI
08	7000 8	8250 000	138064	06/21/2018	41.54	Locke Supply Company	Locke - PVC, elbows, conduit, bushings		IV
11	2000 2	2010 000	138064	06/21/2018	0.98	Locke Supply Company	Discount for check- vendor864Invoice3453		DI
11	7582 8	8250 000	138064	06/21/2018	-0.43	Locke Supply Company	Discount for check- vendor864Invoice3416		DI
16	9500 6	6710 000	138064	06/21/2018	76.84	Locke Supply Company	Locke - Non-acid coil cleaner		IV
08	7000 8	8250 000	138064	06/21/2018	-2.08	Locke Supply Company	Discount for check- vendor864Invoice3447		DI
11	2000 2	2010 000	138064	06/21/2018	0.63	Locke Supply Company	Discount for check- vendor864Invoice3449		DI
11	7000 6	6710 000	138064	06/21/2018	-5.23	Locke Supply Company	Discount for check- vendor864Invoice3451		DI
				<b>Total Amt for Check 138064:</b>	<b>385.33</b>				
11	5560 7	7020 000	138065	06/21/2018	43.27	Medco Sports Medicine & School I	gatorade powder glacer freeze		IV
				<b>Total Amt for Check 138065:</b>	<b>43.27</b>				
11	7000 8	8150 000	138066	06/21/2018	707.41	Midwest Minerals	Midwest Minerals - Limestone/rock		IV
				<b>Total Amt for Check 138066:</b>	<b>707.41</b>				
16	9500 8	8250 000	138067	06/21/2018	814.50	Nelson Quarries	Nelson Quarries - Limestone		IV
				<b>Total Amt for Check 138067:</b>	<b>814.50</b>				
16	9500 8	8250 000	138068	06/21/2018	507.50	O'Brien Rock Co., Inc.	O'Brien - Concrete mix (walk-in freezer)		IV
16	9500 8	8250 000	138068	06/21/2018	1,608.88	O'Brien Rock Co., Inc.	O'Brien - Concrete mix (walk-in freezer)		IV
16	9500 8	8250 000	138068	06/21/2018	101.50	O'Brien Rock Co., Inc.	O'Brien - Concrete mix (walk-in freezer)		IV
				<b>Total Amt for Check 138068:</b>	<b>2,217.88</b>				
11	1152 7	7070 000	138069	06/21/2018	29.23	Paulette K Parriott	Cosentino's-Birthday Cake supplies		IV
				<b>Total Amt for Check 138069:</b>	<b>29.23</b>				

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 6401 6 6410 000	138070	06/21/2018	4,007.00	Pitney Bowes	Postage refill	IV
		<b>Total Amt for Check 138070:</b>	<b>4,007.00</b>			
11 6100 7 7190 000	138071	06/21/2018	998.49	ProSource Specialties	Book Bags	IV
		<b>Total Amt for Check 138071:</b>	<b>998.49</b>			
11 7000 6 6700 000	138072	06/21/2018	145.88	R & F Farm Supply, Inc.	R&F Farm - Supplies for grounds equipmen	IV
		<b>Total Amt for Check 138072:</b>	<b>145.88</b>			
11 7000 6 6410 000	138073	06/21/2018	231.00	Rental Station	RentalStation-Concrete saw&Diamond blade	IV
		<b>Total Amt for Check 138073:</b>	<b>231.00</b>			
11 1150 7 7000 000	138074	06/21/2018	7.00	Wendy M Rossman	Toll fees to and from Deans and Director	IV
		<b>Total Amt for Check 138074:</b>	<b>7.00</b>			
11 5110 7 7190 000	138075	06/21/2018	542.38	Ruffalo Noel Levitz	Cost and Analyses of Noel Levitz reports	IV
		<b>Total Amt for Check 138075:</b>	<b>542.38</b>			
16 9500 6 6710 000	138076	06/21/2018	31.46	Sherwin Williams Co. - Chanute	Sherwin - Tray liners and paint rollers	IV
		<b>Total Amt for Check 138076:</b>	<b>31.46</b>			
11 7000 6 6720 000	138077	06/21/2018	42.68	Southtown Quick Lube	Southtown Lube - Oil change #6	IV
		<b>Total Amt for Check 138077:</b>	<b>42.68</b>			
11 4100 6 6650 000	138078	06/21/2018	1,266.00	Springshare LLC	LibGuides- 1 yr sub. invoice# 18-R2941	IV
		<b>Total Amt for Check 138078:</b>	<b>1,266.00</b>			
11 7000 7 7110 000	138079	06/21/2018	183.14	Supplyworks	Supplyworks - Custodial supplies	IV
		<b>Total Amt for Check 138079:</b>	<b>183.14</b>			
17 9300 7 7410 000	138080	06/21/2018	12.45	United Parcel Service	Service Charge	IV
11 5310 6 6110 000	138080	06/21/2018	37.13	United Parcel Service	Johnson County CC	IV
17 9300 7 7410 000	138080	06/21/2018	27.21	United Parcel Service	David Kamm	IV
		<b>Total Amt for Check 138080:</b>	<b>76.79</b>			
11 6250 6 6030 000	138081	06/21/2018	41.80	Verified Credentials, Inc	Background Check - Kellogg	IV
11 6250 6 6030 000	138081	06/21/2018	41.80	Verified Credentials, Inc	Background Check - Ginsbach	IV
		<b>Total Amt for Check 138081:</b>	<b>83.60</b>			
11 7000 6 6320 000	138082	06/21/2018	42.28	Verizon Wireless	Maint 0781	IV
11 5300 7 7190 000	138082	06/21/2018	10.02	Verizon Wireless	Ottawa 3437	IV
11 7100 6 6320 000	138082	06/21/2018	18.00	Verizon Wireless	prepay	IV
11 7100 6 6320 000	138082	06/21/2018	42.28	Verizon Wireless	security 2854	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 7102 6 6320 000	138082	06/21/2018	32.28	Verizon Wireless	Ottawa security	IV
11 7050 6 6320 000	138082	06/21/2018	30.02	Verizon Wireless	Ben Ipad 1792	IV
11 7000 6 6320 000	138082	06/21/2018	32.28	Verizon Wireless	Maint 9996	IV
11 7000 6 6320 000	138082	06/21/2018	32.28	Verizon Wireless	maint 9694	IV
16 9500 6 6320 000	138082	06/21/2018	50.28	Verizon Wireless	RA 4368	IV
11 5300 7 7190 000	138082	06/21/2018	10.02	Verizon Wireless	Ottawa 3429	IV
11 7000 6 6320 000	138082	06/21/2018	40.28	Verizon Wireless	Maint 4548	IV
11 7000 6 6320 000	138082	06/21/2018	36.00	Verizon Wireless	prepay	IV
16 9500 6 6320 000	138082	06/21/2018	18.00	Verizon Wireless	prepay	IV
16 9500 6 6320 000	138082	06/21/2018	50.28	Verizon Wireless	RA 8038	IV
		<b>Total Amt for Check 138082:</b>	<b>444.30</b>			
32 3223 7 7190 000	138083	06/21/2018	15.12	Cassie J. Vining	Daylight Donut-Upward Bound Student Mea	IV
		<b>Total Amt for Check 138083:</b>	<b>15.12</b>			
17 9352 7 7430 000	138084	06/21/2018	237.32	Walmart Business Card	For Resale In Bookstore	IV
17 9352 7 7430 000	138084	06/21/2018	19.26	Walmart Business Card	cleaning supplies for bookstore	IV
17 9300 7 7190 000	138084	06/21/2018	14.97	Walmart Business Card	Paper towels	IV
17 9300 7 7430 000	138084	06/21/2018	64.28	Walmart Business Card	Chaunute Concessions - Walmart	IV
17 9300 7 7010 000	138084	06/21/2018	2.91	Walmart Business Card	Plastic tablecloths-inventory door cover	IV
17 9300 7 7430 000	138084	06/21/2018	85.41	Walmart Business Card	Concessions - Chanute	IV
17 9352 7 7430 000	138084	06/21/2018	46.97	Walmart Business Card	Snacks for Resale in Ott Bookstore	IV
17 9300 7 7430 000	138084	06/21/2018	64.60	Walmart Business Card	Chanute bookstore - concessions	IV
		<b>Total Amt for Check 138084:</b>	<b>535.72</b>			
17 1000 1 1560 000	138085	06/26/2018	48.00	Sydney Trout	SU18 Refund - Book Rental	IV
11 1000 1 1300 000	138085	06/26/2018	210.00	Sydney Trout	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138085:</b>	<b>258.00</b>			
17 1000 1 1560 000	138086	06/26/2018	48.00	Paul Kwek	SU18 Refund - Book Rental	IV
12 1000 1 1300 000	138086	06/26/2018	210.00	Paul Kwek	SU18 Refund - Tuition	IV
11 1000 1 1300 000	138086	06/26/2018	210.00	Paul Kwek	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138086:</b>	<b>468.00</b>			
11 1000 1 1300 000	138087	06/26/2018	210.00	Scout Lee	SU18 Refund - Tuition	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
17 1000 1 1560 000	138087	06/26/2018	48.00	Scout Lee	SU18 Refund - Book Rental	IV
	<b>Total Amt for Check 138087:</b>		<b>258.00</b>			
11 1000 1 1300 000	138088	06/26/2018	10.00	Frances Stowe-Campbell	SP18 Refund	IV
	<b>Total Amt for Check 138088:</b>		<b>10.00</b>			
11 1000 1 1300 000	138089	06/26/2018	210.00	Rose Aliuba	SU18 Refund - Tuition	IV
	<b>Total Amt for Check 138089:</b>		<b>210.00</b>			
17 1000 1 1560 000	138090	06/26/2018	48.00	Rose Aliuba	SU18 Refund - Book Rental	IV
	<b>Total Amt for Check 138090:</b>		<b>48.00</b>			
17 1000 1 1560 000	138091	06/26/2018	48.00	Patrick Engelbert	SU18 Refund - Book Rental	IV
11 1000 1 1300 000	138091	06/26/2018	210.00	Patrick Engelbert	SU18 Refund - Tuition	IV
	<b>Total Amt for Check 138091:</b>		<b>258.00</b>			
11 1000 1 1300 000	138092	06/26/2018	210.00	Lauren Dandreo	SU18 Refund - Tuition	IV
17 1000 1 1560 000	138092	06/26/2018	48.00	Lauren Dandreo	SU18 Refund - Book Rental	IV
	<b>Total Amt for Check 138092:</b>		<b>258.00</b>			
12 1000 1 1300 000	138093	06/26/2018	15.00	Bailey Evans	SU18 Refund	IV
11 1000 1 1300 000	138093	06/26/2018	9.00	Bailey Evans	SU18 Refund	IV
	<b>Total Amt for Check 138093:</b>		<b>24.00</b>			
11 1000 1 1300 000	138094	06/26/2018	210.00	Ramadan Khomsi	SU18 Refund	IV
	<b>Total Amt for Check 138094:</b>		<b>210.00</b>			
11 1000 1 1300 000	138095	06/26/2018	9.00	Melissa Beyerlein	SU18 Refund	IV
	<b>Total Amt for Check 138095:</b>		<b>9.00</b>			
17 1000 1 1560 000	138096	06/26/2018	48.00	Lun Tian	SU18 Refund - Book Rental	IV
	<b>Total Amt for Check 138096:</b>		<b>48.00</b>			
11 1000 1 1300 000	138097	06/26/2018	210.00	Wyatt Bugh	SU18 Refund - Tuition	IV
	<b>Total Amt for Check 138097:</b>		<b>210.00</b>			
11 1000 1 1300 000	138098	06/26/2018	229.00	Mengxue Cui	SP18 Refund - Tuition	IV
	<b>Total Amt for Check 138098:</b>		<b>229.00</b>			
11 1000 1 1300 000	138099	06/26/2018	18.00	Jianan Zheng	SU18 Refund	IV
	<b>Total Amt for Check 138099:</b>		<b>18.00</b>			
17 1000 1 1560 000	138100	06/26/2018	16.00	Xuebing Wang	SP18 Refund - Book Rental	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 1000 1 1300 000	138100	06/26/2018	43.00	Xuebing Wang	SP18 Refund	IV
		<b>Total Amt for Check 138100:</b>	<b>59.00</b>			
11 1000 1 1300 000	138101	06/26/2018	367.00	Yue Wang	SP18 Refund	IV
		<b>Total Amt for Check 138101:</b>	<b>367.00</b>			
17 1000 1 1560 000	138102	06/26/2018	48.00	Jinhang Jiang	SU18 Refund - Book Rental	IV
11 1000 1 1300 000	138102	06/26/2018	429.00	Jinhang Jiang	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138102:</b>	<b>477.00</b>			
11 1000 1 1300 000	138103	06/26/2018	429.00	Rongjiu Zhang	SU18 Refund -Tuition	IV
17 1000 1 1560 000	138103	06/26/2018	48.00	Rongjiu Zhang	SU18 Refund - Book Rental	IV
		<b>Total Amt for Check 138103:</b>	<b>477.00</b>			
11 1000 1 1300 000	138104	06/26/2018	66.00	Gavin O'Brien	SU18 Refund	IV
		<b>Total Amt for Check 138104:</b>	<b>66.00</b>			
11 1000 1 1300 000	138105	06/26/2018	210.00	Sydney Lindenman	SU18 Refund - Tuition	IV
17 1000 1 1560 000	138105	06/26/2018	48.00	Sydney Lindenman	SU18 Refund - Book Rental	IV
		<b>Total Amt for Check 138105:</b>	<b>258.00</b>			
17 1000 1 1560 000	138106	06/26/2018	48.00	Kimberly Shrum	SU18 Refund - Book Rental	IV
11 1000 1 1300 000	138106	06/26/2018	210.00	Kimberly Shrum	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138106:</b>	<b>258.00</b>			
11 1000 1 1300 000	138107	06/26/2018	70.00	Andrew Phillips	SP18 Refund -Tuition	IV
		<b>Total Amt for Check 138107:</b>	<b>70.00</b>			
17 1000 1 1560 000	138108	06/26/2018	48.00	Justice Catron	SU18 Refund - Book Rental Fee	IV
11 1000 1 1300 000	138108	06/26/2018	210.00	Justice Catron	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138108:</b>	<b>258.00</b>			
11 1000 1 1300 000	138109	06/26/2018	210.00	Rayla Atwell	SU18 Refund - Tuition	IV
17 1000 1 1560 000	138109	06/26/2018	48.00	Rayla Atwell	SU18 Refund - Book Rental Fee	IV
		<b>Total Amt for Check 138109:</b>	<b>258.00</b>			
17 1000 1 1560 000	138110	06/26/2018	48.00	Matthew Beauchamp	SU18 Refund - Book Rental Fee	IV
11 1000 1 1300 000	138110	06/26/2018	350.00	Matthew Beauchamp	SU18 Refund- Tuition	IV
11 1000 1 1380 000	138110	06/26/2018	30.00	Matthew Beauchamp	SU18 Refund - Class Fee	IV
		<b>Total Amt for Check 138110:</b>	<b>428.00</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 1000 1 1300 000	138111	06/26/2018	9.00	Trevior Graves	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138111:</b>	<b>9.00</b>			
11 1000 1 1300 000	138112	06/26/2018	210.00	Brandon Hodges	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138112:</b>	<b>210.00</b>			
11 1000 1 1300 000	138113	06/26/2018	18.00	Jeremy Kay	SU18 Refund	IV
		<b>Total Amt for Check 138113:</b>	<b>18.00</b>			
11 1000 1 1300 000	138114	06/26/2018	10.00	Emily Krueger	SP18 Refund	IV
		<b>Total Amt for Check 138114:</b>	<b>10.00</b>			
17 1000 1 1560 000	138115	06/26/2018	48.00	Seth Rossman	SU18 Refund - Book Rental Fee	IV
11 1000 1 1300 000	138115	06/26/2018	210.00	Seth Rossman	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138115:</b>	<b>258.00</b>			
16 1000 1 1340 000	138116	06/26/2018	49.00	Amber Emmons	SP18 Safe Rental Fee Refund	IV
		<b>Total Amt for Check 138116:</b>	<b>49.00</b>			
12 1000 1 1380 000	138117	06/26/2018	30.00	Melinda Wilson	SU18 Refund - Class Fee	IV
17 1000 1 1560 000	138117	06/26/2018	48.00	Melinda Wilson	SU18 Refund - Book Rental	IV
02 1000 1 1380 000	138117	06/26/2018	10.00	Melinda Wilson	SU18 Refund - Course Fee	IV
12 1000 1 1300 000	138117	06/26/2018	350.00	Melinda Wilson	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138117:</b>	<b>438.00</b>			
12 1000 1 1300 000	138118	06/26/2018	12.00	Shonda Almond	AR Refund	IV
		<b>Total Amt for Check 138118:</b>	<b>12.00</b>			
12 1000 1 1300 000	138119	06/26/2018	9.00	Phoenix Taylor	SU18 Refund	IV
		<b>Total Amt for Check 138119:</b>	<b>9.00</b>			
12 1000 1 1300 000	138120	06/26/2018	15.00	Kalynne Kaub	SU18 Refund	IV
		<b>Total Amt for Check 138120:</b>	<b>15.00</b>			
12 1000 1 1300 000	138121	06/26/2018	12.00	Tori Calia	SU18 Refund	IV
		<b>Total Amt for Check 138121:</b>	<b>12.00</b>			
12 1000 1 1300 000	138122	06/26/2018	429.00	Xiantong Wu	SP18 Refund - Tuition	IV
		<b>Total Amt for Check 138122:</b>	<b>429.00</b>			
12 1000 1 1300 000	138123	06/26/2018	9.00	Dariann Ingram	SU18 Refund	IV
		<b>Total Amt for Check 138123:</b>	<b>9.00</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
12 1000 1 1300 000	138124	06/26/2018	210.00	Molly King	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138124:</b>	<b>210.00</b>			
12 1000 1 1380 000	138125	06/26/2018	65.00	Courtney Haynes	SP18 Refund - Voc Class Fee	IV
		<b>Total Amt for Check 138125:</b>	<b>65.00</b>			
12 1000 1 1380 000	138126	06/26/2018	75.00	Janet Smith	FA17 Refund - VA Payment	IV
12 1000 1 1300 000	138126	06/26/2018	210.00	Janet Smith	FA17 Refund - VA Payment	IV
		<b>Total Amt for Check 138126:</b>	<b>285.00</b>			
12 1000 1 1380 000	138127	06/26/2018	65.00	Alexys Costin	SP18 Refund - Voc Class Fee	IV
		<b>Total Amt for Check 138127:</b>	<b>65.00</b>			
12 1000 1 1380 000	138128	06/26/2018	48.00	Mary White	FA17 Refund - Voc Class Fee	IV
		<b>Total Amt for Check 138128:</b>	<b>48.00</b>			
12 1000 1 1300 000	138129	06/26/2018	60.00	Gavin Williams	SP18 Refund	IV
		<b>Total Amt for Check 138129:</b>	<b>60.00</b>			
12 1000 1 1300 000	138130	06/26/2018	210.00	Traci Ray	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138130:</b>	<b>210.00</b>			
17 1000 1 1340 000	138131	06/26/2018	10.00	Jamie Radcliffe	WINT17 Refund	IV
		<b>Total Amt for Check 138131:</b>	<b>10.00</b>			
17 1000 1 1560 000	138132	06/26/2018	96.00	Paige Leslie	SU18 Refund - Book Rental Fee	IV
		<b>Total Amt for Check 138132:</b>	<b>96.00</b>			
11 1000 1 1300 000	138133	06/26/2018	429.00	Lun Tian	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138133:</b>	<b>429.00</b>			
12 1000 1 1300 000	138134	06/26/2018	210.00	Maggie McDaniels	SU18 Refund - Tuition	IV
		<b>Total Amt for Check 138134:</b>	<b>210.00</b>			
12 1000 1 1300 000	138135	06/26/2018	70.00	Brooke Moody	SP18 Refund - Tuition	IV
		<b>Total Amt for Check 138135:</b>	<b>70.00</b>			
12 1000 1 1380 000	138136	06/26/2018	65.00	Brooklyn Narvaez	AR Refund - Class Fee	IV
		<b>Total Amt for Check 138136:</b>	<b>65.00</b>			
11 1000 1 1380 000	138137	06/26/2018	1,800.00	Qixiang Liu	SU18 Refund	IV
		<b>Total Amt for Check 138137:</b>	<b>1,800.00</b>			
11 1000 1 1300 000	138138	06/26/2018	429.00	Pengyu Mao	SU18 Refund - Tuition	IV



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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
17 1000 1 1560 000	138138	06/26/2018	48.00	Pengyu Mao	SU18 Refund - Book Rental	IV
	<b>Total Amt for Check 138138:</b>		<b>477.00</b>			
11 1000 1 1300 000	138139	06/26/2018	70.00	Jordan Newton	SP18 Refund - Tuition	IV
17 1000 1 1560 000	138139	06/26/2018	16.00	Jordan Newton	SP18 Refund - Book Rental Fee	IV
	<b>Total Amt for Check 138139:</b>		<b>86.00</b>			
11 1000 1 1300 000	138140	06/26/2018	210.00	Nixon Njuguna	SP18 Refund - Tuition	IV
17 1000 1 1560 000	138140	06/26/2018	48.00	Nixon Njuguna	SP18 Refund - Book Rental Fee	IV
	<b>Total Amt for Check 138140:</b>		<b>258.00</b>			
90 0000 2 2570 000	138141	06/28/2018	75.49	American Heritage Life Insurance C	Sum by Acct Cde - Deductn Liability	IV
	<b>Total Amt for Check 138141:</b>		<b>75.49</b>			
90 0000 2 2450 000	138142	06/28/2018	105.89	Bay Bridge Administrators, LLC	Sum by Acct Cde - Fringe Liability	IV
90 0000 2 2520 000	138142	06/28/2018	533.68	Bay Bridge Administrators, LLC	Sum by Acct Cde - Deductn Liability	IV
90 0000 2 2570 000	138142	06/28/2018	188.79	Bay Bridge Administrators, LLC	Sum by Acct Cde - Deductn Liability	IV
90 0000 2 2670 000	138142	06/28/2018	608.60	Bay Bridge Administrators, LLC	Sum by Acct Cde - Deductn Liability	IV
	<b>Total Amt for Check 138142:</b>		<b>1,436.96</b>			
90 0000 2 2770 000	138143	06/28/2018	446.88	Bessine Walterbach,LLP	Sum by Acct Cde - Deductn Liability	IV
	<b>Total Amt for Check 138143:</b>		<b>446.88</b>			
90 0000 2 2990 000	138144	06/28/2018	4,370.16	Blue Cross/Blue Shield	Sum by Acct Cde - Fringe Liability	IV
90 0000 2 2590 000	138144	06/28/2018	2,049.76	Blue Cross/Blue Shield	Sum by Acct Cde - Deductn Liability	IV
90 0000 2 2720 000	138144	06/28/2018	87,605.30	Blue Cross/Blue Shield	Sum by Acct Cde - Deductn Liability	IV
	<b>Total Amt for Check 138144:</b>		<b>94,025.22</b>			
90 0000 2 2960 000	138145	06/28/2018	650.00	Invesco Investment Services Inc.	Sum by Acct Cde - Deductn Liability	IV
	<b>Total Amt for Check 138145:</b>		<b>650.00</b>			
90 0000 2 2470 000	138146	06/28/2018	108.32	NCCC Endowment Foundation	Sum by Acct Cde - Deductn Liability	IV
	<b>Total Amt for Check 138146:</b>		<b>108.32</b>			
90 0000 2 2770 000	138147	06/28/2018	682.58	Neosho County Community Colleg	Sum by Acct Cde - Deductn Liability	IV
	<b>Total Amt for Check 138147:</b>		<b>682.58</b>			
90 0000 2 2520 000	138148	06/28/2018	1,811.15	New York Life Insurance Co	Sum by Acct Cde - Deductn Liability	IV
	<b>Total Amt for Check 138148:</b>		<b>1,811.15</b>			
90 0000 2 2610 000	138149	06/28/2018	200.00	Security Benefit Life	Sum by Acct Cde - Deductn Liability	IV
90 0000 2 2680 000	138149	06/28/2018	3,399.09	Security Benefit Life	Sum by Acct Cde - Deductn Liability	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
90 0000 2 2990 000	138149	06/28/2018	823.21	Security Benefit Life	Sum by Acct Cde - Fringe Liability	IV
		<b>Total Amt for Check 138149:</b>	<b>4,422.30</b>			
11 6500 5 5950 000	138150	06/28/2018	-42.38	Vision Care Direct	Check 195288	IV
90 0000 2 2510 000	138150	06/28/2018	803.82	Vision Care Direct	Sum by Acct Cde - Deductn Liability	IV
11 6500 5 5950 000	138150	06/28/2018	16.60	Vision Care Direct	Gemas, N July	IV
		<b>Total Amt for Check 138150:</b>	<b>778.04</b>			
11 6500 5 5950 000	138151	06/28/2018	503.65	Blue Cross/Blue Shield	M Gilner 06/28/2018	IV
11 6500 5 5950 000	138151	06/28/2018	488.18	Blue Cross/Blue Shield	A Hicks 06/28/2018	IV
11 6500 5 5950 000	138151	06/28/2018	488.18	Blue Cross/Blue Shield	J Fairman 6/28/2018	IV
11 6500 5 5950 000	138151	06/28/2018	488.18	Blue Cross/Blue Shield	C Guzman 6/28/2018	IV
11 6500 5 5950 000	138151	06/28/2018	488.18	Blue Cross/Blue Shield	M Compton 06/28/2018	IV
		<b>Total Amt for Check 138151:</b>	<b>2,456.37</b>			
11 6500 5 5950 000	138152	06/28/2018	8.98	Vision Care Direct	M Compton 06/28/2018	IV
11 6500 5 5950 000	138152	06/28/2018	9.70	Vision Care Direct	A Hicks 06/28/2018	IV
11 6500 5 5950 000	138152	06/28/2018	8.98	Vision Care Direct	J Fairman 6/28/2018	IV
		<b>Total Amt for Check 138152:</b>	<b>27.66</b>			
90 0000 2 2570 000	138153	06/29/2018	18.22	American Heritage Life Insurance C	Sum by Acct Cde - Deductn Liability	IV
		<b>Total Amt for Check 138153:</b>	<b>18.22</b>			
90 0000 2 2670 000	138154	06/29/2018	218.36	Bay Bridge Administrators, LLC	Sum by Acct Cde - Deductn Liability	IV
90 0000 2 2520 000	138154	06/29/2018	176.57	Bay Bridge Administrators, LLC	Sum by Acct Cde - Deductn Liability	IV
		<b>Total Amt for Check 138154:</b>	<b>394.93</b>			
90 0000 2 2720 000	138155	06/29/2018	26,821.31	Blue Cross/Blue Shield	Sum by Acct Cde - Deductn Liability	IV
90 0000 2 2590 000	138155	06/29/2018	494.90	Blue Cross/Blue Shield	Sum by Acct Cde - Deductn Liability	IV
90 0000 2 2990 000	138155	06/29/2018	1,383.36	Blue Cross/Blue Shield	Sum by Acct Cde - Fringe Liability	IV
		<b>Total Amt for Check 138155:</b>	<b>28,699.57</b>			
90 0000 2 2470 000	138156	06/29/2018	33.33	NCCC Endowment Foundation	Sum by Acct Cde - Deductn Liability	IV
		<b>Total Amt for Check 138156:</b>	<b>33.33</b>			
90 0000 2 2770 000	138157	06/29/2018	120.14	Neosho County Community Colleg	Sum by Acct Cde - Deductn Liability	IV
		<b>Total Amt for Check 138157:</b>	<b>120.14</b>			
90 0000 2 2520 000	138158	06/29/2018	698.88	New York Life Insurance Co	Sum by Acct Cde - Deductn Liability	IV
		<b>Total Amt for Check 138158:</b>	<b>698.88</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
90 0000 2 2990 000	138159	06/29/2018	300.00	Security Benefit Life	Sum by Acct Cde - Fringe Liability	IV
90 0000 2 2680 000	138159	06/29/2018	1,501.59	Security Benefit Life	Sum by Acct Cde - Deductn Liability	IV
		<b>Total Amt for Check 138159:</b>	<b>1,801.59</b>			
90 0000 2 2510 000	138160	06/29/2018	229.30	Vision Care Direct	Sum by Acct Cde - Deductn Liability	IV
		<b>Total Amt for Check 138160:</b>	<b>229.30</b>			
16 9500 6 6710 000	138161	06/28/2018	124.50	Ace Refridgeration Heating & Cool	Ace - Kitchen roof top compressor plug	IV
16 9500 6 6710 000	138161	06/28/2018	254.38	Ace Refridgeration Heating & Cool	Ace - Walk-in-freezer pressure switch	IV
16 9500 6 6710 000	138161	06/28/2018	214.74	Ace Refridgeration Heating & Cool	Ace Refrigeration-New plug 4 compressor	IV
		<b>Total Amt for Check 138161:</b>	<b>593.62</b>			
13 1330 6 6690 000	138162	06/28/2018	156.00	ACT ESS	WorkKeys Applied Math Scoring	IV
13 1330 6 6690 000	138162	06/28/2018	144.00	ACT ESS	WorkKeys Graphic Literacy Scoring	IV
13 1330 6 6690 000	138162	06/28/2018	156.00	ACT ESS	WorkKeys Workplace Documents Scoring	IV
		<b>Total Amt for Check 138162:</b>	<b>456.00</b>			
11 7000 8 8150 000	138163	06/28/2018	402.80	Arlan Co.Inc.	Arlan Company - Fertilizer	IV
		<b>Total Amt for Check 138163:</b>	<b>402.80</b>			
11 6500 7 7190 000	138164	06/28/2018	471.40	ASCAP	ASCAP Licensing Fee	IV
		<b>Total Amt for Check 138164:</b>	<b>471.40</b>			
11 1152 6 6320 000	138165	06/28/2018	158.06	AT&T Kan Ed Ottawa	6-11/7/10	IV
		<b>Total Amt for Check 138165:</b>	<b>158.06</b>			
11 7000 6 6700 000	138166	06/28/2018	60.00	B & B Outdoor Services	B & B Outdoor - Orange baseball buggy	IV
		<b>Total Amt for Check 138166:</b>	<b>60.00</b>			
13 1315 6 6010 000	138167	06/28/2018	38.52	Karen Rae Barger	parsons to chanute 6/7/18	IV
13 1315 6 6010 000	138167	06/28/2018	37.99	Karen Rae Barger	Parsons to Pitt 5/16/18	IV
13 1315 6 6010 000	138167	06/28/2018	37.99	Karen Rae Barger	Parsons to Pitt 5/17/18	IV
13 1315 6 6010 000	138167	06/28/2018	67.41	Karen Rae Barger	Parsons to Fort Scott 6/11/18	IV
13 1315 6 6010 000	138167	06/28/2018	37.99	Karen Rae Barger	Parsons to pittsburg 6/14/18	IV
13 1315 6 6010 000	138167	06/28/2018	38.52	Karen Rae Barger	Parsons to Chanute 6/18/18	IV
13 1315 6 6010 000	138167	06/28/2018	38.52	Karen Rae Barger	Parsons to Chanute 6/5/18	IV
13 1315 6 6010 000	138167	06/28/2018	38.52	Karen Rae Barger	Parsons to Chanute 6/6/18	IV
13 1315 6 6010 000	138167	06/28/2018	37.99	Karen Rae Barger	Parsons to pitt 6/13/18	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
13 1315 6 6010 000	138167	06/28/2018	39.91	Karen Rae Barger	parsons to Indy 5/21/18	IV
		<b>Total Amt for Check 138167:</b>	<b>413.36</b>			
11 4200 6 6010 000	138168	06/28/2018	129.09	Patrick Kevin Blackwell	Ottawa to Chanute 6/4/18	IV
		<b>Total Amt for Check 138168:</b>	<b>129.09</b>			
11 6400 6 6650 000	138169	06/28/2018	1,621.73	BMC Software, Inc.	Track-IT - Annual Maintenance	IV
		<b>Total Amt for Check 138169:</b>	<b>1,621.73</b>			
11 7000 6 6720 000	138170	06/28/2018	145.48	BP	BP - Fuel for fleet (May 2018)	IV
		<b>Total Amt for Check 138170:</b>	<b>145.48</b>			
16 9500 8 8250 000	138171	06/28/2018	3,040.00	Marla K Bright	Marla Bright - Grading, backfilling, dig	IV
		<b>Total Amt for Check 138171:</b>	<b>3,040.00</b>			
16 9500 8 8250 000	138172	06/28/2018	1,990.00	Marla K Bright	Marla Bright - Walk-in-cooler pad	IV
		<b>Total Amt for Check 138172:</b>	<b>1,990.00</b>			
16 9500 6 6710 000	138173	06/28/2018	120.00	Brooks Grease Service, Inc	Brooks Grease - Trap cleaning	IV
		<b>Total Amt for Check 138173:</b>	<b>120.00</b>			
11 7000 6 6720 000	138174	06/28/2018	2.64	Bumper to Bumper of Chanute	Bumper2Bumper - Miniature bulbs	IV
		<b>Total Amt for Check 138174:</b>	<b>2.64</b>			
11 4302 6 6040 000	138175	06/28/2018	71.69	Kyle E Bures	Priceton to Chanute 6/20/18	IV
		<b>Total Amt for Check 138175:</b>	<b>71.69</b>			
16 9500 6 6710 000	138176	06/28/2018	335.77	Caldwell Floor Covering	Caldwell - V.C. tile and glue	IV
		<b>Total Amt for Check 138176:</b>	<b>335.77</b>			
32 3721 7 7310 000	138177	06/28/2018	147.35	Daniel J Carroll	Materials and supplies	IV
32 3721 7 7310 000	138177	06/28/2018	20.00	Daniel J Carroll	Summer Program cultural activity fee	IV
		<b>Total Amt for Check 138177:</b>	<b>167.35</b>			
32 3721 6 6020 000	138178	06/28/2018	5,000.00	Daniel J Carroll	Denver 7/5/18	IV
		<b>Total Amt for Check 138178:</b>	<b>5,000.00</b>			
13 1315 6 6010 000	138179	06/28/2018	47.26	Krista K Clay Lieftring	Chanute yo Columbus 6/25/18	IV
13 1315 6 6010 000	138179	06/28/2018	60.52	Krista K Clay Lieftring	Chanute to Paola 5/1/18	IV
13 1315 6 6010 000	138179	06/28/2018	29.24	Krista K Clay Lieftring	Chanute to Indy 4/28/18	IV
		<b>Total Amt for Check 138179:</b>	<b>137.02</b>			
16 9500 8 8250 000	138180	06/28/2018	3.59	Cleaver Farm & Home	Cleaver - LED 9W light bulb	IV
16 9500 8 8250 000	138180	06/28/2018	120.39	Cleaver Farm & Home	Cleaver - Kitchen faucets	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
16 9500 8 8250 000	138180	06/28/2018	60.08	Cleaver Farm & Home	Cleaver - 15W LED light bulbs, adhesive	IV
16 9500 8 8250 000	138180	06/28/2018	275.00	Cleaver Farm & Home	Cleaver - Kitchen cabinets	IV
16 9500 8 8250 000	138180	06/28/2018	41.53	Cleaver Farm & Home	Cleaver - Old English, adhesive	IV
16 9500 8 8250 000	138180	06/28/2018	29.32	Cleaver Farm & Home	Cleaver-Push points, misc bolts, compoun	IV
16 9500 6 6710 000	138180	06/28/2018	222.98	Cleaver Farm & Home	Cleaver-Shopvacfilter,waterseal,roundup	IV
11 7000 6 6710 000	138180	06/28/2018	35.99	Cleaver Farm & Home	Cleaver - Tripod sprinkler	IV
16 9500 8 8250 000	138180	06/28/2018	10.79	Cleaver Farm & Home	Cleaver - 5W LED light bulbs	IV
16 9500 8 8250 000	138180	06/28/2018	43.50	Cleaver Farm & Home	Cleaver - Boards	IV
16 9500 6 6710 000	138180	06/28/2018	237.53	Cleaver Farm & Home	Cleaver - Satin pastel paint	IV
11 7000 6 6700 000	138180	06/28/2018	110.53	Cleaver Farm & Home	Cleaver - Dual outlet timer & pruner	IV
16 9500 6 6710 000	138180	06/28/2018	35.93	Cleaver Farm & Home	Cleaver - Shelves and rod bracket	IV
16 9500 6 6710 000	138180	06/28/2018	161.51	Cleaver Farm & Home	Cleaver - Shelving & togglebolts	IV
08 7000 8 8250 000	138180	06/28/2018	2,070.00	Cleaver Farm & Home	Cleaver - ADA wet set matts	IV
16 9500 8 8250 000	138180	06/28/2018	27.04	Cleaver Farm & Home	Cleaver - Smooth pine base	IV
16 9500 8 8250 000	138180	06/28/2018	30.83	Cleaver Farm & Home	Cleaver-FBG tape, Plus3 compound, boards	IV
11 7000 6 6710 000	138180	06/28/2018	11.24	Cleaver Farm & Home	Cleaver - Orange oil base paint	IV
11 7000 6 6710 000	138180	06/28/2018	27.96	Cleaver Farm & Home	Cleaver - Swiv plate caster, misc bolts	IV
11 7000 6 6710 000	138180	06/28/2018	28.98	Cleaver Farm & Home	Cleaver - Foam board	IV
11 7000 6 6710 000	138180	06/28/2018	-57.96	Cleaver Farm & Home	Cleaver - Refund on foam boards	IV
11 7000 6 6710 000	138180	06/28/2018	50.83	Cleaver Farm & Home	Cleaver - Sprayer, trigger, boards	IV
11 7000 6 6710 000	138180	06/28/2018	15.72	Cleaver Farm & Home	Cleaver - Misc. bolts	IV
16 9500 8 8250 000	138180	06/28/2018	4.49	Cleaver Farm & Home	Cleaver - Misc. bolts	IV
16 9500 8 8250 000	138180	06/28/2018	6.29	Cleaver Farm & Home	Cleaver - 2" angle brush	IV
16 9500 8 8250 000	138180	06/28/2018	21.58	Cleaver Farm & Home	Cleaver - LED conversion	IV
16 9500 8 8250 000	138180	06/28/2018	7.72	Cleaver Farm & Home	Cleaver - V600 SN sash locks	IV
16 9500 6 6710 000	138180	06/28/2018	-68.60	Cleaver Farm & Home	Cleaver - Refund of closet rods	IV
		<b>Total Amt for Check 138180:</b>	<b>3,564.79</b>			
16 9500 8 8250 000	138181	06/28/2018	153.38	Comfort Contractors	Comfort - Drilled hole thru basement wal	IV
11 7000 6 6700 000	138181	06/28/2018	99.00	Comfort Contractors	Comfort-Frames for hail screens	IV
		<b>Total Amt for Check 138181:</b>	<b>252.38</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 5000 6 6820 000	138182	06/28/2018	25.00	Kerrie R Coomes	K. Coomes Notary Dues	IV
	<b>Total Amt for Check 138182:</b>		<b>25.00</b>			
14 1400 6 6650 000	138183	06/28/2018	10.00	Cutting Edge Graphics	Kids College shirt	IV
14 1400 6 6650 000	138183	06/28/2018	488.00	Cutting Edge Graphics	Kids College shirts	IV
	<b>Total Amt for Check 138183:</b>		<b>498.00</b>			
11 6400 8 8560 000	138184	06/28/2018	1,450.00	CXtec	Cisco WS C3560G-24PS-S	IV
	<b>Total Amt for Check 138184:</b>		<b>1,450.00</b>			
09 6500 8 8520 000	138185	06/28/2018	11,250.00	Digital Connections, Inc.	Lease Payment 3 of 4	IV
09 6500 8 8520 000	138185	06/28/2018	11,800.00	Digital Connections, Inc.	B/W & Color Copy Maint	IV
	<b>Total Amt for Check 138185:</b>		<b>23,050.00</b>			
16 9500 6 6710 000	138186	06/28/2018	655.00	E & S Floor Service	E&S Floor - Install tile (NeoKan)	IV
16 9500 6 6710 000	138186	06/28/2018	160.00	E & S Floor Service	E&S Floor - Install tile (Stoltz Rm 12)	IV
11 7000 6 6710 000	138186	06/28/2018	50.00	E & S Floor Service	E&S Floor-Replace transition strips	IV
	<b>Total Amt for Check 138186:</b>		<b>865.00</b>			
16 9500 6 6710 000	138187	06/28/2018	184.82	Ecolab	Ecolab - Dishmachine rental (June 2018)	IV
16 9500 6 6710 000	138187	06/28/2018	190.31	Ecolab	Ecolab - Min product purchase adj	IV
	<b>Total Amt for Check 138187:</b>		<b>375.13</b>			
32 3721 6 6020 000	138188	06/28/2018	6,462.00	Embassy Suites Denver-Stapleton	Educational Summer Trip accommodations	IV
	<b>Total Amt for Check 138188:</b>		<b>6,462.00</b>			
16 9500 8 8250 000	138189	06/28/2018	77.21	Fastenal	Fastenal - Gloves, rods, sealant, driver	IV
	<b>Total Amt for Check 138189:</b>		<b>77.21</b>			
11 7000 6 6410 000	138190	06/28/2018	718.99	Foley Equipment Company	Foley - Skid steer and bucket	IV
11 7000 6 6410 000	138190	06/28/2018	683.99	Foley Equipment Company	Foley-Skid steer,bucket,plate compactors	IV
	<b>Total Amt for Check 138190:</b>		<b>1,402.98</b>			
11 1153 8 8510 000	138191	06/28/2018	271.04	Marie L Gardner	Monthly chgs June17-June18	IV
	<b>Total Amt for Check 138191:</b>		<b>271.04</b>			
11 5310 7 7180 000	138192	06/28/2018	525.00	Great Western Dining	Food for staff on graduation night	IV
	<b>Total Amt for Check 138192:</b>		<b>525.00</b>			
32 3208 6 6040 000	138193	06/28/2018	17.68	Sandra J Haggard	Chanute to Iola 6/14/18	IV
12 1250 6 6010 000	138193	06/28/2018	85.29	Sandra J Haggard	Erie to augusta 6/19/18	IV
	<b>Total Amt for Check 138193:</b>		<b>102.97</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 5000 6 6650 000	138194	06/28/2018	75.00	Kellie L Hallacy	Sign language interpreter	IV
	<b>Total Amt for Check 138194:</b>		<b>75.00</b>			
16 9500 7 7110 000	138195	06/28/2018	799.32	Hugo's Janitor Supplies	Hugo's-Towels, liners, strip pail	IV
11 7000 7 7110 000	138195	06/28/2018	723.90	Hugo's Janitor Supplies	Hugo's - Tissues, towels & liners	IV
11 7000 7 7110 000	138195	06/28/2018	110.00	Hugo's Janitor Supplies	Hugo's - Speedy Sweep Sweeper	IV
16 9500 7 7110 000	138195	06/28/2018	87.42	Hugo's Janitor Supplies	Hugo's - Strip Time Stripper	IV
	<b>Total Amt for Check 138195:</b>		<b>1,720.64</b>			
32 3260 8 8500 000	138196	06/28/2018	900.00	Independence Community College	Studio Luma DVD Series- Cosmetology	IV
32 3260 6 6260 000	138196	06/28/2018	1,425.89	Independence Community College	Vet Tech Conf-Sessions, Hotel, Meals	IV
32 3260 6 6260 000	138196	06/28/2018	1,065.89	Independence Community College	ICC KBOR Data Conf-Reg, Hotel, Meals	IV
32 3260 6 6260 000	138196	06/28/2018	295.92	Independence Community College	Mileage-Cutshaw, Wheeler (KBOR Conf)	IV
	<b>Total Amt for Check 138196:</b>		<b>3,687.70</b>			
12 1220 7 7000 000	138197	06/28/2018	1,625.00	International Clinical Educators, In	International Clinical Educators Invoice	IV
	<b>Total Amt for Check 138197:</b>		<b>1,625.00</b>			
11 7000 6 6410 000	138198	06/28/2018	820.00	Jayhawk Lumber Glass and More	Jayhawk - Rental of tractor and tiller	IV
16 9500 8 8250 000	138198	06/28/2018	32.58	Jayhawk Lumber Glass and More	Jayhawk - Aluminum screen repair	IV
16 9500 8 8250 000	138198	06/28/2018	36.70	Jayhawk Lumber Glass and More	Jayhawk Lumber-Glass,Dirtex,towels	IV
	<b>Total Amt for Check 138198:</b>		<b>889.28</b>			
11 5310 7 7180 000	138199	06/28/2018	36.57	Jostens	Diplomas for spring 2018 grads	IV
	<b>Total Amt for Check 138199:</b>		<b>36.57</b>			
11 5300 6 6260 000	138200	06/28/2018	35.00	KACRAO	KACRAO Drive In 2018	IV
12 1243 7 7000 000	138200	06/28/2018	2,129.04	KACRAO	balance	IV
	<b>Total Amt for Check 138200:</b>		<b>2,164.04</b>			
11 0100 4 4930 000	138201	06/28/2018	770.00	Kansas City Audio-Visual	Wireless Module for Projector	IV
11 0100 4 4930 000	138201	06/28/2018	14,850.00	Kansas City Audio-Visual	NEC NP-P474U	IV
11 0100 4 4930 000	138201	06/28/2018	25,850.00	Kansas City Audio-Visual	Smartboard SBX-885	IV
11 0100 4 4930 000	138201	06/28/2018	4,840.00	Kansas City Audio-Visual	Ceiling Speakers	IV
11 0100 4 4930 000	138201	06/28/2018	4,389.00	Kansas City Audio-Visual	JBL Amp	IV
	<b>Total Amt for Check 138201:</b>		<b>50,699.00</b>			
12 1215 6 6820 000	138202	06/28/2018	50.00	KCADNE	KCADNE Dues	IV
	<b>Total Amt for Check 138202:</b>		<b>50.00</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
12 1250 6 6650 000	138203	06/28/2018	160.00	KDADS/HOC	CNA State Test ALHE 102-21	IV
		<b>Total Amt for Check 138203:</b>	<b>160.00</b>			
12 1250 6 6650 000	138204	06/28/2018	180.00	KDADS/HOC	CNA State Tests-ALHE 102-51	IV
		<b>Total Amt for Check 138204:</b>	<b>180.00</b>			
12 1250 6 6650 000	138205	06/28/2018	260.00	KDADS/HOC	CNA State Tests-ALHE 102-81	IV
		<b>Total Amt for Check 138205:</b>	<b>260.00</b>			
12 1250 6 6650 000	138206	06/28/2018	180.00	KDADS/HOC	CNA State Tests-ALHE 104-51	IV
		<b>Total Amt for Check 138206:</b>	<b>180.00</b>			
12 1250 6 6650 000	138207	06/28/2018	666.00	Kryterion, Inc	Test Deliveries - May 2018	IV
		<b>Total Amt for Check 138207:</b>	<b>666.00</b>			
16 9500 6 6710 000	138208	06/28/2018	125.70	Locke Supply Company	Locke - Self-test receptacle	IV
08 7000 8 8250 000	138208	06/28/2018	7.10	Locke Supply Company	Locke - Strut clamps	IV
11 2000 2 2010 000	138208	06/28/2018	0.36	Locke Supply Company	Discount for check- vendor864Invoice3455	DI
11 2000 2 2010 000	138208	06/28/2018	0.51	Locke Supply Company	Discount for check- vendor864Invoice3462	DI
11 2000 2 2010 000	138208	06/28/2018	2.45	Locke Supply Company	Discount for check- vendor864Invoice3455	DI
11 2000 2 2010 000	138208	06/28/2018	7.39	Locke Supply Company	Discount for check- vendor864Invoice3463	DI
11 2000 2 2010 000	138208	06/28/2018	0.31	Locke Supply Company	Discount for check- vendor864Invoice3455	DI
11 2000 2 2010 000	138208	06/28/2018	6.29	Locke Supply Company	Discount for check- vendor864Invoice3449	DI
11 2000 2 2010 000	138208	06/28/2018	2.12	Locke Supply Company	Discount for check- vendor864Invoice3465	DI
16 9500 6 6710 000	138208	06/28/2018	-6.29	Locke Supply Company	Discount for check- vendor864Invoice3449	DI
16 9500 8 8250 000	138208	06/28/2018	147.81	Locke Supply Company	Locke - Receptacle and conduit	IV
16 9500 8 8250 000	138208	06/28/2018	48.96	Locke Supply Company	Locke - Tube insulation	IV
16 9500 8 8250 000	138208	06/28/2018	10.17	Locke Supply Company	Locke - Pleated filters	IV
08 7000 8 8250 000	138208	06/28/2018	-0.36	Locke Supply Company	Discount for check- vendor864Invoice3455	DI
16 9500 8 8250 000	138208	06/28/2018	42.44	Locke Supply Company	Locke - Plates, switches & self-test	IV
16 9500 8 8250 000	138208	06/28/2018	6.16	Locke Supply Company	Locke - Swivel rings	IV
16 9500 8 8250 000	138208	06/28/2018	-2.45	Locke Supply Company	Discount for check- vendor864Invoice3455	DI
16 9500 8 8250 000	138208	06/28/2018	-0.51	Locke Supply Company	Discount for check- vendor864Invoice3462	DI
16 9500 8 8250 000	138208	06/28/2018	-0.31	Locke Supply Company	Discount for check- vendor864Invoice3455	DI
16 9500 8 8250 000	138208	06/28/2018	-7.39	Locke Supply Company	Discount for check- vendor864Invoice3463	DI



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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
16 9500 8 8250 000	138208	06/28/2018	-2.12	Locke Supply Company	Discount for check- vendor864Invoice3465	DI
	<b>Total Amt for Check 138208:</b>		<b>388.34</b>			
11 5400 7 7080 000	138209	06/28/2018	51.51	MB2 Sports	Dance shoes	IV
11 5400 7 7080 000	138209	06/28/2018	92.64	MB2 Sports	Cheer Shoes	IV
	<b>Total Amt for Check 138209:</b>		<b>144.15</b>			
17 9352 8 8500 000	138210	06/28/2018	1,635.25	MBS Service Company	Avery Dennison Barcode Printer	IV
	<b>Total Amt for Check 138210:</b>		<b>1,635.25</b>			
11 6401 7 7010 000	138211	06/28/2018	52.98	McCarty's Office Machines Inc.	BSN42051 storage boxes	IV
11 6401 7 7010 000	138211	06/28/2018	8.20	McCarty's Office Machines Inc.	SPR38950 easel copy holder	IV
11 6401 7 7010 000	138211	06/28/2018	11.43	McCarty's Office Machines Inc.	MMMDH240MB monitor mount	IV
11 6401 7 7010 000	138211	06/28/2018	53.58	McCarty's Office Machines Inc.	NAT01051 classification folders 10/bx	IV
11 6401 7 7010 000	138211	06/28/2018	28.56	McCarty's Office Machines Inc.	HAM162016 legal #20 copy paper	IV
11 6401 7 7010 000	138211	06/28/2018	10.60	McCarty's Office Machines Inc.	BSN65646 standup ergo stapler	IV
11 6401 7 7010 000	138211	06/28/2018	2.20	McCarty's Office Machines Inc.	BSN16500 1.5x2 adhesive notes	IV
11 6401 7 7010 000	138211	06/28/2018	3.24	McCarty's Office Machines Inc.	BICGSM11BE stick pens blue	IV
11 6401 7 7010 000	138211	06/28/2018	1.90	McCarty's Office Machines Inc.	ITA01539 correction fluid	IV
11 6401 7 7010 000	138211	06/28/2018	12.90	McCarty's Office Machines Inc.	BSN63107 JR legal pads	IV
11 6401 7 7010 000	138211	06/28/2018	2.20	McCarty's Office Machines Inc.	BSN16500 1.5x2 adhesive notes	IV
11 6401 7 7010 000	138211	06/28/2018	3.84	McCarty's Office Machines Inc.	BSN65649 staples	IV
11 6401 7 7010 000	138211	06/28/2018	7.62	McCarty's Office Machines Inc.	BSN32953 invisible tape	IV
11 7000 6 6710 000	138211	06/28/2018	9.80	McCarty's Office Machines Inc.	Melissa Stephens	IV
	<b>Total Amt for Check 138211:</b>		<b>209.05</b>			
11 5300 6 6010 000	138212	06/28/2018	53.04	Jennifer A McDaniels	Ottawa to Chanute 6/5/18	IV
	<b>Total Amt for Check 138212:</b>		<b>53.04</b>			
11 7000 6 6720 000	138213	06/28/2018	690.00	Merchants Automotive Group, Inc	Merchants-Van #99-3 lease (June 2018)	IV
11 7000 6 6720 000	138213	06/28/2018	690.00	Merchants Automotive Group, Inc	Merchants-Van #99-2 lease (June 2018)	IV
11 7000 6 6720 000	138213	06/28/2018	690.00	Merchants Automotive Group, Inc	Merchants-Van #99-1 lease (June 2018)	IV
	<b>Total Amt for Check 138213:</b>		<b>2,070.00</b>			
11 7000 6 6700 000	138214	06/28/2018	38.72	MFA Oil Company	MFA Oil - Propane	IV
	<b>Total Amt for Check 138214:</b>		<b>38.72</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
16 9500 8 8250 000	138215	06/28/2018	202.79	Midwest Minerals	Midwest Minerals - Rock for freezer pad	IV
	<b>Total Amt for Check 138215:</b>		<b>202.79</b>			
11 6401 7 7010 000	138216	06/28/2018	15.62	Midwest Office (used to be Service	stapler	IV
11 6401 7 7010 000	138216	06/28/2018	29.40	Midwest Office (used to be Service	BSN26144-2 1/3"x 3 3/8" Name Badge Lab	IV
12 1215 7 7010 000	138216	06/28/2018	83.25	Midwest Office (used to be Service	Stamps for official transcript received	IV
	<b>Total Amt for Check 138216:</b>		<b>128.27</b>			
11 6401 7 7011 000	138217	06/28/2018	56.60	National Business Supply, Inc.	shipping	IV
11 6401 7 7011 000	138217	06/28/2018	232.00	National Business Supply, Inc.	Brother drum DR-720	IV
11 6401 7 7011 000	138217	06/28/2018	184.00	National Business Supply, Inc.	Brother drum DR-630	IV
11 6401 7 7011 000	138217	06/28/2018	150.00	National Business Supply, Inc.	Brother TN-660 toner black	IV
	<b>Total Amt for Check 138217:</b>		<b>622.60</b>			
11 5300 6 6030 000	138218	06/28/2018	185.00	NCCC Foundation	Grad Cap Covers	IV
11 6502 7 7192 000	138218	06/28/2018	228.47	NCCC Foundation	June 4 billing- Reimburse Foundation	IV
11 6502 7 7192 000	138218	06/28/2018	242.12	NCCC Foundation	May 7 billing/reimburse Foundation	IV
32 3240 6 6010 000	138218	06/28/2018	27.82	NCCC Foundation	Lawrence to Ottawa 5/17/18	IV
	<b>Total Amt for Check 138218:</b>		<b>683.41</b>			
11 6400 8 8560 000	138219	06/28/2018	149.06	Network Craze Technolgies Inc.	freight	IV
11 6400 8 8560 000	138219	06/28/2018	1,900.00	Network Craze Technolgies Inc.	Cisco 3750G-48PS-S Switch	IV
	<b>Total Amt for Check 138219:</b>		<b>2,049.06</b>			
16 9500 8 8250 000	138220	06/28/2018	381.05	Oil Patch	Oil Patch - PVC pipe, elbows, couplings	IV
	<b>Total Amt for Check 138220:</b>		<b>381.05</b>			
17 9300 7 7430 000	138221	06/28/2018	176.95	Pepsi Beverages Company-IL	Concessions - Pepsi	IV
17 9300 7 7430 000	138221	06/28/2018	33.90	Pepsi Beverages Company-IL	late fees 17/18	IV
	<b>Total Amt for Check 138221:</b>		<b>210.85</b>			
17 9352 7 7430 000	138222	06/28/2018	33.90	Pepsi-Cola Company-TX	late fees 17/18	IV
	<b>Total Amt for Check 138222:</b>		<b>33.90</b>			
11 1150 6 6650 000	138223	06/28/2018	5,000.00	Pittsburg State University	Annual Agreement with PSU KSBDC	IV
	<b>Total Amt for Check 138223:</b>		<b>5,000.00</b>			
11 5102 7 7071 000	138224	06/28/2018	4.15	PrairieFire Coffee Roasters	finance charges 17/18	IV
17 9300 7 7430 000	138224	06/28/2018	27.95	PrairieFire Coffee Roasters	Chanute Coffee Bar - Tea	IV
11 5101 7 7072 000	138224	06/28/2018	39.90	PrairieFire Coffee Roasters	Chanute Coffee Bar - Cappuccino	IV

Neosho County Community College  
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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 5101 7 7071 000	138224	06/28/2018	71.80	PrairieFire Coffee Roasters	Chanute Coffee Bar - coffee	IV
11 5101 7 7071 000	138224	06/28/2018	4.17	PrairieFire Coffee Roasters	finance charges 17/18	IV
11 5100 7 7071 000	138224	06/28/2018	4.17	PrairieFire Coffee Roasters	finance charges 17/18	IV
		<b>Total Amt for Check 138224:</b>	<b>152.14</b>			
11 6500 6 6610 000	138225	06/28/2018	5,675.00	R Kent Pringle	Kent Pringle	IV
		<b>Total Amt for Check 138225:</b>	<b>5,675.00</b>			
11 6200 7 7010 000	138226	06/28/2018	67.06	Quill Corporation	Xerox toner (106R02777) P Benton	IV
11 6200 7 7010 000	138226	06/28/2018	52.42	Quill Corporation	Xerox Drum (901-101R00474)P Benton	IV
		<b>Total Amt for Check 138226:</b>	<b>119.48</b>			
11 7000 6 6700 000	138227	06/28/2018	416.45	R & F Farm Supply, Inc.	R&F Farm - Deck wheels, ignition, switch	IV
		<b>Total Amt for Check 138227:</b>	<b>416.45</b>			
11 6300 6 6130 000	138228	06/28/2018	200.00	R D Huggins Sign Company	June Chanute	IV
11 1152 6 6130 000	138228	06/28/2018	200.00	R D Huggins Sign Company	June Ottawa	IV
		<b>Total Amt for Check 138228:</b>	<b>400.00</b>			
32 3240 6 6010 000	138229	06/28/2018	34.24	Amber C Ramsay	Lawrence to Topeka 5/16/18	IV
		<b>Total Amt for Check 138229:</b>	<b>34.24</b>			
11 5310 7 7180 000	138230	06/28/2018	3,320.50	Ravin Printing	Diploma covers spring 2018	IV
11 5310 7 7180 000	138230	06/28/2018	937.15	Ravin Printing	Commencement programs spring 2018	IV
		<b>Total Amt for Check 138230:</b>	<b>4,257.65</b>			
11 7000 6 6410 000	138231	06/28/2018	33.00	Rental Station	Rental Station - Broadcast spreader	IV
11 7000 6 6410 000	138231	06/28/2018	44.97	Rental Station	Rental Station - Drywall sander & disc	IV
16 9500 8 8250 000	138231	06/28/2018	117.98	Rental Station	Rental Station - Drywall sander & disc	IV
		<b>Total Amt for Check 138231:</b>	<b>195.95</b>			
13 1315 7 7010 000	138232	06/28/2018	4.44	Gwen D Roseberry	Avery Address Labels #5160	IV
		<b>Total Amt for Check 138232:</b>	<b>4.44</b>			
32 3721 7 7310 000	138233	06/28/2018	388.93	Roxy 4 Theatre	Summer Program cultural activity	IV
		<b>Total Amt for Check 138233:</b>	<b>388.93</b>			
11 4100 7 7040 000	138234	06/28/2018	17.82	Salem Press/ W.H. Wilson	Shipping	IV
11 4100 7 7040 000	138234	06/28/2018	445.50	Salem Press/ W.H. Wilson	Magill's Medical Guide, 8th Edition book	IV
		<b>Total Amt for Check 138234:</b>	<b>463.32</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
32 3721 7 7310 000	138235	06/28/2018	292.00	Screenworks LLC	Summer Trip shirts	IV
	<b>Total Amt for Check 138235:</b>		<b>292.00</b>			
16 9500 8 8250 000	138236	06/28/2018	22.69	Sherwin Williams Co. - Chanute	SherwinWms-Liner, minirollers, handles	IV
16 9500 8 8250 000	138236	06/28/2018	25.31	Sherwin Williams Co. - Chanute	Sherwin Wms - Roller covers	IV
16 9500 8 8250 000	138236	06/28/2018	38.78	Sherwin Williams Co. - Chanute	SherwinWms-Compound,rollerframes,clean	IV
	<b>Total Amt for Check 138236:</b>		<b>86.78</b>			
16 9500 7 7110 000	138237	06/28/2018	84.80	Supplyworks	Supplyworks-Shower curtain liners&pads	IV
16 9500 7 7110 000	138237	06/28/2018	10.55	Supplyworks	Supplyworks-Shower curtain liners&pads	IV
	<b>Total Amt for Check 138237:</b>		<b>95.35</b>			
12 1241 7 7000 000	138238	06/28/2018	45.91	Thompson Brothers	Blanket PO for Lawrenc welding gases Apr	IV
12 1241 7 7000 000	138238	06/28/2018	22.42	Thompson Brothers	Tip contact	IV
	<b>Total Amt for Check 138238:</b>		<b>68.33</b>			
11 1150 7 7000 000	138239	06/28/2018	26.00	Top Hat Cleaners	Tablecloth	IV
	<b>Total Amt for Check 138239:</b>		<b>26.00</b>			
16 9500 8 8250 000	138240	06/28/2018	250.00	Top It	Top It - Work on window in house	IV
	<b>Total Amt for Check 138240:</b>		<b>250.00</b>			
11 6400 8 8560 000	138241	06/28/2018	3,321.00	Twotrees Technologies, LLC	Sophos AP 15C	IV
11 6400 6 6650 000	138241	06/28/2018	5,490.00	Twotrees Technologies, LLC	Sophos Safeguard Encryption	IV
16 9500 8 8250 000	138241	06/28/2018	405.00	Twotrees Technologies, LLC	Sophos AP15C	IV
	<b>Total Amt for Check 138241:</b>		<b>9,216.00</b>			
17 9300 7 7410 000	138242	06/28/2018	12.45	United Parcel Service	Service charge	IV
17 9300 7 7410 000	138242	06/28/2018	45.38	United Parcel Service	Pearson Returns	IV
17 9300 7 7410 000	138242	06/28/2018	14.37	United Parcel Service	Pearson Edu Returns	IV
	<b>Total Amt for Check 138242:</b>		<b>72.20</b>			
12 1241 6 6313 000	138243	06/28/2018	1,216.55	USD 365	May Utilities at Tech building	IV
	<b>Total Amt for Check 138243:</b>		<b>1,216.55</b>			
11 7000 6 6700 000	138244	06/28/2018	10.00	Westside Tire & Auto	Westside Tire - Fix flat on mower	IV
	<b>Total Amt for Check 138244:</b>		<b>10.00</b>			
16 9500 8 8250 000	138245	06/30/2018	12,624.75	Ace Refridgeration Heating & Cool	Ace Refrigeration - 25% partial payment	IV
	<b>Total Amt for Check 138245:</b>		<b>12,624.75</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 6400 6 6650 000	138246	06/30/2018	3,000.00	AOS (Alexander Open Systems)	Secuirty Assessment	IV
		<b>Total Amt for Check 138246:</b>	<b>3,000.00</b>			
11 7000 8 8150 000	138247	06/30/2018	2,184.00	Arlan Co.Inc.	Arlan - Viola red shale & turface	IV
		<b>Total Amt for Check 138247:</b>	<b>2,184.00</b>			
11 6500 6 6320 000	138248	06/30/2018	498.63	AT&T	6-15/7-14	IV
		<b>Total Amt for Check 138248:</b>	<b>498.63</b>			
11 1129 7 7000 000	138249	06/30/2018	549.48	Mindy H Ayers	Maps for classroom	IV
		<b>Total Amt for Check 138249:</b>	<b>549.48</b>			
11 7002 6 6650 000	138250	06/30/2018	1,660.00	BCI Mechanical, Inc	BCI-Pre cooling inspection	IV
11 7002 6 6650 000	138250	06/30/2018	1,660.00	BCI Mechanical, Inc	BCI-MId season running inspections	IV
		<b>Total Amt for Check 138250:</b>	<b>3,320.00</b>			
11 6250 6 6290 000	138251	06/30/2018	134.30	Gloria J Beeman	Beeman -AKCCOP	IV
		<b>Total Amt for Check 138251:</b>	<b>134.30</b>			
13 1315 6 6010 000	138252	06/30/2018	38.52	Nicohle A Bushnell	Parsons to chanute 6/18/18	IV
		<b>Total Amt for Check 138252:</b>	<b>38.52</b>			
11 6300 6 6130 000	138253	06/30/2018	624.88	Business Products & Solutions, LL	Coffee mugs for move in day approx 150	IV
11 1152 6 6130 000	138253	06/30/2018	25.00	Business Products & Solutions, LL	coffee mugs for move in day	IV
		<b>Total Amt for Check 138253:</b>	<b>649.88</b>			
11 1150 6 6130 000	138254	06/30/2018	197.25	Chanute Tribune	ads	IV
11 1150 6 6130 000	138254	06/30/2018	384.00	Chanute Tribune	Welding Ads Chanute LaHarpe 30 days	IV
12 6500 6 6130 000	138254	06/30/2018	42.50	Chanute Tribune	Ads for Welding Gas bids - 6 locations	IV
11 6300 6 6130 000	138254	06/30/2018	267.75	Chanute Tribune	fourth of July & enroll message	IV
11 6300 6 6130 000	138254	06/30/2018	108.00	Chanute Tribune	Enrollment ads Thurs / Sat.	IV
11 6250 6 6030 000	138254	06/30/2018	175.00	Chanute Tribune	Biology/Welding Ad	IV
11 6250 6 6030 000	138254	06/30/2018	481.25	Chanute Tribune	Fulltime Staff	IV
11 6250 6 6030 000	138254	06/30/2018	108.00	Chanute Tribune	PT Staff	IV
11 6500 6 6130 000	138254	06/30/2018	42.50	Chanute Tribune	Bids vans to lease (2nd run) + affidavit	IV
		<b>Total Amt for Check 138254:</b>	<b>1,806.25</b>			
16 9500 6 6315 000	138255	06/30/2018	5.00	City of Chanute	Fire protection May June	IV
16 9500 6 6313 000	138255	06/30/2018	10.00	City of Chanute	gas may-June	IV
16 9500 6 6312 000	138255	06/30/2018	37.91	City of Chanute	sewer May June	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
16 9500 6 6311 000	138255	06/30/2018	7.00	City of Chanute	Water May-June	IV
16 9500 6 6310 000	138255	06/30/2018	9.00	City of Chanute	Yard Light May June	IV
16 9500 6 6310 000	138255	06/30/2018	82.51	City of Chanute	electric may-June	IV
11 7000 6 6314 000	138255	06/30/2018	5.33	City of Chanute	Landfill - Industrial/Commercial	IV
11 7000 6 6314 000	138255	06/30/2018	5.00	City of Chanute	Landfill - Commercial/Brush	IV
11 7000 6 6314 000	138255	06/30/2018	5.33	City of Chanute	Landfill - Industrial/Commercial	IV
11 7000 6 6314 000	138255	06/30/2018	5.74	City of Chanute	Chanute Landfill - Industrial/Commercial	IV
11 7000 6 6314 000	138255	06/30/2018	6.97	City of Chanute	Landfill - Trash from Relay for Life	IV
11 7000 6 6314 000	138255	06/30/2018	5.12	City of Chanute	Landfill - Trash from Relay for Life	IV
11 7000 6 6314 000	138255	06/30/2018	5.00	City of Chanute	Chanute Landfill - Commercial/Brush	IV
		<b>Total Amt for Check 138255:</b>	<b>189.91</b>			
16 9500 6 6410 000	138256	06/30/2018	2,025.00	City of Chanute	June 18	IV
11 6400 6 6820 000	138256	06/30/2018	75.00	City of Chanute	CDL	IV
11 6400 6 6650 000	138256	06/30/2018	2,025.00	City of Chanute	June 18	IV
		<b>Total Amt for Check 138256:</b>	<b>4,125.00</b>			
13 1315 6 6010 000	138257	06/30/2018	47.94	Krista K Clay Lieftring	chanute to Pitt/Fort Scott 6/26/18	IV
13 1315 6 6010 000	138257	06/30/2018	51.00	Krista K Clay Lieftring	chanute to ottawa 6/27/18	IV
		<b>Total Amt for Check 138257:</b>	<b>98.94</b>			
16 9500 6 6710 000	138258	06/30/2018	43.62	Cleaver Farm & Home	Cleaver - Fly trap, paint, fly stick	IV
11 7000 6 6720 000	138258	06/30/2018	8.95	Cleaver Farm & Home	Cleaver - Brushes	IV
11 5540 8 8500 000	138258	06/30/2018	0.58	Cleaver Farm & Home	late fees	IV
11 7000 6 6710 000	138258	06/30/2018	59.38	Cleaver Farm & Home	Cleaver - XO rust paint	IV
11 5540 8 8500 000	138258	06/30/2018	9.88	Cleaver Farm & Home	Cleaver's - SB	IV
11 5540 8 8500 000	138258	06/30/2018	9.69	Cleaver Farm & Home	Cleaver's - SB	IV
16 9500 8 8250 000	138258	06/30/2018	39.09	Cleaver Farm & Home	Cleaver-Door chime, sash locks	IV
16 9500 8 8250 000	138258	06/30/2018	73.26	Cleaver Farm & Home	Cleaver - Conduit, handy box, bolts	IV
		<b>Total Amt for Check 138258:</b>	<b>244.45</b>			
17 9352 7 7420 000	138259	06/30/2018	1,110.24	Creative Uniforms	For Resale in Bookstore	IV
		<b>Total Amt for Check 138259:</b>	<b>1,110.24</b>			
11 6400 8 8560 000	138260	06/30/2018	1,195.83	Dell Marketing L.P.	Dell Laptop	IV
12 1215 8 8500 000	138260	06/30/2018	-1,395.07	Dell Marketing L.P.	credit comp nancy	IV

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32	3260 8	8500 000	138260	06/30/2018	2,216.22	Dell Marketing L.P.	2 Laptops for A&P/Microbiology	IV
					<b>Total Amt for Check 138260:</b>	<b>2,016.98</b>		
09	6500 8	8520 000	138261	06/30/2018	273.70	Digital Connections, Inc.	San Printer Repair	IV
					<b>Total Amt for Check 138261:</b>	<b>273.70</b>		
11	7000 8	8150 000	138262	06/30/2018	1,375.00	Easton Sod Farms, Inc	Easton Sod - 2,500 SF of sod	IV
					<b>Total Amt for Check 138262:</b>	<b>1,375.00</b>		
11	5202 6	6650 000	138263	06/30/2018	983.75	ECMC	Default Mgmt INV#N004-01936-0718	IV
					<b>Total Amt for Check 138263:</b>	<b>983.75</b>		
12	6500 6	6130 000	138264	06/30/2018	25.00	Erie Record	enroll ad partial amount	IV
11	1152 6	6130 000	138264	06/30/2018	20.00	Erie Record	enroll ad partial amount	IV
					<b>Total Amt for Check 138264:</b>	<b>45.00</b>		
16	9500 8	8250 000	138265	06/30/2018	231.96	Fastenal	Fastenal - Hex nuts, flat washers, bolts	IV
					<b>Total Amt for Check 138265:</b>	<b>231.96</b>		
70	5617 9	9990 000	138266	06/30/2018	96.02	FedEx Freight	Billy Kipchirchir	IV
70	5617 9	9990 000	138266	06/30/2018	84.46	FedEx Freight	2SV Sports Gabriela Jungmann	IV
70	5617 9	9990 000	138266	06/30/2018	56.47	FedEx Freight	Alfie Belcher	IV
70	5617 9	9990 000	138266	06/30/2018	84.46	FedEx Freight	Jordano Camargo Furlan	IV
70	5617 9	9990 000	138266	06/30/2018	84.46	FedEx Freight	Gustavo Machado	IV
					<b>Total Amt for Check 138266:</b>	<b>405.87</b>		
11	7000 6	6710 000	138267	06/30/2018	158.99	Foley Equipment Company	Foley Rental	IV
					<b>Total Amt for Check 138267:</b>	<b>158.99</b>		
11	1152 6	6040 000	138268	06/30/2018	62.06	Marie L Gardner	Richmond to Chanute 2/6/18	IV
11	1152 6	6040 000	138268	06/30/2018	62.06	Marie L Gardner	Richmond to Chanute 4/30/18	IV
11	1153 6	6040 000	138268	06/30/2018	62.06	Marie L Gardner	Richmond to chanute 5/8/18	IV
11	1153 6	6040 000	138268	06/30/2018	62.06	Marie L Gardner	Richmond to Chanute 4/7/18	IV
11	1153 6	6040 000	138268	06/30/2018	62.06	Marie L Gardner	Richmond to Chanute 3/13/18	IV
					<b>Total Amt for Check 138268:</b>	<b>310.30</b>		
11	1152 6	6130 000	138269	06/30/2018	10.00	Garnett Publishing Company	June 18	IV
					<b>Total Amt for Check 138269:</b>	<b>10.00</b>		
11	5590 7	7100 000	138270	06/30/2018	77.37	Graphic Edge	Hooded Sweatshirt	IV
11	5590 7	7080 000	138270	06/30/2018	42.17	Graphic Edge	Hooded Sweatshirt	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 5565 7 7080 000	138270	06/30/2018	62.67	Graphic Edge	L/S Shirts & Shipping	IV
		<b>Total Amt for Check 138270:</b>	<b>182.21</b>			
32 3721 7 7310 000	138271	06/30/2018	3,948.18	Great Western Dining	Summer Program meals May 31-Jun 6	IV
32 3721 7 7310 000	138271	06/30/2018	1,721.32	Great Western Dining	Summer Program meals May 29-30	IV
		<b>Total Amt for Check 138271:</b>	<b>5,669.50</b>			
11 6500 5 5920 000	138272	06/30/2018	1,838.95	Hartford Financial Services	The Hartford Financial Services	IV
		<b>Total Amt for Check 138272:</b>	<b>1,838.95</b>			
11 5111 6 6820 000	138273	06/30/2018	150.00	Andrew L Haworth	Substance abuse counseling exam	IV
11 5111 6 6820 000	138273	06/30/2018	137.00	Andrew L Haworth	Subs. abuse counseling study material	IV
		<b>Total Amt for Check 138273:</b>	<b>287.00</b>			
11 6500 6 6100 000	138274	06/30/2018	5,837.20	Higher Learning Commission	HLC FY 2017-18 Dues	IV
		<b>Total Amt for Check 138274:</b>	<b>5,837.20</b>			
32 3223 7 7000 000	138275	06/30/2018	3,600.00	iGrad Inc.	Year Subscription iGrad for Students	IV
32 3223 7 7000 000	138275	06/30/2018	3,500.00	iGrad Inc.	Set Up Fee for iGrad	IV
		<b>Total Amt for Check 138275:</b>	<b>7,100.00</b>			
11 6250 6 6030 000	138276	06/30/2018	134.00	Independence Daily Reporter	Help Wanted - Faculty	IV
		<b>Total Amt for Check 138276:</b>	<b>134.00</b>			
11 6401 7 7011 000	138277	06/30/2018	359.96	Indy Print Services	Ricoh Sp 3500 toner 406989	IV
		<b>Total Amt for Check 138277:</b>	<b>359.96</b>			
11 1150 6 6130 000	138278	06/30/2018	300.00	Iola Register	2 weeks June ads for welding	IV
11 6250 6 6030 000	138278	06/30/2018	241.50	Iola Register	Help Wanted - Faculty	IV
		<b>Total Amt for Check 138278:</b>	<b>541.50</b>			
12 1243 7 7000 000	138279	06/30/2018	2,129.04	Kansas Fencing, Inc.	Balance due on tool crib for HVAC	IV
		<b>Total Amt for Check 138279:</b>	<b>2,129.04</b>			
11 6300 6 6130 000	138280	06/30/2018	625.00	KOAM-TV	May 18	IV
11 6300 6 6130 000	138280	06/30/2018	625.00	KOAM-TV	June 18	IV
		<b>Total Amt for Check 138280:</b>	<b>1,250.00</b>			
13 1315 6 6010 000	138281	06/30/2018	74.47	Steven A Lamer	waverly to Chanute 6/11/18	IV
13 1315 6 6010 000	138281	06/30/2018	74.47	Steven A Lamer	Waverly to Chanute 6/18/18	IV
		<b>Total Amt for Check 138281:</b>	<b>148.94</b>			
11 2000 2 2010 000	138282	06/30/2018	4.87	Locke Supply Company	Discount for check- vendor864Invoice3467	DI



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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 2000 2 2010 000	138282	06/30/2018	5.86	Locke Supply Company	Discount for check- vendor864Invoice3468	DI
11 2000 2 2010 000	138282	06/30/2018	2.77	Locke Supply Company	Discount for check- vendor864Invoice3467	DI
11 2000 2 2010 000	138282	06/30/2018	2.45	Locke Supply Company	Discount for check- vendor864Invoice3470	DI
11 7010 8 8250 000	138282	06/30/2018	49.00	Locke Supply Company	Locke-Conduit, hanger, strap, bushing	IV
11 7010 8 8250 000	138282	06/30/2018	117.12	Locke Supply Company	Locke - Refrigerant and gloves	IV
11 7010 8 8250 000	138282	06/30/2018	97.36	Locke Supply Company	Locke - 7-day programmable stat	IV
11 7010 8 8250 000	138282	06/30/2018	-4.87	Locke Supply Company	Discount for check- vendor864Invoice3467	DI
11 7010 8 8250 000	138282	06/30/2018	-2.45	Locke Supply Company	Discount for check- vendor864Invoice3470	DI
11 7010 8 8250 000	138282	06/30/2018	-5.86	Locke Supply Company	Discount for check- vendor864Invoice3468	DI
16 9500 8 8250 000	138282	06/30/2018	55.41	Locke Supply Company	Locke - Switches, plates	IV
16 9500 8 8250 000	138282	06/30/2018	-2.77	Locke Supply Company	Discount for check- vendor864Invoice3467	DI
		<b>Total Amt for Check 138282:</b>	<b>318.89</b>			
13 1315 6 6010 000	138283	06/30/2018	37.57	Heather R Lyden	Chanute to Indy/parsons 6/21/18	IV
		<b>Total Amt for Check 138283:</b>	<b>37.57</b>			
11 5560 7 7080 000	138284	06/30/2018	10.42	Hiroko Matsuura	tax	IV
11 5560 7 7080 000	138284	06/30/2018	119.00	Hiroko Matsuura	Adidas bag for travel supplies	IV
11 5560 6 6010 000	138284	06/30/2018	0.72	Hiroko Matsuura	Drug free Sport summit	IV
		<b>Total Amt for Check 138284:</b>	<b>130.14</b>			
11 5560 7 7080 000	138285	06/30/2018	18.62	MB2 Sports	shipping and handling	IV
11 5560 7 7080 000	138285	06/30/2018	30.00	MB2 Sports	adidas bag	IV
11 5560 7 7080 000	138285	06/30/2018	27.00	MB2 Sports	adidas pants	IV
70 9701 9 9990 000	138285	06/30/2018	710.00	MB2 Sports	70 Shirts FCA	IV
		<b>Total Amt for Check 138285:</b>	<b>785.62</b>			
11 7000 8 8500 000	138286	06/30/2018	159.00	McCarty's Office Machines Inc.	McCarty's - Black swivel chair	IV
		<b>Total Amt for Check 138286:</b>	<b>159.00</b>			
16 9500 8 8250 000	138287	06/30/2018	299.11	McMaster-Carr Supply	McMaster-Carr - Piping, air hose & gauge	IV
		<b>Total Amt for Check 138287:</b>	<b>299.11</b>			
16 9500 8 8250 000	138288	06/30/2018	89.40	Midwest Minerals	Midwest Minerals	IV
		<b>Total Amt for Check 138288:</b>	<b>89.40</b>			
13 1315 6 6010 000	138289	06/30/2018	53.45	Karin Jane Morton	Ottawa to chante 6/11/18	IV
13 1315 6 6010 000	138289	06/30/2018	53.45	Karin Jane Morton	Ottawa to Chanute 5/17/15	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
13 1315 6 6010 000	138289	06/30/2018	53.45	Karin Jane Morton	Ottawa to chanute 6/18/18	IV
		<b>Total Amt for Check 138289:</b>	<b>160.35</b>			
32 3240 6 6010 000	138290	06/30/2018	27.82	Michaele Nunn	6/12/18	IV
		<b>Total Amt for Check 138290:</b>	<b>27.82</b>			
11 7002 6 6314 000	138291	06/30/2018	145.35	Ottawa Sanitation	June 18	IV
		<b>Total Amt for Check 138291:</b>	<b>145.35</b>			
11 6400 8 8560 000	138292	06/30/2018	385.00	Peak Uptime	Additional IOPS	IV
11 6400 8 8560 000	138292	06/30/2018	1,344.00	Peak Uptime	3TB Cloud Storage	IV
		<b>Total Amt for Check 138292:</b>	<b>1,729.00</b>			
12 1220 7 7000 000	138293	06/30/2018	682.83	Performance Health Supply	Performance Health Order	IV
		<b>Total Amt for Check 138293:</b>	<b>682.83</b>			
11 7000 6 6720 000	138294	06/30/2018	1,494.57	Phillips 66 Co/ SYNCB	Phillips66 - Fuel for fleet (June, 2018)	IV
		<b>Total Amt for Check 138294:</b>	<b>1,494.57</b>			
13 1315 6 6010 000	138295	06/30/2018	64.74	Veronica C Polak	Pitt to Chanute 6/18/18	IV
		<b>Total Amt for Check 138295:</b>	<b>64.74</b>			
16 9500 8 8250 000	138296	06/30/2018	800.00	Praetorian Protective Service	Down Payment - Installation	IV
16 9500 8 8250 000	138296	06/30/2018	574.25	Praetorian Protective Service	Down Payment on Alarm Equipment	IV
		<b>Total Amt for Check 138296:</b>	<b>1,374.25</b>			
11 5100 7 7072 000	138297	06/30/2018	79.80	PrairieFire Coffee Roasters	CLC - Cappuccino	IV
		<b>Total Amt for Check 138297:</b>	<b>79.80</b>			
11 4200 7 7190 000	138298	06/30/2018	41.16	Ravin Printing	Brochures (Remaining balance)	IV
11 7511 8 8150 000	138298	06/30/2018	5,865.00	Ravin Printing	Campus Signs	IV
32 3267 8 8500 000	138298	06/30/2018	433.84	Ravin Printing	2500 Brochures (8 1/2 x 11)Trifold-Color	IV
		<b>Total Amt for Check 138298:</b>	<b>6,340.00</b>			
16 9500 8 8250 000	138299	06/30/2018	9,800.00	RP3, Inc.	RP3 - Sprinkler	IV
		<b>Total Amt for Check 138299:</b>	<b>9,800.00</b>			
11 5110 7 7190 000	138300	06/30/2018	183.75	Ruffalo Noel Levitz	SSI Raw Data File + 5% Service Fee	IV
		<b>Total Amt for Check 138300:</b>	<b>183.75</b>			
11 6400 7 7190 000	138301	06/30/2018	69.38	Jonathan J Seibert	Tech Meals	IV
		<b>Total Amt for Check 138301:</b>	<b>69.38</b>			
11 1110 6 6410 000	138302	06/30/2018	21.40	Shred-it	shredding 6/12	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
12 1215 6 6410 000	138302	06/30/2018	21.40	Shred-it	shredding 6/12	IV
11 6200 6 6410 000	138302	06/30/2018	21.40	Shred-it	shredding 6/12	IV
11 5310 6 6410 000	138302	06/30/2018	21.40	Shred-it	shredding 6/12/18	IV
11 7000 6 6410 000	138302	06/30/2018	21.40	Shred-it	shredding 6/12	IV
11 5200 6 6410 000	138302	06/30/2018	21.40	Shred-it	shredding 6/12	IV
		<b>Total Amt for Check 138302:</b>	<b>128.40</b>			
11 5310 7 7180 000	138303	06/30/2018	193.60	Talk Of The Town Events and Florz	Flowers-spring grad ceremony 2018	IV
		<b>Total Amt for Check 138303:</b>	<b>193.60</b>			
16 9500 8 8520 000	138304	06/30/2018	3,644.00	Twotrees Technologies, LLC	Wireless Point to Point for Lafayette	IV
		<b>Total Amt for Check 138304:</b>	<b>3,644.00</b>			
11 6401 6 6410 000	138305	06/30/2018	20.46	United Parcel Service	RMA 9825 Chrisy Savage	IV
11 6250 6 6110 000	138305	06/30/2018	12.45	United Parcel Service	Shipping charge	IV
11 6250 6 6110 000	138305	06/30/2018	12.55	United Parcel Service	Prize Possessions	IV
		<b>Total Amt for Check 138305:</b>	<b>45.46</b>			
11 7002 6 6650 000	138306	07/10/2018	1,560.00	Ahart Lawnscaoping	AhartLawnscaoping - Lawn care (6/2018)	IV
		<b>Total Amt for Check 138306:</b>	<b>1,560.00</b>			
11 5540 6 6030 000	138307	07/10/2018	654.06	Kim E Alexander	Plano	IV
		<b>Total Amt for Check 138307:</b>	<b>654.06</b>			
11 1152 6 6320 000	138308	07/10/2018	1,183.58	Alliance Business Services	July 18	IV
11 6500 6 6320 000	138308	07/10/2018	1,183.58	Alliance Business Services	July 18	IV
		<b>Total Amt for Check 138308:</b>	<b>2,367.16</b>			
17 9352 7 7420 000	138309	07/10/2018	838.60	Badger Sportswear,Inc	For Resale in Bookstore	IV
		<b>Total Amt for Check 138309:</b>	<b>838.60</b>			
11 7000 6 6720 000	138310	07/10/2018	75.00	BP	BP - (Fleet - Late fee on fuel payment)	IV
		<b>Total Amt for Check 138310:</b>	<b>75.00</b>			
16 9500 6 6000 000	138311	07/10/2018	2,175.08	Cable One - Chanute	July 18 3500	IV
11 6400 6 6650 000	138311	07/10/2018	83.98	Cable One - Chanute	July 18	IV
		<b>Total Amt for Check 138311:</b>	<b>2,259.06</b>			
11 6400 6 6650 000	138312	07/10/2018	2,420.00	Claromentis USA, LLC	Claromentis Annual Maintenance	IV
		<b>Total Amt for Check 138312:</b>	<b>2,420.00</b>			

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
17 9352 7 7420 000	138313	07/10/2018	889.21	College House, Inc	For Resale in Bookstore	IV
		<b>Total Amt for Check 138313:</b>	<b>889.21</b>			
32 3421 6 6020 000	138314	07/10/2018	1,200.00	Heart of America Debate Institute	Debate Camp	IV
		<b>Total Amt for Check 138314:</b>	<b>1,200.00</b>			
11 6250 6 6030 000	138315	07/10/2018	1,000.00	HigherEdJobs	Job Pack	IV
		<b>Total Amt for Check 138315:</b>	<b>1,000.00</b>			
17 9352 7 7420 000	138316	07/10/2018	534.29	J. America LLC	For Resale in Bookstore	IV
17 9352 7 7420 000	138316	07/10/2018	693.29	J. America LLC	For Resale in Bookstore	IV
17 9352 7 7420 000	138316	07/10/2018	777.29	J. America LLC	For Resale in Bookstore	IV
		<b>Total Amt for Check 138316:</b>	<b>2,004.87</b>			
11 6400 6 6650 000	138317	07/10/2018	2,322.00	Jenzabar		IV
11 6400 6 6650 000	138317	07/10/2018	4,137.00	Jenzabar	EX GL MN	IV
11 6400 6 6650 000	138317	07/10/2018	5,810.00	Jenzabar	EX FNMGR MN	IV
11 6400 6 6650 000	138317	07/10/2018	2,323.00	Jenzabar	Izenda	IV
11 6400 6 6650 000	138317	07/10/2018	5,343.00	Jenzabar	EX RE MN	IV
11 6400 6 6650 000	138317	07/10/2018	3,189.00	Jenzabar	EX PO MN	IV
11 6400 6 6650 000	138317	07/10/2018	2,672.00	Jenzabar	EX PE MN	IV
11 6400 6 6650 000	138317	07/10/2018	2,672.00	Jenzabar	EX PA MN	IV
11 6400 6 6650 000	138317	07/10/2018	12,927.00	Jenzabar	EX CM MN	IV
11 6400 6 6650 000	138317	07/10/2018	4,309.00	Jenzabar	EX AV MN	IV
11 6400 6 6650 000	138317	07/10/2018	3,189.00	Jenzabar	EX AR MN	IV
11 6400 6 6650 000	138317	07/10/2018	3,189.00	Jenzabar	EX AP MN	IV
11 6400 6 6650 000	138317	07/10/2018	5,343.00	Jenzabar	EX AD MN	IV
11 6400 6 6650 000	138317	07/10/2018	5,343.00	Jenzabar	EX DE MN	IV
11 1153 6 6650 000	138317	07/10/2018	18,751.00	Jenzabar		IV
11 1153 6 6650 000	138317	07/10/2018	4,017.00	Jenzabar		IV
11 1153 6 6650 000	138317	07/10/2018	18,751.00	Jenzabar	EX ELRN MN	IV
11 1153 6 6650 000	138317	07/10/2018	11,932.00	Jenzabar	EX CRM STU MN	IV
11 1153 6 6650 000	138317	07/10/2018	8,949.00	Jenzabar	EX CRM STAFF MN	IV
11 1153 6 6650 000	138317	07/10/2018	14,063.00	Jenzabar	EX CRM FAC MN	IV
11 1153 6 6650 000	138317	07/10/2018	5,915.00	Jenzabar	EX CRM CA MN	IV

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	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 1153 6 6650 000	138317	07/10/2018	4,000.00	Jenzabar	Nelnet Subscript 6/27/16 thru 6/26/19	IV
11 1153 6 6650 000	138317	07/10/2018	2,525.00	Jenzabar	CustomMaint Gmail 7/1/18 thru 6/30/19	IV
11 1153 6 6650 000	138317	07/10/2018	7,595.00	Jenzabar	CustomMaint Grdbook 7/1/18 thru 6/30/19	IV
11 1153 6 6650 000	138317	07/10/2018	10,700.00	Jenzabar	Enhanced HelpDesk 7/1/18 thru 6/30/19	IV
		<b>Total Amt for Check 138317:</b>	<b>169,966.00</b>			
11 5300 6 6260 000	138318	07/10/2018	35.00	KACRAO	KACRAO Drive-in Reg. Fee - A. Morris	IV
		<b>Total Amt for Check 138318:</b>	<b>35.00</b>			
11 5590 6 6640 000	138319	07/10/2018	3,789.00	KJCCC	MSOC Officials	IV
11 5565 6 6640 000	138319	07/10/2018	4,210.00	KJCCC	WSOC Officials	IV
11 5550 6 6640 000	138319	07/10/2018	3,648.00	KJCCC	VB Officials	IV
		<b>Total Amt for Check 138319:</b>	<b>11,647.00</b>			
11 6400 6 6650 000	138320	07/10/2018	5,314.25	knowBe4	KnowBe4 Annual Payment	IV
		<b>Total Amt for Check 138320:</b>	<b>5,314.25</b>			
17 9352 7 7420 000	138321	07/10/2018	528.00	M & N Sportshop	For Resale in Bookstore	IV
		<b>Total Amt for Check 138321:</b>	<b>528.00</b>			
12 1215 7 7000 000	138322	07/10/2018	6,939.87	Medical Equipment Affiliates	Level I lab kits for fall	IV
		<b>Total Amt for Check 138322:</b>	<b>6,939.87</b>			
11 5505 6 6010 000	138323	07/10/2018	287.69	Steven R Murry	Hutch 7/11/18	IV
		<b>Total Amt for Check 138323:</b>	<b>287.69</b>			
11 5202 6 6820 000	138324	07/10/2018	1,397.00	NASFAA	Annual NASFAA Membership- Organization	IV
		<b>Total Amt for Check 138324:</b>	<b>1,397.00</b>			
11 1152 7 7010 000	138325	07/10/2018	42.45	Quill Corporation	Quill Std Manilla file folders(100 ct)	IV
11 1152 7 7010 000	138325	07/10/2018	8.29	Quill Corporation	Blueline Academic Calendar 13 months	IV
11 1152 7 7010 000	138325	07/10/2018	24.99	Quill Corporation	Quill tape refills (12 ct)	IV
11 1152 7 7010 000	138325	07/10/2018	13.99	Quill Corporation	Quill Postage meter labels	IV
11 1152 7 7010 000	138325	07/10/2018	83.94	Quill Corporation	Quill Sticky notes 3 X 3 (12 pk)	IV
11 1152 7 7010 000	138325	07/10/2018	21.98	Quill Corporation	Std Green hanging file folders (25 ct)	IV
11 1152 7 7010 000	138325	07/10/2018	79.98	Quill Corporation	Bankers Box Storage boxes(12 ct)	IV
11 1152 7 7010 000	138325	07/10/2018	129.95	Quill Corporation	Copy Paper-Office	IV
		<b>Total Amt for Check 138325:</b>	<b>405.57</b>			

Expense Check Register

7/10/2018

**Subsid: AP**

	Check #:	Check Dte:	Check Amt:	Payee:	Description:	
11 5590 6 6030 000	138326	07/10/2018	407.36	Rafael Simmons	Ut NM CO	IV
		<b>Total Amt for Check 138326:</b>	<b>407.36</b>			
11 7100 6 6650 000	138327	07/10/2018	4,788.00	Social Navigator Inc.	LifeRaft - Aug, 2018 - July 31, 2019	IV
		<b>Total Amt for Check 138327:</b>	<b>4,788.00</b>			
32 3421 6 6020 000	138328	07/10/2018	1,100.00	Sunflower Speech Camp	Speech Camp	IV
		<b>Total Amt for Check 138328:</b>	<b>1,100.00</b>			
<b>Total # for AP:</b>	298	<b>Total Amt for AP:</b>	969,455.68			
<b>Report Total #:</b>	298	<b>Report Total Amt:</b>	969,455.68			











## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBERN	UNENCUMB BALANCE	% EXP & ENC
11-1116-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-7-7290-000	Stipend/Fees Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-8-8500-000	Equipment and Furniture	0.00	0.00	0.00	0.00	0.00	0.00	
11-1116-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Cave Total</b>	<b>2,288.00</b>	<b>220.00</b>	<b>0.00</b>	<b>2,878.90</b>	<b>2,878.90</b>	<b>-590.90</b>	<b>126%</b>
11-1117-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5150-308	Director CLC-Kettler	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5150-408	Coordinator Developmental Lab-Vanatta	44,221.00	3,685.08	0.00	44,221.00	44,221.00	-0.00	100%
11-1117-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5200-613	Developmental English-McDonald	51,477.00	0.00	0.00	51,838.51	51,838.51	-361.51	101%
11-1117-5-5200-614	Developmental Math-Drybread	46,705.00	7,784.16	0.00	46,705.00	46,705.00	0.00	100%
11-1117-5-5200-618	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5210-000	Faculty Salary (PT)	12,550.83	0.00	0.00	11,795.00	11,795.00	755.83	94%
11-1117-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-6-6010-000	Travel	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-1117-6-6040-000	Vehicle Mileage	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-1117-6-6110-000	Postage	25.00	0.00	0.00	0.00	0.00	25.00	0%
11-1117-6-6260-000	Conference	400.00	0.00	0.00	0.00	0.00	400.00	0%
11-1117-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-6-6430-000	Copier Lease/Rental	1,500.00	0.00	0.00	1,281.02	1,281.02	218.98	85%
11-1117-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
11-1117-6-6650-000	Contract Services	6,000.00	0.00	0.00	1,850.00	1,850.00	4,150.00	31%



## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1118-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1118-7-7140-000	Production	12,330.00	386.77	0.00	7,413.46	7,413.46	4,916.54	60%
11-1118-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-1118-8-8500-000	Equipment	426.00	0.00	0.00	392.91	392.91	33.09	92%
	<b>Drama Total</b>	<b>68,524.00</b>	<b>386.77</b>	<b>0.00</b>	<b>57,651.74</b>	<b>57,651.74</b>	<b>10,872.26</b>	<b>84%</b>
11-1119-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-5-5200-627	Music-Murray	38,617.00	6,436.16	0.00	38,617.00	38,617.00	0.00	100%
11-1119-5-5220-000	Faculty Salary (Overload)	2,000.00	0.00	0.00	1,750.00	1,750.00	250.00	88%
11-1119-5-5520-000	Maintenance Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-6-6010-000	Travel	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-1119-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-6-6030-000	Recruiting	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-6-6040-000	Vehicle Mileage	500.00	0.00	0.00	123.00	123.00	377.00	25%
11-1119-6-6110-000	Postage	25.00	0.00	0.00	5.17	5.17	19.83	21%
11-1119-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-6-6270-000	Entry Fee	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-6-6430-000	Copier Lease/Rental	400.00	0.00	0.00	605.85	605.85	-205.85	151%
11-1119-6-6480-000	Equipment Repair	142.00	0.00	0.00	141.10	141.10	0.90	99%
11-1119-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-7-7000-000	Instructional Supplies	1,420.00	283.74	0.00	1,473.91	1,473.91	-53.91	104%
11-1119-7-7010-000	Office Supplies	191.00	0.00	0.00	301.57	301.57	-110.57	158%
11-1119-7-7070-000	Food	750.00	400.00	0.00	775.00	775.00	-25.00	103%
11-1119-7-7080-000	Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-7-7140-000	Production	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-8-8500-000	Equipment	0.00	0.00	0.00	1,000.00	1,000.00	-1,000.00	



## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1122-6-6020-000	Team/Student Travel	155.68	0.00	0.00	0.00	0.00	155.68	0%
11-1122-6-6040-000	Vehicle Mileage	144.32	0.00	0.00	144.32	144.32	0.00	100%
11-1122-6-6110-000	Postage	7.20	0.00	0.00	7.20	7.20	0.00	100%
11-1122-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-1122-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1122-6-6430-000	Copier Lease/Rental	1,297.11	0.00	0.00	876.01	876.01	421.10	68%
11-1122-6-6480-000	Equipment Repair	600.00	0.00	0.00	600.00	600.00	0.00	100%
11-1122-7-7000-000	Instructional Supplies	6,593.14	830.00	16.12	5,883.14	5,899.26	693.88	89%
11-1122-7-7001-000	Instructional Supp Critter Wall	581.19	0.00	0.00	581.19	581.19	0.00	100%
11-1122-7-7010-000	Office Supplies	192.01	0.00	0.00	192.01	192.01	0.00	100%
11-1122-7-7100-000	Small Equipment	1,540.00	0.00	0.00	1,540.00	1,540.00	0.00	100%
11-1122-7-7190-000	Other	547.80	0.00	0.00	537.47	537.47	10.33	98%
11-1122-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1122-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Science (Biological) Total</b>	<b>141,940.45</b>	<b>22,543.66</b>	<b>16.12</b>	<b>140,643.34</b>	<b>140,659.46</b>	<b>1,280.99</b>	<b>99%</b>
11-1123-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-5-5200-641	Physical Science-Kapkia	27,950.00	4,658.24	0.00	27,949.44	27,949.44	0.56	100%
11-1123-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6020-000	Team/Student Travel	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-1123-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6110-000	Postage	5.00	0.00	0.00	0.00	0.00	5.00	0%
11-1123-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-6-6430-000	Copier Lease/Rental	450.00	0.00	0.00	373.04	373.04	76.96	83%
11-1123-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-7-7000-000	Instructional Supplies	476.55	0.00	0.00	445.95	445.95	30.60	94%
11-1123-7-7010-000	Office Supplies	95.00	0.00	0.00	26.38	26.38	68.62	28%















## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1152-5-5150-332	Support Salary-Gardner	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5150-424	Bookstore Coordinator-Ottawa-Howell	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5150-427	Assist Dir Admissions-Ottawa-Mader	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5150-437	Coordniator TLC-Brown	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5150-439	Financial Aid/Ott-Daisy	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5200-000	Faculty Salary-Ott Psyc and English	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5200-604	Biol Science-Campbell	44,598.00	7,433.00	0.00	44,598.00	44,598.00	0.00	100%
11-1152-5-5200-605	Biol Science-Pittman	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5200-609	Business-Watkins	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5200-616	English-Gulley	40,982.00	6,830.34	0.00	40,982.00	40,982.00	0.00	100%
11-1152-5-5200-620	Humanities-Blackwell	28,712.00	4,785.28	0.00	28,711.61	28,711.61	0.39	100%
11-1152-5-5200-623	Math/Computer Science-Stanley	28,630.00	4,771.62	0.00	28,629.77	28,629.77	0.23	100%
11-1152-5-5200-656	Faculty Salary-Sociology Eldridge	51,681.00	0.00	0.00	55,461.00	55,461.00	-3,780.00	107%
11-1152-5-5200-662	Faculty Salary-Row	37,246.00	6,207.66	0.00	37,246.00	37,246.00	0.00	100%
11-1152-5-5200-663	Psychology-MS 8	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5210-000	Faculty Salary (PT)	184,000.00	20,856.37	0.00	143,715.38	143,715.38	40,284.62	78%
11-1152-5-5220-000	Faculty Salary (Overload)	36,410.85	4,275.00	0.00	15,650.01	15,650.01	20,760.84	43%
11-1152-5-5230-000	Custom Training	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5240-000	Faculty Salary (Tutoring)	200.00	0.00	0.00	184.50	184.50	15.50	92%
11-1152-5-5300-000	Clerical Salary-Ott	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-512	Assistant Registrar/Ott-Dix	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-513	Bookstore Clerk/Ott-Baker	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-515	Cashier/Ott-Benton	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-521	Financial Aid Specialist/Ott-Beddo	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-530	Receptionist/Switchboard/Ott-Parriott	24,690.00	2,374.00	0.00	24,371.26	24,371.26	318.74	99%
11-1152-5-5300-531	Tech Services Technician/Ott-Shumway	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-549	Admin Assist Comm Based Job Train 1/2-	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5300-552	Financial Aid Assist 1/2/Ott-Lebahn	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5310-000	Clerical Salary (PT) TLC Staff	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5310-558	TLC Assist Ottawa (PT)_Sudja	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5310-559	TLC Assist Ottawa (PT)-Tormala	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5320-000	Clerical Salary (OT)	2,000.00	0.00	0.00	284.96	284.96	1,715.04	14%



## Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1152-6-6700-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6710-000	Maintenance & Repair of Building	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6820-000	Dues/Memberships	2,960.00	34.70	8.39	2,959.59	2,967.98	-7.98	100%
11-1152-6-6830-000	Administrative Allowance	400.00	30.00	0.00	63.86	63.86	336.14	16%
11-1152-7-7000-000	Instructional Supplies	2,500.00	259.90	0.00	2,060.18	2,060.18	439.82	82%
11-1152-7-7010-000	Office Supplies	2,000.00	131.09	0.00	1,361.33	1,361.33	638.67	68%
11-1152-7-7030-000	Maintenance & Janitorial Supplies	100.00	0.00	0.00	7.72	7.72	92.28	8%
11-1152-7-7070-000	Food	2,550.00	359.74	79.87	1,460.84	1,540.71	1,009.29	60%
11-1152-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-7-7190-000	Other	300.00	0.00	0.00	243.25	243.25	56.75	81%
11-1152-7-7610-000	Principle Payment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-7-7620-000	Interest Payment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8100-000	Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8150-000	Land Improvements	0.00	0.00	0.00	17,253.07	17,253.07	-17,253.07	
11-1152-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8500-000	Equipment	1,676.15	0.00	0.00	1,676.15	1,676.15	0.00	100%
11-1152-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Outreach - Ottawa Total</b>	<b>975,356.00</b>	<b>62,399.86</b>	<b>889.80</b>	<b>915,713.06</b>	<b>916,602.86</b>	<b>58,753.14</b>	<b>94%</b>
11-1153-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5150-332	Dean Online&Ottawa-Gardner	73,140.00	6,095.00	0.00	73,140.00	73,140.00	0.00	100%
11-1153-5-5150-449	Instructional Designer-Catterson	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5200-623	Faculty Salary-Gardner	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5210-000	Faculty Salary (PT) (bonus)	30,115.00	3,515.80	95.00	28,622.45	28,527.45	1,587.55	95%
11-1153-5-5220-000	Faculty Salary (Overload) (bonus)	37,510.00	3,293.44	0.00	24,884.96	24,884.96	12,625.04	66%
11-1153-5-5300-531	Clerical Salary-Woolman	28,013.00	2,939.83	0.00	27,589.93	27,589.93	423.07	98%
11-1153-5-5320-000	Clerical Salary (OT)	300.00	267.78	0.00	757.88	757.88	-457.88	253%
11-1153-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5950-000	Fringe Benefits	1,200.00	100.00	0.00	1,200.00	1,200.00	0.00	100%
11-1153-6-6010-000	Travel	3,770.00	0.00	914.11	0.00	914.11	2,855.89	24%
11-1153-6-6040-000	Vehicle Mileage	400.20	0.00	0.00	205.97	205.97	194.23	51%







## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1161-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-1161-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1161-6-6430-000	Copier Lease/Rental	95.00	0.00	0.00	0.00	0.00	95.00	0%
11-1161-7-7190-000	Other	95.00	0.00	0.00	0.00	0.00	95.00	0%
	<b>Faculty Senate Total</b>	<b>190.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>190.00</b>	<b>0%</b>
11-1162-6-6110-000	Postage	10.00	0.00	0.00	0.47	0.47	9.53	5%
11-1162-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-1162-6-6320-000	Telephone	10.00	0.00	0.00	0.00	0.00	10.00	0%
11-1162-6-6430-000	Copier Lease/Rental	1,600.00	0.00	0.00	1,692.19	1,692.19	-92.19	106%
11-1162-6-6650-000	Contract Services	800.00	0.00	0.00	0.00	0.00	800.00	0%
11-1162-7-7000-000	Instructional Supplies	8,574.00	1,026.95	0.00	7,844.16	7,844.16	729.84	91%
11-1162-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-1162-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-1162-8-8500-000	Equipment	75.00	0.00	0.00	0.00	0.00	75.00	0%
	<b>Outreach - Ottawa Science Total</b>	<b>11,069.00</b>	<b>1,026.95</b>	<b>0.00</b>	<b>9,536.82</b>	<b>9,536.82</b>	<b>1,532.18</b>	<b>86%</b>
11-3100-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-3100-5-5150-411	Coordinator Lifetime Learning-Robb	0.00	0.00	0.00	0.00	0.00	0.00	
11-3100-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-3100-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-3100-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-3100-6-6040-000	Vehicle Mileage	258.00	0.00	0.00	0.00	0.00	258.00	0%
11-3100-6-6110-000	Postage	500.00	0.00	0.00	349.87	349.87	150.13	70%
11-3100-6-6120-000	Printing	456.00	0.00	0.00	456.00	456.00	0.00	100%
11-3100-6-6130-000	Advertising	332.70	0.00	0.00	0.00	0.00	332.70	0%
11-3100-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-3100-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-3100-6-6430-000	Copier Lease/Rental	742.00	0.00	0.00	204.12	204.12	537.88	28%
11-3100-7-7000-000	Instructional Supplies	6,714.00	1,240.00	188.05	6,928.78	7,116.83	-402.83	106%
11-3100-7-7010-000	Office Supplies	16.30	0.00	0.00	16.30	16.30	0.00	100%



## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-4100-7-7010-000	Office Supplies	800.00	0.00	0.00	519.10	519.10	280.90	65%
11-4100-7-7040-000	Books	3,600.00	1,144.68	0.00	3,075.12	3,075.12	524.88	85%
11-4100-7-7050-000	Periodicals	2,899.06	0.00	0.00	2,899.06	2,899.06	0.00	100%
11-4100-7-7060-000	Audio/Visual Aids - DVDs	200.00	0.00	0.00	120.02	120.02	79.98	60%
11-4100-7-7070-000	Food	40.95	0.00	0.00	0.00	0.00	40.95	0%
11-4100-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-7-7160-000	Books-Ottawa	156.00	21.96	0.00	113.23	113.23	42.77	73%
11-4100-7-7170-000	Periodicals - Ottawa	1,464.00	0.00	0.00	1,464.00	1,464.00	0.00	100%
11-4100-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Library Total</b>	<b>134,941.00</b>	<b>19,105.27</b>	<b>149.98</b>	<b>130,999.74</b>	<b>131,149.72</b>	<b>3,791.28</b>	<b>97%</b>
11-4200-5-5120-000	Vice President/Dean's Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5120-103	Vice-President Student Learning-Robb	80,256.00	6,688.00	0.00	80,256.00	80,256.00	0.00	100%
11-4200-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-000	Chair Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-608	Chair Applied Science-Jones	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-610	Chair Salary-Harris	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-620	Chair Salary-Blackwell	32,211.73	5,368.60	0.00	32,211.73	32,211.73	0.00	100%
11-4200-5-5170-627	Chair Salary-D Smith	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-641	Chair Salary-Kapkia	31,449.44	5,241.56	0.00	31,449.44	31,449.44	-0.00	100%
11-4200-5-5210-000	Faculty Salary (PT)	180,000.00	8,075.00	800.00	172,203.15	171,403.15	8,596.85	95%
11-4200-5-5220-000	Faculty Salary (Overload)	224,449.17	24,858.14	0.00	225,699.47	225,699.47	-1,250.30	101%
11-4200-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5300-506	Admin Assist VP Stud Learning-Schommer	24,544.00	3,238.01	0.00	32,080.58	32,080.58	-7,536.58	131%
11-4200-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5910-506	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5950-000	Fringe Benefits	1,200.00	100.00	0.00	1,200.00	1,200.00	0.00	100%
11-4200-6-6010-000	Travel	3,798.72	129.09	0.00	3,927.81	3,927.81	-129.09	103%





## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5000-5-5300-541	Admin Assist-Stu-M Smith	11,440.00	1,265.00	0.00	12,913.00	12,913.00	-1,473.00	113%
11-5000-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5400-000	Student Salary	4,000.00	300.00	0.00	2,904.58	2,904.58	1,095.42	73%
11-5000-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5950-000	Fringe Benefits	1,200.00	100.00	0.00	1,200.00	1,200.00	0.00	100%
11-5000-6-6010-000	Travel	106.00	0.00	0.00	105.30	105.30	0.70	99%
11-5000-6-6030-000	Recruiting	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-6-6040-000	Vehicle Mileage	950.00	0.00	0.00	642.04	642.04	307.96	68%
11-5000-6-6110-000	Postage	200.00	0.00	0.00	96.13	96.13	103.87	48%
11-5000-6-6120-000	Printing	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-5000-6-6260-000	Conference	400.00	0.00	0.00	0.00	0.00	400.00	0%
11-5000-6-6320-000	Telephone	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-5000-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	58.98	58.98	191.02	24%
11-5000-6-6650-000	Contract Services	15,825.00	105.08	3,437.50	15,824.51	19,262.01	-3,437.01	122%
11-5000-6-6820-000	Dues/Memberships	2,213.00	150.00	0.00	633.40	633.40	1,579.60	29%
11-5000-6-6830-000	Administrative Allowance	3,196.00	465.44	0.00	3,195.56	3,195.56	0.44	100%
11-5000-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-7-7010-000	Office Supplies	381.00	0.00	0.00	348.35	348.35	32.65	91%
11-5000-7-7070-000	Food	1,675.00	0.00	430.05	911.54	1,341.59	333.41	80%
11-5000-7-7080-000	Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-7-7100-000	Small Equipment-Laundry Cards	269.00	0.00	0.00	268.19	268.19	0.81	100%
11-5000-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-8-8510-000	Software	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	100%
	<b>Student Development Total</b>	<b>109,451.00</b>	<b>7,556.02</b>	<b>3,867.55</b>	<b>106,147.58</b>	<b>110,015.13</b>	<b>-564.13</b>	<b>101%</b>
11-5050-5-5120-102	Vice President/Dean's Salary-	25,528.00	2,127.36	0.00	25,528.36	25,528.36	-0.36	100%
11-5050-5-5120-103	VPSL-Robb	0.00	0.00	0.00	0.00	0.00	0.00	
11-5050-5-5300-540	Clerical Salary-	2,600.00	270.00	0.00	3,498.80	3,498.80	-898.80	135%
11-5050-6-6010-000	Travel	4,100.00	0.00	0.00	234.77	234.77	3,865.23	6%
11-5050-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	201.96	201.96	-1.96	101%







## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5111-6-6430-000	Copier Lease/Rental	50.00	0.00	0.00	9.76	9.76	40.24	20%
11-5111-6-6820-000	Dues/Memberships	590.00	0.00	287.00	0.00	287.00	303.00	49%
11-5111-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5111-7-7010-000	Office Supplies	450.00	0.00	0.00	208.05	208.05	241.95	46%
11-5111-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5111-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5111-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Advising/Articulation Total</b>	<b>38,786.00</b>	<b>4,583.34</b>	<b>287.00</b>	<b>14,591.03</b>	<b>14,878.03</b>	<b>23,907.97</b>	<b>38%</b>
11-5120-5-5120-205	Dean of Enrollment Management-Coomes	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-5-5150-444	Coordinator Enrollment Management-Coon	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-6-6830-000	Administrative Allowance	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Enrollment Management Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-5200-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5150-309	Fin Aid-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5150-439	Ast Dir Fin Aid-Clements	29,988.00	2,474.00	0.00	29,863.00	29,863.00	125.00	100%



## Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5202-5-5300-552	Financial Aid Assist 27 hrs-Ott-Bohlande	18,413.00	1,620.00	0.00	16,360.80	16,360.80	2,052.20	89%
11-5202-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5202-5-5400-000	Student Salary	413.73	0.00	0.00	413.73	413.73	0.00	100%
11-5202-6-6010-000	Travel	251.78	0.00	0.00	0.00	0.00	251.78	0%
11-5202-6-6040-000	Vehicle Mileage	214.00	0.00	0.00	107.78	107.78	106.22	50%
11-5202-6-6110-000	Postage	577.15	0.00	0.00	412.20	412.20	164.95	71%
11-5202-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5202-6-6260-000	Conference	250.00	0.00	0.00	375.00	375.00	-125.00	150%
11-5202-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5202-6-6430-000	Copier Lease/Rental	600.00	0.00	0.00	325.72	325.72	274.28	54%
11-5202-6-6650-000	Contract Services	25,626.00	562.50	0.00	23,102.00	23,102.00	2,524.00	90%
11-5202-6-6820-000	Dues/Memberships	1,699.00	0.00	0.00	1,696.00	1,696.00	3.00	100%
11-5202-7-7010-000	Office Supplies	715.61	0.00	0.00	715.61	715.61	0.00	100%
11-5202-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5202-8-8500-000	Equipment	181.73	0.00	0.00	181.73	181.73	0.00	100%
	<b>Financial Aid-Ottawa Total</b>	<b>89,252.00</b>	<b>5,541.67</b>	<b>0.00</b>	<b>84,000.57</b>	<b>84,000.57</b>	<b>5,251.43</b>	<b>94%</b>
11-5300-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5150-305	Director of Admissions-Morris	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5150-406	Coach Cheer/Dance-Kramer	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5150-430	Admiss Spec-Huffinan	23,296.00	0.00	0.00	18,241.98	18,241.98	5,054.02	78%
11-5300-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5300-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5310-546	Admin Spec - Tim Jones	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5400-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-6-6010-000	Travel	5.00	53.04	0.00	133.29	133.29	-128.29	2666%
11-5300-6-6030-000	Recruiting	11,458.53	591.00	293.65	9,420.38	9,714.03	1,744.50	85%
11-5300-6-6040-000	Vehicle Mileage	1,758.00	0.00	0.00	1,774.07	1,774.07	-16.07	101%



## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5310-5-5150-320	Registrar-Rose	34,788.00	2,899.00	0.00	34,788.00	34,788.00	0.00	100%
11-5310-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5300-511	Registration Specialist-Maring	23,920.00	2,300.00	0.00	18,520.00	18,520.00	5,400.00	77%
11-5310-5-5300-529	Receptionist/Data Clerk/Cha-R Snyder	24,918.00	2,396.00	0.00	24,459.20	24,459.20	458.80	98%
11-5310-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5320-000	Clerical Salary (OT)	350.00	0.00	0.00	247.63	247.63	102.37	71%
11-5310-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5910-511	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5910-529	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-6-6010-000	Travel	137.00	0.00	0.00	136.20	136.20	0.80	99%
11-5310-6-6040-000	Vehicle Mileage	124.00	0.00	0.00	123.07	123.07	0.93	99%
11-5310-6-6110-000	Postage	3,000.00	93.96	0.00	2,937.95	2,937.95	62.05	98%
11-5310-6-6120-000	Printing	1,112.00	0.00	0.00	1,111.50	1,111.50	0.50	100%
11-5310-6-6260-000	Conference	135.00	0.00	0.00	135.00	135.00	0.00	100%
11-5310-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-6-6410-000	Lease/Rental	486.00	42.03	21.40	485.92	507.32	-21.32	104%
11-5310-6-6430-000	Copier Lease/Rental	492.00	0.00	0.00	491.18	491.18	0.82	100%
11-5310-6-6820-000	Dues/Memberships	3,225.00	0.00	0.00	3,225.00	3,225.00	0.00	100%
11-5310-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-7-7010-000	Office Supplies	914.00	0.00	0.00	913.37	913.37	0.63	100%
11-5310-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-7-7180-000	Graduation Expense	16,725.00	4,819.22	0.00	16,337.55	16,337.55	387.45	98%
11-5310-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Registrar Total</b>	<b>110,326.00</b>	<b>12,550.21</b>	<b>21.40</b>	<b>103,911.57</b>	<b>103,932.97</b>	<b>6,393.03</b>	<b>94%</b>

## Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5312-5-5300-512	Registration Specialist-Ottawa-Parker	23,920.00	2,300.00	0.00	23,165.53	23,165.53	754.47	97%
11-5312-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	172.50	172.50	-172.50	
11-5312-6-6110-000	Postage	100.00	0.00	0.00	81.07	81.07	18.93	81%
11-5312-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	237.15	237.15	12.85	95%
11-5312-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-7-7010-000	Office Supplies	100.00	0.00	0.00	3.29	3.29	96.71	3%
11-5312-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5312-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Registrar-Ottawa Total</b>	<b>24,370.00</b>	<b>2,300.00</b>	<b>0.00</b>	<b>23,659.54</b>	<b>23,659.54</b>	<b>710.46</b>	<b>97%</b>
11-5350-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-5-5150-410	Dir of Intl Stu Svcs-Cadwalladar	36,067.00	3,005.58	0.00	36,067.00	36,067.00	-0.00	100%
11-5350-5-5200-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-5-5300-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-6-6010-000	Travel	330.00	102.92	0.00	288.93	288.93	41.07	88%
11-5350-6-6040-000	Vehicle Mileage	2,200.00	0.00	0.00	1,898.98	1,898.98	301.02	86%
11-5350-6-6110-000	Postage	220.00	0.00	0.00	13.68	13.68	206.32	6%
11-5350-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-6-6260-000	Conference	140.00	0.00	660.90	750.00	89.10	229.10	-64%
11-5350-6-6320-000	Telephone	25.00	0.00	0.00	0.00	0.00	25.00	0%
11-5350-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	215.23	215.23	34.77	86%
11-5350-6-6820-000	Dues/Memberships	490.00	0.00	459.00	0.00	459.00	31.00	94%
11-5350-7-7000-000	Instructional Supplies	590.00	0.00	295.00	295.00	590.00	0.00	100%
11-5350-7-7010-000	Office Supplies	225.00	0.00	83.67	120.28	203.95	21.05	91%
11-5350-7-7070-000	Food	50.00	0.00	0.00	48.46	48.46	1.54	97%
11-5350-7-7190-000	Other-Web Marketing Subscription	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	100%





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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5505-5-5200-307	Director Athletics-Saddler	50,500.00	8,146.37	0.00	54,438.04	54,438.04	-3,938.04	108%
11-5505-5-5200-404	Assistant Director Athletics-Harrison	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-603	Field Maintenance-Murry	5,127.00	854.50	0.00	5,127.00	5,127.00	0.00	100%
11-5505-5-5200-624	Faculty Salary-Combs	7,614.00	1,268.94	0.00	7,613.60	7,613.60	0.40	100%
11-5505-5-5200-625	Men's Soccer-Harrison	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-644	Faculty Salary-Alexander	7,339.00	1,223.24	0.00	7,339.40	7,339.40	-0.40	100%
11-5505-5-5200-647	Faculty Salary-Herron	7,997.00	1,332.90	0.00	7,997.40	7,997.40	-0.40	100%
11-5505-5-5200-649	Faculty Salary-Davis	7,065.00	1,177.54	0.00	7,065.20	7,065.20	-0.20	100%
11-5505-5-5200-650	Women's Soccer-Simmons	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-651	Faculty Salary-Northern	7,175.00	1,195.84	0.00	7,175.00	7,175.00	0.00	100%
11-5505-5-5200-658	Faculty Salary-Hicks	17,663.00	0.00	0.00	0.00	0.00	17,663.00	0%
11-5505-5-5200-659	Faculty Salary-White	6,517.00	1,086.14	0.00	6,516.80	6,516.80	0.20	100%
11-5505-5-5220-307	Faculty Salary (Overload)-Murry	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5220-625	Faculty Salary (Overload)- Harrison	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5300-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5300-553	Admin Assist-AthDir-Ensminger	24,440.00	2,350.00	0.00	23,590.50	23,590.50	849.50	97%
11-5505-5-5320-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-6-6010-000	Travel	4,500.00	0.00	0.00	493.00	493.00	4,007.00	11%
11-5505-6-6020-000	Team/Student Travel	32,000.00	0.00	0.00	43,554.25	43,554.25	-11,554.25	136%
11-5505-6-6040-000	Vehicle Mileage	3,000.00	0.00	0.00	2,533.19	2,533.19	466.81	84%
11-5505-6-6110-000	Postage	250.00	25.21	0.00	182.02	182.02	67.98	73%
11-5505-6-6220-000	Insurance-Liability	125,000.00	0.00	130,361.00	130,361.00	0.00	125,000.00	0%
11-5505-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-6-6430-000	Copier Lease/Rental	500.00	0.00	0.00	202.19	202.19	297.81	40%
11-5505-6-6650-000	Contract Services-USD 413 Field Payment	13,000.00	0.00	0.00	13,000.00	13,000.00	0.00	100%
11-5505-6-6670-000	Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-6-6680-000	Athletic Surplus	8,500.00	0.00	0.00	1,582.05	1,582.05	6,917.95	19%
11-5505-6-6820-000	Dues/Memberships	12,977.00	0.00	0.00	15,638.00	15,638.00	-2,661.00	121%
11-5505-6-6830-000	Administrative Allowance	1,000.00	0.00	0.00	690.75	690.75	309.25	69%
11-5505-7-7010-000	Office Supplies	500.00	0.00	0.00	294.66	294.66	205.34	59%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5505-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-7-7070-000	Food	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-5505-7-7080-000	Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-7-7190-000	Other	24,672.24	1,871.16	60.00	11,957.84	11,897.84	12,774.40	48%
11-5505-8-8150-000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-8-8500-000	Equipment	0.00	0.00	0.00	381.48	381.48	-381.48	
11-5505-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Athletic Director Total</b>	<b>371,836.24</b>	<b>20,531.84</b>	<b>130,421.00</b>	<b>351,708.37</b>	<b>221,287.37</b>	<b>150,548.87</b>	<b>60%</b>
11-5510-5-5150-000	Assist Coach PT-Jacks	17,276.00	0.00	0.00	17,276.00	17,276.00	0.00	100%
11-5510-5-5150-457	Assistant Baseball FT-Gilner	20,688.00	0.00	0.00	20,687.00	20,687.00	1.00	100%
11-5510-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-5-5200-603	Baseball-Murry	46,141.00	7,690.16	0.00	46,141.00	46,141.00	0.00	100%
11-5510-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-6-6010-000	Travel	225.00	0.00	0.00	0.00	0.00	225.00	0%
11-5510-6-6020-000	Team/Student Travel	8,960.00	2,884.18	0.00	16,745.69	16,745.69	-7,785.69	187%
11-5510-6-6030-000	Recruiting	1,000.00	0.00	0.00	821.24	821.24	178.76	82%
11-5510-6-6040-000	Vehicle Mileage	5,045.00	0.00	0.00	725.06	725.06	4,319.94	14%
11-5510-6-6110-000	Postage	1,000.00	10.96	0.00	898.28	898.28	101.72	90%
11-5510-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-6-6430-000	Copier Lease/Rental	400.00	0.00	0.00	589.85	589.85	-189.85	147%
11-5510-6-6640-000	Game Officials	8,768.00	0.00	0.00	8,494.00	8,494.00	274.00	97%
11-5510-6-6820-000	Dues/Memberships	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-5510-7-7010-000	Office Supplies	75.00	0.00	0.00	74.41	74.41	0.59	99%
11-5510-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5510-7-7080-000	Apparel	10,400.00	0.00	0.00	10,096.07	10,096.07	303.93	97%
11-5510-7-7100-000	Small Equipment	3,000.00	0.00	0.00	3,056.31	3,056.31	-56.31	102%
11-5510-7-7190-000	Other	0.00	0.00	0.00	35.00	35.00	-35.00	
11-5510-8-8150-000	Land Improvements	500.00	0.00	0.00	486.47	486.47	13.53	97%







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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5550-6-6010-000	Travel	0.00	0.00	0.00	1,366.22	1,366.22	-1,366.22	
11-5550-6-6020-000	Team/Student Travel	9,120.00	0.00	0.00	11,476.94	11,476.94	-2,356.94	126%
11-5550-6-6030-000	Recruiting	1,000.00	0.00	0.00	337.44	337.44	662.56	34%
11-5550-6-6040-000	Vehicle Mileage	6,656.00	0.00	0.00	8,317.46	8,317.46	-1,661.46	125%
11-5550-6-6110-000	Postage	50.00	0.00	0.00	445.31	445.31	-395.31	891%
11-5550-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6270-000	Entry Fee	750.00	0.00	0.00	1,250.00	1,250.00	-500.00	167%
11-5550-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	685.56	685.56	-435.56	274%
11-5550-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-6-6640-000	Game Officials	5,192.00	0.00	0.00	6,110.00	6,110.00	-918.00	118%
11-5550-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-7-7010-000	Office Supplies	50.00	0.00	0.00	10.22	10.22	39.78	20%
11-5550-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-7-7080-000	Apparel	5,325.00	0.00	0.00	4,976.02	4,976.02	348.98	93%
11-5550-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5550-8-8500-000	Equipment	200.00	0.00	0.00	110.09	110.09	89.91	55%
	<b>Women's Volleyball Total</b>	<b>80,617.00</b>	<b>5,331.60</b>	<b>0.00</b>	<b>87,108.86</b>	<b>87,108.86</b>	<b>-6,491.86</b>	<b>108%</b>
11-5555-5-5150-000	Assist Coach PT-Oliver	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-5-5150-462	Assistant Wrestling FT-Urenda	19,680.00	0.00	0.00	19,680.00	19,680.00	0.00	100%
11-5555-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-5-5200-651	Wrestling-Northern	28,700.00	4,783.34	0.00	28,700.00	28,700.00	0.00	100%
11-5555-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-5-6030-000	Recruiting	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-6-6010-000	Travel	0.00	0.00	0.00	29.02	29.02	-29.02	
11-5555-6-6020-000	Team/Student Travel	8,937.59	0.00	0.00	10,250.82	10,250.82	-1,313.23	115%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5555-6-6030-000	Recruiting	1,000.00	0.00	0.00	581.27	581.27	418.73	58%
11-5555-6-6040-000	Vehicle Mileage	7,299.00	3,008.34	0.00	6,082.85	6,082.85	1,216.15	83%
11-5555-6-6110-000	Postage	100.00	0.00	0.00	222.19	222.19	-122.19	222%
11-5555-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-6-6430-000	Copier Lease/Rental	200.00	0.00	0.00	423.30	423.30	-223.30	212%
11-5555-6-6640-000	Game Officials	1,000.00	0.00	0.00	900.00	900.00	100.00	90%
11-5555-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-7-7010-000	Office Supplies	40.00	0.00	0.00	9.89	9.89	30.11	25%
11-5555-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5555-7-7080-000	Apparel	4,200.00	0.00	0.00	4,200.00	4,200.00	0.00	100%
11-5555-7-7190-000	Other	0.00	0.00	0.00	77.25	77.25	-77.25	
11-5555-8-8500-000	Equipment	2,300.00	0.00	0.00	2,300.00	2,300.00	0.00	100%
	<b>Men's Wrestling Total</b>	<b>73,456.59</b>	<b>1,775.00</b>	<b>0.00</b>	<b>73,456.59</b>	<b>73,456.59</b>	<b>0.00</b>	<b>100%</b>
11-5556-5-5200-650	Faculty Salary-	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Concessions Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-5560-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-5-5200-000	Faculty Salary	0.00	0.00	0.00	3,532.00	3,532.00	-3,532.00	
11-5560-5-5200-602	Athletic Trainer-Krause	33,295.00	5,985.04	0.00	29,925.20	29,925.20	3,369.80	90%
11-5560-5-5200-661	Athletic Trainer-Matsuura	41,917.00	6,986.16	0.00	41,917.00	41,917.00	-0.00	100%
11-5560-5-5220-000	Faculty Salary (Overload)-Havron-Insur	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-6-6010-000	Travel	1,000.00	0.00	0.00	999.05	999.05	0.95	100%
11-5560-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-6-6040-000	Vehicle Mileage	337.97	0.00	0.00	337.97	337.97	0.00	100%
11-5560-6-6110-000	Postage	3.91	0.00	0.00	3.91	3.91	0.00	100%
11-5560-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5560-6-6430-000	Copier Lease/Rental	80.00	0.00	0.00	75.01	75.01	4.99	94%
11-5560-6-6650-000	Contract Services	5,005.00	815.00	0.00	5,005.00	5,005.00	0.00	100%





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11-5565-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Women's Soccer Total</b>	<b>54,471.00</b>	<b>2,989.58</b>	<b>62.67</b>	<b>49,722.95</b>	<b>49,785.62</b>	<b>4,685.38</b>	<b>91%</b>
11-5570-5-5150-000	Assist Coach-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5150-464	Assistant M Track FT-	20,034.00	0.00	0.00	0.00	0.00	20,034.00	0%
11-5570-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5200-646	Track-Schmitz	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5200-647	Track Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5200-658	Men's Track-S Hicks	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6020-000	Team/Student Travel	0.00	0.00	0.00	6,469.71	6,469.71	-6,469.71	
11-5570-6-6030-000	Recruiting	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	1,384.46	1,384.46	-1,384.46	
11-5570-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6270-000	Entry Fee	0.00	0.00	0.00	1,889.75	1,889.75	-1,889.75	
11-5570-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	99.30	99.30	-99.30	
11-5570-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7080-000	Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5570-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Men's Track Total</b>	<b>20,034.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,843.22</b>	<b>9,843.22</b>	<b>10,190.78</b>	<b>49%</b>
11-5575-5-5150-000	Assist Coach PT-Speed	14,400.00	0.00	0.00	13,210.38	13,210.38	1,189.62	92%
11-5575-5-5150-464	Asst Coach - A. Hicks	0.00	0.00	0.00	0.00	0.00	0.00	
11-5575-5-5200-658	Women's Track-S Hicks	35,326.00	5,887.66	0.00	55,360.00	55,360.00	-20,034.00	157%
11-5575-6-6020-000	Team/Student Travel	10,757.00	126.98	0.00	3,622.81	3,622.81	7,134.19	34%









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11-6200-6-6620-000	Accounting Service	18,700.00	0.00	0.00	13,325.00	13,325.00	5,375.00	71%
11-6200-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-6-6650-000	Contract Services	2,000.00	0.00	0.00	4,288.86	4,288.86	-2,288.86	214%
11-6200-6-6820-000	Dues/Memberships	600.00	0.00	45.00	779.00	734.00	-134.00	122%
11-6200-6-6830-000	Administrative Allowance	2,000.00	35.00	0.00	1,042.85	1,042.85	957.15	52%
11-6200-7-7010-000	Office Supplies	5,591.00	203.98	0.00	3,950.00	3,950.00	1,641.00	71%
11-6200-7-7100-000	Small Equipment	209.00	0.00	0.00	0.00	0.00	209.00	0%
11-6200-7-7190-000	Other	250.00	0.00	0.00	164.14	164.14	85.86	66%
11-6200-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-8-8500-000	Equipment	5,250.00	0.00	0.00	1,349.98	1,349.98	3,900.02	26%
11-6200-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Fiscal Management Total</b>	<b>301,882.00</b>	<b>23,530.48</b>	<b>1,032.73</b>	<b>263,733.34</b>	<b>264,766.07</b>	<b>37,115.93</b>	<b>88%</b>
11-6202-5-5300-515	Cashier/Ott-Benton	28,619.00	2,641.92	0.00	29,581.12	29,581.12	-962.12	103%
11-6202-5-5320-000	Clerical Salary (OT)	530.00	0.00	0.00	1,701.77	1,701.77	-1,171.77	321%
11-6202-6-6040-000	Vehicle Mileage	295.00	0.00	0.00	598.00	598.00	-303.00	203%
11-6202-6-6110-000	Postage	0.00	0.00	0.00	18.56	18.56	-18.56	
11-6202-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6202-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Fiscal Management-Ottawa Total</b>	<b>29,444.00</b>	<b>2,641.92</b>	<b>0.00</b>	<b>31,899.45</b>	<b>31,899.45</b>	<b>-2,455.45</b>	<b>108%</b>
11-6250-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-5-5150-311	Director Human Resources-Jacobson	37,006.00	3,083.83	0.00	37,006.00	37,006.00	-0.00	100%
11-6250-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-5-5300-000	Clerical Salary-AA	2,000.00	590.63	0.00	853.13	853.13	1,146.87	43%
11-6250-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6030-000	Recruiting	17,000.00	1,193.60	175.00	16,746.26	16,921.26	78.74	100%
11-6250-6-6040-000	Vehicle Mileage	450.00	190.40	0.00	317.56	317.56	132.44	71%
11-6250-6-6110-000	Postage	250.00	0.00	25.00	50.58	75.58	174.42	30%
11-6250-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6260-000	Conference	600.00	0.00	0.00	0.00	0.00	600.00	0%





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11-6300-7-7070-000	Food	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-6300-7-7190-000	Other	1,080.00	1,080.00	0.00	1,080.00	1,080.00	0.00	100%
11-6300-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6300-8-8500-000	Equipment	150.00	0.00	0.00	0.00	0.00	150.00	0%
11-6300-8-8510-000	Software	200.00	0.00	0.00	195.62	195.62	4.38	98%
	<b>Public Relations Total</b>	<b>71,405.00</b>	<b>5,019.67</b>	<b>2,250.63</b>	<b>67,198.08</b>	<b>69,448.71</b>	<b>1,956.29</b>	<b>97%</b>
11-6350-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-5-5150-415	Grant Writer-Cussimano	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-6-6860-000	Training/Education	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Grant Writer Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
11-6400-5-5120-000	Vice President/Dean's Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5120-102	Dean of Operations & Planning-B Smith	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5150-000	Web Design-Seibert	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5150-316	Dean of Operations-Ranabarger	69,394.00	5,782.83	0.00	69,393.96	69,393.96	0.04	100%
11-6400-5-5150-413	Network Services Admin-Hudson	31,294.00	2,607.83	0.00	31,294.00	31,294.00	-0.00	100%
11-6400-5-5150-433	Dir Tech Services-Seibert	50,500.00	4,208.33	0.00	50,500.00	50,500.00	-0.00	100%



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11-6400-8-8560-000	Equipment Technology	399,500.00	20,408.60	7,235.00	298,309.28	305,544.28	93,955.72	76%
	<b>Data Processing Total</b>	<b>795,949.00</b>	<b>66,367.84</b>	<b>15,017.23</b>	<b>681,883.11</b>	<b>696,900.34</b>	<b>99,048.66</b>	<b>88%</b>
11-6401-5-5300-526	Office Services Clerk-Beeman	26,187.00	2,518.00	0.00	25,728.78	25,728.78	458.22	98%
11-6401-5-5320-000	Clerical Salary (OT)	500.00	0.00	0.00	48.18	48.18	451.82	10%
11-6401-6-6110-000	Postage	0.00	13.87	0.00	17,214.00	17,214.00	17,214.00	
11-6401-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6401-6-6410-000	Lease/Rental Postage Meter	15,514.00	6,870.68	20.46	32,470.50	32,490.96	-16,976.96	209%
11-6401-6-6430-000	Copier Lease/Rental	750.00	41.80	0.00	52,767.98	52,767.98	53,517.98	-7036%
11-6401-7-7010-000	Office Supplies	1,710.00	392.71	96.64	377.48	474.12	1,235.88	28%
11-6401-7-7011-000	Office Supplies-Toner	3,000.00	824.91	1,356.83	31.70	1,388.53	1,611.47	46%
11-6401-7-7012-000	Office Supplies - Paper	8,000.00	325.00	0.00	6,359.70	6,359.70	1,640.30	79%
11-6401-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6401-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Office Services Total</b>	<b>55,661.00</b>	<b>10,875.63</b>	<b>1,473.93</b>	<b>4,965.64</b>	<b>3,491.71</b>	<b>59,152.71</b>	<b>-6%</b>
11-6402-5-5300-507	Admin Assist/Switchboard-Barr	35,376.00	2,440.00	0.00	24,908.00	24,908.00	10,468.00	70%
11-6402-5-5310-000	Switchboard Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6402-5-5310-562	AA Switchboard/Ofc Svcs-Arthur	11,960.00	316.10	0.00	11,305.35	11,305.35	654.65	95%
11-6402-5-5320-000	Clerical Salary (OT)	200.00	0.00	0.00	146.40	146.40	53.60	73%
11-6402-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	1.88	1.88	98.12	2%
11-6402-7-7010-000	Office Supplies	0.00	0.00	0.00	214.89	214.89	-214.89	
11-6402-7-7011-000	Office Supplies-Toner	0.00	0.00	0.00	0.00	0.00	0.00	
11-6402-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6402-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Switchboard Total</b>	<b>47,636.00</b>	<b>2,756.10</b>	<b>0.00</b>	<b>36,576.52</b>	<b>36,576.52</b>	<b>11,059.48</b>	<b>77%</b>
11-6412-5-5300-531	Tech Svds Tech-Ottawa-Benton	23,448.00	2,500.00	116.93	24,441.55	24,558.48	-1,110.48	105%
11-6412-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-6-6040-000	Vehicle Mileage	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-6412-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-6-6400-000	Internet Agreements	45,000.00	3,350.00	0.00	39,400.75	39,400.75	5,599.25	88%

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11-6412-6-6420-000	Lease/Rental Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-6412-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6412-8-8500-000	Equipment	1,100.00	0.00	0.00	559.43	559.43	540.57	51%
	<b>Technology-Ottawa Total</b>	<b>70,148.00</b>	<b>5,850.00</b>	<b>116.93</b>	<b>64,401.73</b>	<b>64,518.66</b>	<b>5,629.34</b>	<b>92%</b>
11-6500-5-5120-102	Vice President Administration-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5300-507	Admin Assist/Switchboard-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5300-526	Office Services Clerk-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5300-540	Admin Assist Op-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5700-000	Vacation Payout	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5750-000	Sick Leave Payout	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5800-000	KPERS After Retirement	13,520.00	285.59	0.00	17,180.44	17,180.44	-3,660.44	127%
11-6500-5-5900-000	Service Award	4,500.00	0.00	0.00	4,500.00	4,500.00	0.00	100%
11-6500-5-5910-000	Social Security	414,725.00	37,681.42	0.00	357,317.07	357,317.07	57,407.93	86%
11-6500-5-5910-507	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5910-526	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5920-000	Worker's Compensation	29,640.00	8.20	2,011.95	29,864.52	31,876.47	-2,236.47	108%
11-6500-5-5930-000	Unemployment	28,500.00	0.00	0.00	9,169.34	9,169.34	19,330.66	32%
11-6500-5-5950-000	Fringe Benefits	695,055.00	63,734.87	2,987.21	619,542.52	622,529.73	72,525.27	90%
11-6500-5-5951-000	Fringe Benefits-403(b) Match	20,000.00	1,887.50	0.00	17,350.00	17,350.00	2,650.00	87%
11-6500-5-5960-000	Early Retirement	78,276.00	0.00	0.00	86,262.29	86,262.29	-7,986.29	110%
11-6500-5-5970-000	Annual OPEB Cost	81,856.00	0.00	0.00	0.00	0.00	81,856.00	0%
11-6500-5-5980-000	Stipend	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-6-6010-000	Travel	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-6500-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	62.56	62.56	137.44	31%
11-6500-6-6070-000	Travel-Board	17,000.00	0.00	0.00	9,354.82	9,354.82	7,645.18	55%
11-6500-6-6100-000	North Central Visit	8,690.00	0.00	5,837.20	1,233.65	7,070.85	1,619.15	81%







## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-7000-5-5950-000	Fringe Benefits	1,200.00	100.00	0.00	1,200.00	1,200.00	0.00	100%
11-7000-6-6010-000	Travel	600.00	0.00	0.00	30.01	30.01	569.99	5%
11-7000-6-6040-000	Vehicle Mileage	800.00	0.00	0.00	612.53	612.53	187.47	77%
11-7000-6-6110-000	Postage	100.00	0.00	0.00	57.26	57.26	42.74	57%
11-7000-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-6-6310-000	Utilities-Electric	275,000.00	18,345.15	0.00	219,742.75	219,742.75	55,257.25	80%
11-7000-6-6310-001	Utilities-Electric Ross Lane	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-6-6311-000	Utilities-Water	32,000.00	1,791.81	0.00	23,122.30	23,122.30	8,877.70	72%
11-7000-6-6312-000	Utilities-Sewer	12,000.00	0.00	0.00	5,138.72	5,138.72	6,861.28	43%
11-7000-6-6313-000	Utilities-Gas	45,000.00	1,121.95	0.00	21,505.73	21,505.73	23,494.27	48%
11-7000-6-6314-000	Utilities-Trash/Grease Pickup	12,000.00	1,432.13	49.56	11,679.39	11,728.95	271.05	98%
11-7000-6-6320-000	Telephone	3,775.00	183.12	0.00	2,196.41	2,196.41	1,578.59	58%
11-7000-6-6410-000	Lease/Rental	5,000.00	2,816.25	21.40	12,961.40	12,982.80	-7,982.80	260%
11-7000-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	14.55	14.55	-14.55	
11-7000-6-6460-000	Service Agreement	13,646.00	0.00	319.00	2,735.17	3,054.17	10,591.83	22%
11-7000-6-6650-000	Contract Services	24,900.00	167.00	0.00	22,141.68	22,141.68	2,758.32	89%
11-7000-6-6670-000	Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-6-6700-000	Equipment Repair	52,000.00	2,707.38	0.00	84,211.55	84,211.55	-32,211.55	162%
11-7000-6-6710-000	Maintenance & Repair of Building	45,000.00	1,536.14	242.67	57,122.65	57,365.32	-12,365.32	127%
11-7000-6-6720-000	Maintenance & Repair of Vehicles	0.00	5,392.75	1,619.72	13,134.38	14,754.10	-14,754.10	
11-7000-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-7-7010-000	Office Supplies	500.00	0.00	0.00	603.73	603.73	-103.73	121%
11-7000-7-7030-000	Maintenance & Janitorial Supplies	0.00	35.99	0.00	35.99	35.99	-35.99	
11-7000-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-7-7100-000	Small Equipment	1,950.00	124.18	0.00	1,302.27	1,302.27	647.73	67%
11-7000-7-7110-000	Janitorial Supplies	18,275.00	1,357.66	0.00	11,529.10	11,529.10	6,745.90	63%
11-7000-7-7120-000	Building & Construction	5,000.00	0.00	0.00	7,703.20	7,703.20	-2,703.20	154%
11-7000-7-7190-000	Other	0.00	230.00	0.00	8,118.33	8,118.33	-8,118.33	
11-7000-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-8-8150-000	Land Improvements	14,000.00	2,498.87	3,559.00	23,655.75	27,214.75	-13,214.75	194%
11-7000-8-8250-000	Facility Improvements	17,000.00	1,444.73	0.00	3,954.48	3,954.48	13,045.52	23%
11-7000-8-8251-000	Building Improvements Lease Payment	175,500.00	29,926.98	0.00	314,945.88	314,945.88	-139,445.88	179%



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June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-7000-8-8400-000	Vehicle Replacement	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-8-8500-000	Equipment	18,000.00	141.00	159.00	33,799.06	33,958.06	-15,958.06	189%
11-7000-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Maintenance Total</b>	<b>1,104,046.00</b>	<b>100,895.13</b>	<b>5,970.35</b>	<b>1,186,824.88</b>	<b>1,192,795.23</b>	<b>-88,749.23</b>	<b>108%</b>
11-7002-5-5500-537	Maintenance-Ottawa-Dodson	22,984.00	0.00	0.00	7,621.74	7,621.74	15,362.26	33%
11-7002-5-5510-000	Maintenance Salary (PT)-Ginsbach	9,577.00	3,387.25	0.00	18,662.34	18,662.34	-9,085.34	195%
11-7002-6-6310-000	Utilities-Electric	55,000.00	5,549.94	0.00	56,239.10	56,239.10	-1,239.10	102%
11-7002-6-6311-000	Utilities-Water	17,570.00	777.23	0.00	11,188.15	11,188.15	6,381.85	64%
11-7002-6-6312-000	Utilities-Sewer	2,000.00	92.62	0.00	1,640.36	1,640.36	359.64	82%
11-7002-6-6313-000	Utilities-Gas	8,000.00	364.98	0.00	11,414.17	11,414.17	-3,414.17	143%
11-7002-6-6314-000	Utilities-Trash Pickup	1,200.00	100.70	100.70	1,107.70	1,208.40	-8.40	101%
11-7002-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-7002-6-6650-000	Contract Services	25,000.00	3,115.00	3,320.00	17,894.54	21,214.54	3,785.46	85%
11-7002-6-6700-000	Equipment Repair	10,000.00	384.00	0.00	17,682.56	17,682.56	-7,682.56	177%
11-7002-6-6710-000	Maintenance & Repair of Building	8,000.00	325.00	0.00	4,505.99	4,505.99	3,494.01	56%
11-7002-7-7030-000	Maintenance & Janitorial Supplies	7,500.00	459.21	0.00	8,890.50	8,890.50	-1,390.50	119%
11-7002-7-7190-000	Other	1,000.00	0.00	0.00	3,000.00	3,000.00	-2,000.00	300%
11-7002-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-7002-8-8100-000	Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	
11-7002-8-8150-000	Land Improvements	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
11-7002-8-8250-000	Facility Improvements	5,000.00	0.00	0.00	189.12	189.12	4,810.88	4%
11-7002-8-8500-000	Equipment	500.00	0.00	0.00	815.89	815.89	-315.89	163%
	<b>Maintenance-Ottawa Total</b>	<b>174,831.00</b>	<b>14,555.93</b>	<b>3,420.70</b>	<b>160,852.16</b>	<b>164,272.86</b>	<b>10,558.14</b>	<b>94%</b>
11-7010-8-8250-000	Facility Improvements	0.00	278,921.00	4,579.38	278,921.00	283,500.38	-283,500.38	
	<b>Ross Lane Total</b>	<b>0.00</b>	<b>278,921.00</b>	<b>4,579.38</b>	<b>278,921.00</b>	<b>283,500.38</b>	<b>-283,500.38</b>	
11-7050-5-5120-102	Vice President Operations-B Smith	76,585.00	6,382.09	0.00	76,585.08	76,585.08	-0.08	100%
11-7050-5-5300-540	Admin Assist Op-Unrein	23,400.00	2,430.00	0.00	23,821.20	23,821.20	-421.20	102%
11-7050-5-5320-000	Clerical Salary (OT)	300.00	0.00	0.00	0.00	0.00	300.00	0%
11-7050-5-5950-000	Fringe Benefits	11,441.00	950.95	0.00	11,411.40	11,411.40	29.60	100%

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11-7050-6-6010-000	Travel	1,000.00	0.00	0.00	1,848.08	1,848.08	-848.08	185%
11-7050-6-6040-000	Vehicle Mileage	500.00	0.00	0.00	465.75	465.75	34.25	93%
11-7050-6-6110-000	Postage	75.00	0.00	0.00	10.04	10.04	64.96	13%
11-7050-6-6260-000	Conference	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-7050-6-6320-000	Telephone	350.00	30.02	0.00	370.24	370.24	-20.24	106%
11-7050-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-7050-6-6430-000	Copier Lease/Rental	125.00	0.00	0.00	356.27	356.27	-231.27	285%
11-7050-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
11-7050-6-6820-000	Dues/Memberships	362.00	0.00	0.00	559.95	559.95	-197.95	155%
11-7050-6-6830-000	Administrative Allowance	2,000.00	107.67	449.98	830.65	1,280.63	719.37	64%
11-7050-7-7010-000	Office Supplies	225.00	15.82	0.00	330.04	330.04	-105.04	147%
11-7050-7-7040-000	Books	100.00	0.00	0.00	23.96	23.96	76.04	24%
11-7050-7-7070-000	Food	120.00	0.00	0.00	1,022.00	1,022.00	-902.00	852%
11-7050-7-7100-000	Small Equipment	700.00	0.00	0.00	430.48	430.48	269.52	61%
11-7050-7-7190-000	Other	1,000.00	0.00	0.00	1,598.55	1,598.55	-598.55	160%
11-7050-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-7050-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-7050-8-8510-000	Software	0.00	0.00	0.00	39.60	39.60	-39.60	
	<b>Operations Total</b>	<b>118,383.00</b>	<b>9,916.55</b>	<b>449.98</b>	<b>119,703.29</b>	<b>120,153.27</b>	<b>-1,770.27</b>	<b>101%</b>
11-7100-5-5150-000	Support Salary	800.00	0.00	0.00	200.00	200.00	600.00	25%
11-7100-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-5-5600-564	Safety Officer (FT)-Burkholder	24,890.00	2,714.40	0.00	29,146.20	29,146.20	-4,256.20	117%
11-7100-5-5610-565	Safety Officer (PT)-Godínez	12,439.00	1,396.35	0.00	15,642.91	15,642.91	-3,203.91	126%
11-7100-5-5610-566	Safety Officer (PT)-Barker	12,389.00	1,040.00	0.00	15,218.75	15,218.75	-2,829.75	123%
11-7100-5-5610-568	Bus Driver (PT)-Garner	9,228.00	0.00	0.00	1,437.50	1,437.50	7,790.50	16%
11-7100-5-5610-569	Bus Driver (PT)-Alexander	9,228.00	0.00	0.00	5,131.62	5,131.62	4,096.38	56%
11-7100-5-5610-572	Bus Driver (PT)-Allen	9,228.00	0.00	0.00	2,866.50	2,866.50	6,361.50	31%
11-7100-5-5620-000	Safety Officer (OT)	1,000.00	0.00	0.00	234.96	234.96	765.04	23%
11-7100-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-7100-6-6320-000	Telephone	260.00	60.28	0.00	729.14	729.14	-469.14	280%







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11-8100-7-7350-000	High School Ottawa	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7350-001	Ottawa High School	0.00	0.00	0.00	76,534.00	76,534.00	-76,534.00	
11-8100-7-7351-000	Northern High School Initiative	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7351-001	Northern High School Initiative	0.00	0.00	0.00	33,222.00	33,222.00	-33,222.00	
11-8100-7-7360-000	Staff	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7360-001	InDist Staff Scholarship	8,600.00	1,056.00	0.00	5,554.00	5,554.00	3,046.00	65%
11-8100-7-7370-000	Dependent	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7370-001	InDist Dependent Scholarship	9,044.00	258.00	0.00	8,291.00	8,291.00	753.00	92%
11-8100-7-7380-000	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7380-001	InDist Team/Activity Scholarship	61,920.00	0.00	0.00	71,576.00	71,576.00	-9,656.00	116%
11-8100-7-7390-000	Athletic	80,000.00	0.00	0.00	0.00	0.00	80,000.00	0%
11-8100-7-7400-001	Allied Health	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Scholarships Total</b>	<b>475,040.00</b>	<b>14,608.00</b>	<b>0.00</b>	<b>476,769.00</b>	<b>476,769.00</b>	<b>-1,729.00</b>	<b>100%</b>
11-9200-9-9100-000	Transfer to Nursing Initiative Grant	0.00	0.00	0.00	0.00	0.00	0.00	
11-9200-9-9110-000	Transfer to Vocational Fund	776,321.00	0.00	0.00	0.00	0.00	-776,321.00	0%
11-9200-9-9120-000	Contingency Fund Transfer	0.00	0.00	0.00	0.00	0.00	0.00	
11-9200-9-9130-000	Contingency Transfer-Reserve	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0%
11-9200-9-9140-000	Transfer to Adult Basic Education Fund	27,400.00	0.00	0.00	0.00	0.00	27,400.00	0%
	<b>Non-Mandatory Transfer Total</b>	<b>698,921.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-698,921.00</b>	<b>0%</b>
	<b>General Fund Total</b>	<b>10,283,364.39</b>	<b>1,151,542.74</b>	<b>46,650.21</b>	<b>10,710,940.32</b>	<b>10,664,290.11</b>	<b>-380,925.72</b>	<b>104%</b>
12-1205-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1205-5-5200-626	Management/Marketing-Webber	38,617.00	6,436.16	0.00	38,617.00	38,617.00	0.00	100%
12-1205-5-5910-000	Social Security	3,505.00	612.28	0.00	3,826.27	3,826.27	-321.27	109%
12-1205-5-5950-000	Fringe Benefits	1,200.00	200.00	0.00	1,200.00	1,200.00	0.00	100%
12-1205-5-5951-000	Fringe Benefits-403(b) Match	300.00	50.00	0.00	300.00	300.00	0.00	100%
12-1205-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
12-1205-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
12-1205-6-6110-000	Postage	5.00	0.00	0.00	0.92	0.92	4.08	18%
12-1205-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1205-6-6260-000	Conference	30.00	0.00	0.00	30.00	30.00	0.00	100%



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1210-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Accounting/Business Total</b>	<b>109,171.20</b>	<b>12,933.68</b>	<b>0.00</b>	<b>101,284.16</b>	<b>101,284.16</b>	<b>7,887.04</b>	<b>93%</b>
12-1211-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-5-5200-611	Computer Science-Devoe	46,141.00	0.00	0.00	46,141.00	46,141.00	0.00	100%
12-1211-5-5200-622	Math/Computer Science-Babb	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-5-5910-000	Social Security	4,200.00	0.00	0.00	3,584.85	3,584.85	615.15	85%
12-1211-5-5950-000	Fringe Benefits	5,920.00	0.00	0.00	5,863.25	5,863.25	56.75	99%
12-1211-5-5951-000	Fringe Benefits-403(b) Match	600.00	0.00	0.00	311.85	311.85	288.15	52%
12-1211-6-6110-000	Postage	5.00	0.00	0.00	0.00	0.00	5.00	0%
12-1211-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1211-6-6820-000	Dues/Memberships	595.00	0.00	0.00	0.00	0.00	595.00	0%
12-1211-7-7000-000	Instructional Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1211-7-7010-000	Office Supplies	145.00	0.00	0.00	0.00	0.00	145.00	0%
12-1211-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-8-8510-000	Software	540.00	0.00	0.00	0.00	0.00	540.00	0%
	<b>Computer Total</b>	<b>58,346.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,900.95</b>	<b>55,900.95</b>	<b>2,445.05</b>	<b>96%</b>
12-1215-5-5150-000	Support Salary-New Position	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5150-302	Assist Dir Nursning/Cha-Mallett	60,543.00	5,045.25	0.00	60,543.00	60,543.00	0.00	100%
12-1215-5-5150-468	Support Salary-Monaco	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-632	Faculty Salary-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-633	Nursing-Lawrence	0.00	3,649.36	0.00	7,298.72	7,298.72	-7,298.72	
12-1215-5-5200-634	Faculty Salary-Mitchell	24,825.00	4,137.50	0.00	24,825.00	24,825.00	0.00	100%
12-1215-5-5200-635	Faculty Salary-(Shomaker-Vacant)	46,448.00	0.00	0.00	47,565.50	47,565.50	-1,117.50	102%
12-1215-5-5200-636	Nursing-Roush	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-637	Nursing-(Davis-Vacant)	39,080.00	0.00	0.00	32,179.60	32,179.60	6,900.40	82%
12-1215-5-5200-640	Nursing-Carpenter	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-653	Nursing-Varner-Lee	42,458.00	7,076.34	0.00	42,458.00	42,458.00	0.00	100%



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1215-5-5200-654	Nursing-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-665	Sim Clinician-Cha-Carpenter	51,085.00	8,514.16	0.00	51,085.00	51,085.00	-0.00	100%
12-1215-5-5200-670	Nursing-Kessler	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-674	Faculty Salary-Chanute	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5210-000	Faculty Salary (PT)	100,690.00	1,153.12	0.00	91,461.97	91,461.97	9,228.03	91%
12-1215-5-5220-000	Faculty Salary (Overload)	18,940.00	2,092.00	0.00	14,802.00	14,802.00	4,138.00	78%
12-1215-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5300-539	Admin Assist Nursing-Hamm	26,187.00	2,517.99	0.00	25,602.87	25,602.87	584.13	98%
12-1215-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	1,123.96	1,123.96	-1,123.96	
12-1215-5-5910-000	Social Security	31,740.00	3,096.42	0.00	34,577.23	34,577.23	-2,837.23	109%
12-1215-5-5950-000	Fringe Benefits	53,175.00	5,888.62	0.00	50,466.40	50,466.40	2,708.60	95%
12-1215-5-5951-000	Fringe Benefits-403(b) Match	1,500.00	125.00	0.00	1,200.00	1,200.00	300.00	80%
12-1215-6-6010-000	Travel	2,194.15	50.18	0.00	2,668.12	2,668.12	-473.97	122%
12-1215-6-6040-000	Vehicle Mileage	1,707.33	0.00	0.00	2,457.58	2,457.58	-750.25	144%
12-1215-6-6110-000	Postage	901.25	0.00	0.00	999.27	999.27	-98.02	111%
12-1215-6-6120-000	Printing	450.00	108.00	0.00	108.00	108.00	342.00	24%
12-1215-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6260-000	Conference	0.00	0.00	385.62	0.00	385.62	-385.62	
12-1215-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6410-000	Lease/Rental	319.00	42.06	21.40	484.94	506.34	-187.34	159%
12-1215-6-6430-000	Copier Lease/Rental	5,000.00	0.00	0.00	7,287.88	7,287.88	-2,287.88	146%
12-1215-6-6480-000	Equipment Repair	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
12-1215-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6650-000	Contract Services	3,104.00	83.00	0.00	698.60	698.60	2,405.40	23%
12-1215-6-6690-000	Contract Services-Testing	67,200.00	0.00	0.00	66,960.00	66,960.00	240.00	100%
12-1215-6-6800-000	Federal/State Mandates	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6820-000	Dues/Memberships	17,368.00	110.00	0.00	18,264.00	18,264.00	-896.00	105%
12-1215-7-7000-000	Instructional Supplies	23,672.00	0.00	6,939.87	17,599.69	24,539.56	-867.56	104%
12-1215-7-7010-000	Office Supplies	599.81	83.25	0.00	574.67	574.67	25.14	96%
12-1215-7-7040-000	Books	505.19	53.98	0.00	559.17	559.17	-53.98	111%
12-1215-7-7070-000	Food	700.00	53.68	0.00	435.82	435.82	264.18	62%
12-1215-7-7180-000	Graduation Expense	225.00	0.00	0.00	225.00	225.00	0.00	100%





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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1217-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Nursing-Independence Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,866.50</b>	<b>1,866.50</b>	<b>-1,866.50</b>	
12-1218-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-5-5150-412	Asst Dir HIT-Savage	32,301.00	2,775.08	0.00	29,359.22	29,359.22	2,941.78	91%
12-1218-5-5210-000	Faculty Salary (PT)	25,000.00	2,506.32	0.00	22,210.79	22,210.79	2,789.21	89%
12-1218-5-5910-000	Social Security	3,120.00	422.02	0.00	3,257.06	3,257.06	-137.06	104%
12-1218-5-5950-000	Fringe Benefits	7,060.00	583.18	0.00	5,258.80	5,258.80	1,801.20	74%
12-1218-5-5951-000	Fringe Benefits-403(b) Match	0.00	25.00	0.00	2,000.08	2,000.08	-2,000.08	
12-1218-6-6010-000	Travel	18.00	0.00	0.00	17.38	17.38	0.62	97%
12-1218-6-6040-000	Vehicle Mileage	650.00	0.00	0.00	522.00	522.00	128.00	80%
12-1218-6-6110-000	Postage	50.00	0.00	0.00	29.42	29.42	20.58	59%
12-1218-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-6-6430-000	Copier Lease/Rental	312.88	0.00	0.00	270.56	270.56	42.32	86%
12-1218-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-6-6820-000	Dues/Memberships	65.00	0.00	0.00	65.00	65.00	0.00	100%
12-1218-7-7000-000	Instructional Supplies	5,474.00	1,021.30	0.00	5,245.26	5,245.26	228.74	96%
12-1218-7-7010-000	Office Supplies	167.12	0.00	0.00	84.64	84.64	82.48	51%
12-1218-7-7070-000	Food	58.00	0.00	0.00	58.00	58.00	0.00	100%
12-1218-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Medical Assistant Total</b>	<b>74,276.00</b>	<b>7,332.90</b>	<b>0.00</b>	<b>68,378.21</b>	<b>68,378.21</b>	<b>5,897.79</b>	<b>92%</b>
12-1219-5-1000-000	Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-5-5150-409	Dir HIT-Smith	56,009.00	8,922.09	0.00	60,263.67	60,263.67	-4,254.67	108%
12-1219-5-5210-000	Faculty Salary (PT)	35,000.00	2,543.89	0.00	26,398.26	26,398.26	8,601.74	75%
12-1219-5-5300-551	AA HIT-Kinzer	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-5-5910-000	Social Security	7,485.00	814.99	0.00	6,747.62	6,747.62	737.38	90%
12-1219-5-5950-000	Fringe Benefits	5,919.00	0.00	0.00	7,129.70	7,129.70	-1,210.70	120%
12-1219-5-5951-000	Fringe Benefits-403(b) Match	0.00	25.00	0.00	375.00	375.00	-375.00	
12-1219-6-6010-000	Travel	500.00	0.00	0.00	238.98	238.98	261.02	48%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1219-6-6040-000	Vehicle Mileage	1,000.00	0.00	0.00	172.38	172.38	827.62	17%
12-1219-6-6110-000	Postage	950.00	33.30	0.00	413.03	413.03	536.97	43%
12-1219-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-6-6260-000	Conference	1,915.00	131.34	0.00	168.10	168.10	1,746.90	9%
12-1219-6-6320-000	Telephone	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1219-6-6430-000	Copier Lease/Rental	755.02	0.00	0.00	587.74	587.74	167.28	78%
12-1219-6-6630-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-6-6820-000	Dues/Memberships	2,685.00	0.00	0.00	2,579.00	2,579.00	106.00	96%
12-1219-7-7000-000	Instructional Supplies	6,200.00	1,406.50	254.94	5,202.95	5,457.89	742.11	88%
12-1219-7-7010-000	Office Supplies	150.00	0.00	0.00	134.05	134.05	15.95	89%
12-1219-7-7040-000	Books	1,344.98	0.00	0.00	104.00	104.00	1,240.98	8%
12-1219-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Health Information Technology Total</b>	<b>119,963.00</b>	<b>13,877.11</b>	<b>254.94</b>	<b>110,514.48</b>	<b>110,769.42</b>	<b>9,193.58</b>	<b>92%</b>
12-1220-5-5150-331	OTA Asst Field Coord-Carman	63,458.00	5,288.17	0.00	63,458.00	63,458.00	0.00	100%
12-1220-5-5150-438	Director-Flett	81,977.00	6,831.42	0.00	81,977.00	81,977.00	0.00	100%
12-1220-5-5200-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
12-1220-5-5210-000	Faculty Salary (PT)	9,350.00	732.80	0.00	5,663.21	5,663.21	3,686.79	61%
12-1220-5-5910-000	Social Security	11,413.00	929.40	0.00	10,671.50	10,671.50	741.50	94%
12-1220-5-5950-000	Fringe Benefits	15,800.00	1,451.36	0.00	17,436.68	17,436.68	-1,636.68	110%
12-1220-5-5951-000	Fringe Benefits-403(b) Match	225.00	50.00	0.00	600.00	600.00	-375.00	267%
12-1220-6-6010-000	Travel	1,800.00	0.00	0.00	88.99	88.99	1,711.01	5%
12-1220-6-6040-000	Vehicle Mileage	2,400.00	0.00	0.00	882.17	882.17	1,517.83	37%
12-1220-6-6110-000	Postage	150.00	0.00	0.00	13.62	13.62	136.38	9%
12-1220-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1220-6-6260-000	Conference	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
12-1220-6-6320-000	Telephone	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1220-6-6430-000	Copier Lease/Rental	1,760.00	0.00	0.00	1,343.13	1,343.13	416.87	76%
12-1220-6-6820-000	Dues/Memberships	700.00	0.00	0.00	208.80	208.80	491.20	30%
12-1220-7-7000-000	Instructional Supplies	25,015.00	12,765.00	1,513.77	21,404.52	22,918.29	2,096.71	92%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1220-7-7070-000	Food	400.00	0.00	0.00	236.07	236.07	163.93	59%
	<b>Occupational Therapy Assistant Total</b>	<b>215,998.00</b>	<b>28,048.15</b>	<b>1,513.77</b>	<b>203,983.69</b>	<b>205,497.46</b>	<b>10,500.54</b>	<b>95%</b>
12-1221-5-5150-330	Director-Cain	47,031.00	3,919.25	0.00	47,031.00	47,031.00	0.00	100%
12-1221-5-5150-334	Surg Tech Prog Spec-J Ferguson	35,255.00	2,937.92	0.00	35,255.00	35,255.00	0.00	100%
12-1221-5-5210-000	Faculty Salary (PT)	6,463.00	375.00	0.00	6,519.96	6,519.96	-56.96	101%
12-1221-5-5910-000	Social Security	6,600.00	515.51	0.00	6,515.51	6,515.51	84.49	99%
12-1221-5-5950-000	Fringe Benefits	2,950.00	1,211.36	0.00	14,556.68	14,556.68	-11,606.68	493%
12-1221-5-5951-000	Fringe Benefits-403(b) Match	600.00	50.00	0.00	600.00	600.00	0.00	100%
12-1221-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
12-1221-6-6040-000	Vehicle Mileage	3,500.00	0.00	0.00	28.91	28.91	3,471.09	1%
12-1221-6-6110-000	Postage	85.00	0.00	0.00	11.48	11.48	73.52	14%
12-1221-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1221-6-6260-000	Conference	1,800.00	0.00	0.00	1,411.20	1,411.20	388.80	78%
12-1221-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1221-6-6430-000	Copier Lease/Rental	1,296.00	0.00	0.00	685.09	685.09	610.91	53%
12-1221-6-6820-000	Dues/Memberships	2,160.00	0.00	0.00	2,160.00	2,160.00	0.00	100%
12-1221-7-7000-000	Instructional Supplies	15,166.00	0.00	615.91	4,141.49	4,757.40	10,408.60	31%
12-1221-7-7070-000	Food	100.00	0.00	0.00	0.00	0.00	100.00	0%
	<b>Surgical Technician Total</b>	<b>123,006.00</b>	<b>9,009.04</b>	<b>615.91</b>	<b>118,916.32</b>	<b>119,532.23</b>	<b>3,473.77</b>	<b>97%</b>
12-1225-5-5150-430	Support Salary-Wark	0.00	0.00	0.00	0.00	0.00	0.00	
12-1225-5-5200-000	Salary	17,256.00	0.00	0.00	0.00	0.00	17,256.00	0%
12-1225-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1225-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
12-1225-6-6040-000	Vehicle Mileage	500.00	0.00	0.00	0.00	0.00	500.00	0%
12-1225-6-6110-000	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1225-6-6120-000	Printing	50.00	0.00	0.00	7.92	7.92	42.08	16%
12-1225-6-6320-000	Telephone	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1225-6-6430-000	Copier Lease/Rental	150.00	0.00	0.00	0.00	0.00	150.00	0%
12-1225-6-6480-000	Equipment Repair	750.00	0.00	0.00	0.00	0.00	750.00	0%
12-1225-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1225-6-6820-000	Dues/Memberships	500.00	0.00	0.00	0.00	0.00	500.00	0%



## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1240-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5220-000	Faculty Salary (Overload)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5910-000	Social Security	3,440.00	551.40	0.00	4,070.41	4,070.41	-630.41	118%
12-1240-5-5950-000	Fringe Benefits	9,520.00	1,516.36	0.00	9,103.25	9,103.25	416.75	96%
12-1240-6-6010-000	Travel	280.12	0.00	0.00	280.12	280.12	0.00	100%
12-1240-6-6040-000	Vehicle Mileage	847.90	149.80	0.00	1,086.68	1,086.68	-238.78	128%
12-1240-6-6110-000	Postage	21.92	0.00	0.00	21.92	21.92	0.00	100%
12-1240-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6310-000	Utilities-Electric	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6311-000	Utilities-Water	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6312-000	Utilities-Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6313-000	Utilities-Gas	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6314-000	Utilities-Trash Pickup	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6410-000	Lease/Rental	641.21	0.00	0.00	0.00	0.00	641.21	0%
12-1240-6-6430-000	Copier Lease/Rental	383.85	0.00	0.00	383.85	383.85	0.00	100%
12-1240-6-6480-000	Equipment Repair	500.00	0.00	0.00	0.00	0.00	500.00	0%
12-1240-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-7-7000-000	Instructional Supplies	3,000.00	0.00	0.00	1,270.43	1,270.43	1,729.57	42%
12-1240-7-7010-000	Office Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1240-7-7080-000	Apparel	300.00	0.00	0.00	186.28	186.28	113.72	62%
12-1240-7-7190-000	Construction Project	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Construction Total</b>	<b>65,176.00</b>	<b>9,907.72</b>	<b>0.00</b>	<b>62,543.94</b>	<b>62,543.94</b>	<b>2,632.06</b>	<b>96%</b>
12-1241-5-5200-648	Welding LaHarpe-Jordan	45,645.00	7,607.50	0.00	45,645.00	45,645.00	0.00	100%
12-1241-5-5200-666	Welding Garnett-Hughes	41,667.00	6,944.50	0.00	41,667.00	41,667.00	0.00	100%
12-1241-5-5200-672	Welding Instructor Ottawa-Sprague	39,303.00	6,550.50	0.00	39,303.00	39,303.00	0.00	100%
12-1241-5-5200-675	Welding-Chanute	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-5-5210-000	Faculty Salary (PT)	27,556.83	1,612.56	0.00	18,223.56	18,223.56	9,333.27	66%
12-1241-5-5220-000	Faculty Salary (Overload)	5,525.00	0.00	0.00	2,715.00	2,715.00	2,810.00	49%



## Neosho Community College

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12-1241-5-5910-000	Social Security	10,159.73	1,735.34	0.00	13,184.75	13,184.75	-3,025.02	130%
12-1241-5-5950-000	Fringe Benefits	11,838.00	2,929.08	0.00	17,096.48	17,096.48	-5,258.48	144%
12-1241-6-6010-000	Travel	1,437.44	0.00	0.00	267.07	267.07	1,170.37	19%
12-1241-6-6020-000	Team/Student Travel	700.00	715.00	0.00	1,181.55	1,181.55	-481.55	169%
12-1241-6-6040-000	Vehicle Mileage	800.00	0.00	0.00	867.18	867.18	-67.18	108%
12-1241-6-6110-000	Postage	51.42	0.00	0.00	56.86	56.86	-5.44	111%
12-1241-6-6120-000	Printing	75.00	54.00	0.00	54.00	54.00	21.00	72%
12-1241-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6310-000	Utilities-Electric Garnett	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	100%
12-1241-6-6311-000	Utilities-Water-Garnett	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00	100%
12-1241-6-6312-000	Utilities-Sewer-Garnett	1,600.00	0.00	0.00	1,600.00	1,600.00	0.00	100%
12-1241-6-6313-000	Utilities-Gas-Garnett	4,000.00	1,216.55	0.00	3,318.52	3,318.52	681.48	83%
12-1241-6-6314-000	Utilities-Trash Pickup-Garnett	550.00	0.00	0.00	0.00	0.00	550.00	0%
12-1241-6-6320-000	Telephone-	23.58	0.00	0.00	0.00	0.00	23.58	0%
12-1241-6-6410-000	Lease/Rental	900.00	0.00	0.00	0.00	0.00	900.00	0%
12-1241-6-6430-000	Copier Lease/Rental	648.41	0.00	0.00	693.23	693.23	-44.82	107%
12-1241-6-6480-000	Equipment Repair	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0%
12-1241-7-7000-000	Instructional Supplies	47,000.00	1,513.49	4,687.36	36,375.30	41,062.66	5,937.34	87%
12-1241-7-7010-000	Office Supplies	300.00	0.00	0.00	222.01	222.01	77.99	74%
12-1241-7-7070-000	Food	101.59	0.00	0.00	23.84	23.84	77.75	23%
12-1241-7-7080-000	Apparel	750.00	0.00	0.00	689.00	689.00	61.00	92%
12-1241-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-8-8500-000	Equipment	4,035.00	0.00	12,764.39	0.00	12,764.39	-8,729.39	316%
	<b>Welding Total</b>	<b>254,167.00</b>	<b>30,878.52</b>	<b>17,451.75</b>	<b>230,183.35</b>	<b>247,635.10</b>	<b>6,531.90</b>	<b>97%</b>
12-1242-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-6-6220-000	Insurance-Liability	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Aerostructures Technology Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-1243-5-5200-668	HVAC-Myers	41,169.00	6,861.50	0.00	41,169.00	41,169.00	0.00	100%
12-1243-5-5200-671	Instructor HVAC-Moyer	9,340.00	1,556.66	0.00	9,340.00	9,340.00	0.00	100%

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12-1243-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	900.00	900.00	-900.00	
12-1243-5-5910-000	Social Security	2,818.00	1,036.46	0.00	7,008.08	7,008.08	-4,190.08	249%
12-1243-5-5950-000	Fringe Benefits	9,160.00	1,952.72	0.00	11,712.72	11,712.72	-2,552.72	128%
12-1243-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
12-1243-6-6040-000	Vehicle Mileage	800.00	0.00	0.00	1,724.31	1,724.31	-924.31	216%
12-1243-6-6110-000	Postage	30.00	0.00	0.00	36.70	36.70	-6.70	122%
12-1243-6-6120-000	Printing	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1243-6-6320-000	Telephone	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1243-6-6430-000	Copier Lease/Rental	2,400.00	0.00	0.00	227.20	227.20	2,172.80	9%
12-1243-6-6480-000	Equipment Repair	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
12-1243-7-7000-000	Instructional Supplies	3,834.00	3,869.02	2,156.59	8,523.87	10,680.46	-6,846.46	279%
12-1243-7-7070-000	Food	75.00	0.00	0.00	0.00	0.00	75.00	0%
12-1243-7-7080-000	Apparel	150.00	0.00	0.00	150.00	150.00	0.00	100%
12-1243-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
12-1243-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>HVAC Total</b>	<b>71,426.00</b>	<b>15,276.36</b>	<b>2,156.59</b>	<b>80,791.88</b>	<b>82,948.47</b>	<b>-11,522.47</b>	<b>116%</b>
12-1250-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5150-407	Coordinator Allied Health-Rhine	49,920.00	4,160.00	0.00	49,920.00	49,920.00	0.00	100%
12-1250-5-5150-422	Coordinator-Vail	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5200-667	Allied Health Ottawa-Vespestad	38,068.00	6,344.66	0.00	38,068.00	38,068.00	0.00	100%
12-1250-5-5200-669	Allied Health Instructor-Vail	38,068.00	6,344.66	0.00	38,068.00	38,068.00	0.00	100%
12-1250-5-5210-000	Faculty Salary (PT)	74,000.00	10,129.64	1,062.26	84,366.14	83,303.88	-9,303.88	113%
12-1250-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5300-501	AA Health Occupations-Burk	11,960.00	1,150.00	0.00	11,740.00	11,740.00	220.00	98%
12-1250-5-5300-575	AA Health Occupations-Waymire	11,440.00	1,150.00	0.00	7,860.50	7,860.50	3,579.50	69%
12-1250-5-5910-000	Social Security	22,304.00	2,151.22	0.00	16,976.31	16,976.31	5,327.69	76%
12-1250-5-5910-501	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5950-000	Fringe Benefits	20,580.00	3,115.90	0.00	22,874.84	22,874.84	-2,294.84	111%
12-1250-5-5951-000	Fringe Benefits-403(b) Match	1,370.00	125.00	0.00	900.00	900.00	470.00	66%
12-1250-6-6010-000	Travel	6,000.00	85.29	0.00	3,127.28	3,127.28	2,872.72	52%
12-1250-6-6040-000	Vehicle Mileage	5,500.00	0.00	0.00	0.00	0.00	5,500.00	0%















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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-7002-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Maintenance-Ottawa Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-7050-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Operations Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-7100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Safety and Security Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-7102-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Safety and Security-Ottawa Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-8100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Scholarships Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
12-9200-9-9120-000	PTE Transfer	776,321.00	0.00	0.00	0.00	0.00	776,321.00	0%
	<b>Non-Mandatory Transfer Total</b>	<b>776,321.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>776,321.00</b>	<b>0%</b>
	<b>Post Secondary Technical Education Fund Total</b>	<b>3,893,183.20</b>	<b>375,285.84</b>	<b>29,456.54</b>	<b>2,995,866.53</b>	<b>3,025,323.07</b>	<b>867,860.13</b>	<b>78%</b>
13-1301-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
13-1301-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Jenzabar Provided - Change as Necessary Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
13-1303-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-303	Coordinator ABE NCCC-Clay	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-308	Director Cave-Kettler	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-322	Coordinator ABE-Page	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-325	Instructor ABE Pitt- Collier	27,457.00	2,288.08	0.00	27,457.00	27,457.00	-0.00	100%
13-1303-5-5200-326	ABE Instructor ICC-Fossoy	38,806.00	8,010.79	0.00	43,582.96	43,582.96	-4,776.96	112%
13-1303-5-5200-327	ABE Instructor NCCC-I Robinson	28,554.00	2,378.67	0.00	28,544.00	28,544.00	10.00	100%
13-1303-5-5200-328	ABE Instructor Ott -Morton	31,354.00	2,612.83	0.00	31,354.00	31,354.00	-0.00	100%
13-1303-5-5200-329	ABE Instructor Ott-Lamar	27,457.00	2,288.08	0.00	27,457.00	27,457.00	-0.00	100%
13-1303-5-5200-417	Instructor ABE-Garrett	0.00	0.00	0.00	0.00	0.00	0.00	
13-1303-5-5200-420	Instructor ABE FSCC-Duft	28,005.00	2,333.75	0.00	28,005.00	28,005.00	0.00	100%







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13-1310-5-5951-006	Fringe Benefits-403(b) Match-Fossoy	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-5-5951-014	Fringe Benefits-403(b) Match-ICC	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-6-6010-000	In-State Travel	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-6-6130-000	Marketing	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-6-6290-000	Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-6-6650-000	Other Admin Expense Contract Svcs-Barge	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-6-6660-001	Assessment Coordinator - Barger	10,535.00	0.00	0.00	10,534.00	10,534.00	1.00	100%
13-1310-6-6660-501	Administrative Expense Fort Scott	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-7-7070-000	Advisory Board Meeting Expenses	0.00	0.00	0.00	0.00	0.00	0.00	
13-1310-8-8500-000	Instructional Capital Outlay (Equipment)	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>State Funds Total</b>	<b>70,000.00</b>	<b>5,649.09</b>	<b>0.00</b>	<b>70,692.68</b>	<b>70,692.68</b>	<b>-692.68</b>	<b>101%</b>
13-1315-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-303	ABE Director - Clay	45,912.00	3,826.00	0.00	45,912.00	45,912.00	0.00	100%
13-1315-5-5200-308	Director Cave-Kettler	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-325	Instructor-ABE-Christy	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-326	ABE Instructor-Fossoy	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-327	Instructor ABE-Mark Hendrix	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-417	Instructor ABE-Garrett	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-420	Instructor ABE Ft Scott - Keylon	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-440	ABE Instructon LCC - Bushnell	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-441	ABE Instructor-Steinert	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-442	ABE Instructor Ott - Furnish	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-446	ABE Instructor Ott - Lingerfelt	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5200-447	ABE Ass Director - Lyden	40,108.00	3,342.33	0.00	40,108.00	40,108.00	-0.00	100%
13-1315-5-5200-448	ABE Instructor - Drake	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5210-000	Transition Specialist-Hunley	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5300-548	AA ABE-Roseberry	20,592.00	1,980.00	0.00	19,889.10	19,889.10	702.90	97%

## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
13-1315-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5910-000	FICA Admin Asst - Roseberry	1,335.02	151.47	0.00	1,172.15	1,172.15	162.87	88%
13-1315-5-5910-002	FICA - Clay	3,641.00	313.14	0.00	3,876.59	3,876.59	-235.59	106%
13-1315-5-5910-003	Social Security Duft	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5910-005	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5910-006	FICA Transition Specialist	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5910-007	Social Security - Fossoy	3,077.00	612.83	0.00	3,065.35	3,065.35	11.65	100%
13-1315-5-5910-013	FICA - Lyden	3,181.00	252.65	0.00	3,031.70	3,031.70	149.30	95%
13-1315-5-5910-017	Social Security - New Fort Scott P/T	1,269.00	138.47	0.00	635.72	635.72	633.28	50%
13-1315-5-5950-000	Fringe Benefits - Roseberry	5,123.36	488.18	0.00	3,320.95	3,320.95	1,802.41	65%
13-1315-5-5950-001	Fringe Benefits - Clay	10,047.00	758.18	0.00	9,108.34	9,108.34	938.66	91%
13-1315-5-5950-002	Fringe Benefits Instructor - Duft	1,200.00	103.15	0.00	1,234.90	1,234.90	-34.90	103%
13-1315-5-5950-003	Fringe Benefits - Collier	7,051.98	758.18	0.00	8,568.34	8,568.34	-1,516.36	122%
13-1315-5-5950-004	Fringe Benefits Instructor - Robinson	6,961.98	723.18	0.00	8,408.34	8,408.34	-1,446.36	121%
13-1315-5-5950-005	Fringe Benefits Transition - Garrett	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5950-006	Fringe Benefits Instructor - Fossoy	9,519.00	0.00	0.00	7,910.16	7,910.16	1,608.84	83%
13-1315-5-5950-007	Fringe Benefits Instructor - Polak	6,483.00	0.00	0.00	5,380.16	5,380.16	1,102.84	83%
13-1315-5-5950-008	Fringe Benefits - Bushnell	6,483.00	0.00	0.00	5,380.16	5,380.16	1,102.84	83%
13-1315-5-5950-009	Fringe Benefits Instructor - Morton	1,200.00	99.78	0.00	1,200.48	1,200.48	-0.48	100%
13-1315-5-5950-011	Fringe Benefits - Lyden	6,483.00	488.18	0.00	5,868.34	5,868.34	614.66	91%
13-1315-5-5950-014	Fringe Benefits Instructor - Harrington	6,483.00	0.00	0.00	5,380.16	5,380.16	1,102.84	83%
13-1315-5-5950-015	Fringe Benefits Instructor - Lamer	6,483.00	488.18	0.00	5,868.34	5,868.34	614.66	91%
13-1315-5-5951-000	Fringe Benefits-403(b) Match - Roseberry	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5951-001	Fringe Benefits-403(b) Match-Clay	300.00	25.00	0.00	300.00	300.00	0.00	100%
13-1315-5-5951-002	Fringe Benefits-403(b) Match - Lamer	300.00	25.00	0.00	300.00	300.00	0.00	100%
13-1315-5-5951-005	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-5-5951-006	Fringe Benefits-403(b) Match-Fossoy	300.00	25.00	0.00	300.00	300.00	0.00	100%
13-1315-5-5951-011	Fringe Benefits-403(b) Match-Lyden	300.00	25.00	0.00	300.00	300.00	0.00	100%
13-1315-6-6010-000	Travel	17,392.47	1,710.69	0.00	10,375.89	10,375.89	7,016.58	60%
13-1315-6-6020-000	Student Transportation	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-6-6040-000	Vehicle Mileage	107.53	0.00	0.00	107.53	107.53	0.00	100%
13-1315-6-6110-000	Postage and Print	790.66	0.00	0.00	790.66	790.66	0.00	100%







## Neosho Community College

June 2018

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14-1410-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>AE Better World Ottawa Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
14-1420-5-5150-454	Coordinator Career & Tech Ed-Hunley	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Mid-America Manufacturing Techn (MAMTC) Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
14-1430-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-6-6290-000	Faculty/Staff Development	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Mid-America Manufacturing Tech (MAMTC) Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
14-1440-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	1,640.00	1,640.00	-1,640.00	
14-1440-5-5910-000	Social Security	0.00	0.00	0.00	92.57	92.57	-92.57	
14-1440-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-6-6410-000	Rent	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-7-7000-000	Instructional Supplies	0.00	0.00	0.00	964.49	964.49	-964.49	
14-1440-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Mid-America Manufacturing Tech (MAMTC) Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,697.06</b>	<b>2,697.06</b>	<b>-2,697.06</b>	
	<b>Adult Supplementary Education Fund Total</b>	<b>54,494.00</b>	<b>1,120.95</b>	<b>146.11</b>	<b>28,276.20</b>	<b>28,422.31</b>	<b>26,071.69</b>	<b>52%</b>

## Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
16-9500-5-5150-000	Support Salary	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00	100%
16-9500-5-5150-304	Dir Residential Life-Al Oullette	36,400.00	3,033.33	0.00	36,400.00	36,400.00	-0.00	100%
16-9500-5-5150-405	Asst Dir Res Life-Hecker	39,040.00	3,251.67	0.00	39,020.00	39,020.00	20.00	100%
16-9500-5-5150-469	Coord Res Life (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5500-000	Maintenance Salary	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5500-516	Lead Custodian-Anderson	24,814.00	2,586.00	0.00	25,727.15	25,727.15	-913.15	104%
16-9500-5-5520-000	Maintenance Salary (OT)	500.00	77.60	0.00	194.00	194.00	306.00	39%
16-9500-5-5900-000	Stipend	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5910-000	Social Security	6,779.00	763.44	0.00	8,106.77	8,106.77	-1,327.77	120%
16-9500-5-5910-516	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5950-000	Fringe Benefits	21,000.00	1,734.54	0.00	20,845.02	20,845.02	154.98	99%
16-9500-5-5951-000	Fringe Benefits-403(b) Match	600.00	50.00	0.00	600.00	600.00	0.00	100%
16-9500-6-6000-000	Entertainment	18,860.00	2,418.49	0.00	24,985.73	24,985.73	-6,125.73	132%
16-9500-6-6010-000	Travel	1,635.00	0.00	0.00	1,317.29	1,317.29	317.71	81%
16-9500-6-6040-000	Vehicle Mileage	1,700.00	0.00	0.00	1,734.07	1,734.07	-34.07	102%
16-9500-6-6110-000	Postage	500.00	0.00	0.00	105.42	105.42	394.58	21%
16-9500-6-6210-000	Insurance-Building	11,000.00	0.00	0.00	9,594.00	9,594.00	1,406.00	87%
16-9500-6-6260-000	Conference	1,370.00	0.00	0.00	440.00	440.00	930.00	32%
16-9500-6-6310-000	Utilities-Electric	0.00	22.01	91.51	53.45	144.96	-144.96	
16-9500-6-6311-000	Utilities-Water	0.00	7.01	7.00	21.01	28.01	-28.01	
16-9500-6-6312-000	Utilities-Sewer	0.00	37.91	37.91	113.73	151.64	-151.64	
16-9500-6-6313-000	Utilities-Gas	0.00	16.24	10.00	56.65	66.65	-66.65	
16-9500-6-6314-000	Utilities-Trash Pickup	8,000.00	663.28	0.00	7,126.89	7,126.89	873.11	89%
16-9500-6-6315-000	Fire Protection	0.00	0.00	5.00	0.00	5.00	-5.00	
16-9500-6-6320-000	Telephone	1,600.00	118.56	0.00	1,428.28	1,428.28	171.72	89%
16-9500-6-6410-000	Lease/Rental	0.00	2,025.00	0.00	22,275.00	22,275.00	-22,275.00	
16-9500-6-6411-000	Lease Payment	498,631.00	0.00	0.00	475,213.22	475,213.22	23,417.78	95%
16-9500-6-6430-000	Copier Lease/Rental	700.00	0.00	0.00	527.82	527.82	172.18	75%
16-9500-6-6650-000	Contract Services	0.00	0.00	0.00	17,500.60	17,500.60	-17,500.60	
16-9500-6-6651-000	Training	2,730.00	171.51	110.82	2,126.60	2,237.42	492.58	82%



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ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
17-9300-5-5910-000	Social Security	13,170.00	415.69	0.00	4,928.20	4,928.20	8,241.80	37%
17-9300-5-5950-000	Fringe Benefits	8,879.00	488.18	0.00	5,868.34	5,868.34	3,010.66	66%
17-9300-5-5951-000	Fringe Benefits-403(b) Match	500.00	25.00	0.00	300.00	300.00	200.00	60%
17-9300-6-6010-000	Travel	95.47	0.00	0.00	95.47	95.47	-0.00	100%
17-9300-6-6040-000	Vehicle Mileage	304.53	0.00	0.00	52.70	52.70	251.83	17%
17-9300-6-6110-000	Postage	800.00	0.00	0.00	241.86	241.86	558.14	30%
17-9300-6-6130-000	Advertising	35.00	0.00	0.00	0.00	0.00	35.00	0%
17-9300-6-6131-000	Advertising-Promos	825.00	0.00	0.00	288.18	288.18	536.82	35%
17-9300-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-6-6430-000	Copier Lease/Rental	3,000.00	0.00	0.00	2,693.70	2,693.70	306.30	90%
17-9300-6-6650-000	Contract Services	10,283.80	1,500.00	0.00	9,881.23	9,881.23	402.57	96%
17-9300-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-7-7010-000	Office Supplies	1,261.22	2.91	0.00	1,261.22	1,261.22	0.00	100%
17-9300-7-7190-000	Other	677.00	221.60	0.00	709.24	709.24	-32.24	105%
17-9300-7-7191-000	Other-book donations	2,900.00	0.00	0.00	636.51	636.51	2,263.49	22%
17-9300-7-7410-000	Cost of Goods Sold-Books	522,000.00	22,797.14	0.00	495,842.37	495,842.37	26,157.63	95%
17-9300-7-7410-001	Cost of Goods Sold-Books BK Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-7-7410-002	Cost of Goods Sold-Books BR Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-7-7420-000	Cost of Goods Sold-Apparel	0.00	758.52	0.00	72.00	72.00	-72.00	
17-9300-7-7430-000	Cost of Goods Sold-Miscellaneous	13,000.00	909.24	0.00	12,025.25	12,025.25	974.75	93%
17-9300-7-7440-000	Sales Tax	40,000.00	3,407.50	0.00	38,601.80	38,601.80	1,398.20	97%
17-9300-7-7450-000	Book Buy Back	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-8-8250-000	Facility Improvements	8,000.00	0.00	0.00	188.91	188.91	7,811.09	2%
17-9300-8-8500-000	Equipment	477.98	423.00	0.00	477.98	477.98	0.00	100%
17-9300-9-9110-000	Non Mandatory Transfer	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Bookstore - Chanute Total</b>	<b>693,819.00</b>	<b>34,865.66</b>	<b>0.00</b>	<b>638,422.83</b>	<b>638,422.83</b>	<b>55,396.17</b>	<b>92%</b>
17-9352-5-5150-424	Bookstore Coordinator-Ottawa-Vineyard	28,900.00	2,408.33	0.00	28,900.00	28,900.00	-0.00	100%
17-9352-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
17-9352-5-5300-513	Bookstore Clerk/Ott-Hershberger	11,180.00	1,034.00	0.00	10,398.42	10,398.42	781.58	93%























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32-3206-5-5930-000	Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	
32-3206-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3206-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
32-3206-6-6010-000	Travel	0.00	0.00	0.00	325.35	325.35	-325.35	
32-3206-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	388.30	388.30	388.30	
32-3206-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3206-6-6220-000	Insurance-Liability	0.00	0.00	0.00	0.00	0.00	0.00	
32-3206-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3206-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
32-3206-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3206-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3206-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>RSVP Grant Year 1 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>62.95</b>	<b>62.95</b>	<b>62.95</b>	
32-3207-5-5150-329	Director RSVP-Haggard	15,819.60	0.00	0.00	15,539.05	15,539.05	280.55	98%
32-3207-5-5910-000	Social Security	1,203.96	0.00	0.00	1,179.36	1,179.36	24.60	98%
32-3207-5-5920-000	Worker's Compensation	164.00	0.00	0.00	0.00	0.00	164.00	0%
32-3207-5-5930-000	Unemployment	32.00	0.00	0.00	0.00	0.00	32.00	0%
32-3207-5-5950-000	Fringe Benefits	3,417.46	0.00	0.00	2,440.90	2,440.90	976.56	71%
32-3207-5-5951-000	Fringe Benefits-403(b) Match	150.00	0.00	0.00	150.00	150.00	0.00	100%
32-3207-6-6010-000	Travel	5,967.09	0.00	0.00	1,453.40	1,453.40	4,513.69	24%
32-3207-6-6040-000	Vehicle Mileage	1,218.24	0.00	0.00	963.19	963.19	255.05	79%
32-3207-6-6110-000	Postage	1,549.40	0.00	0.00	1,258.37	1,258.37	291.03	81%
32-3207-6-6220-000	Insurance-Liability	0.00	0.00	0.00	0.00	0.00	0.00	
32-3207-6-6430-000	Copier Lease/Rental	1,045.00	0.00	0.00	469.24	469.24	575.76	45%
32-3207-6-6820-000	Dues/Memberships	200.00	0.00	0.00	175.00	175.00	25.00	88%
32-3207-7-7010-000	Office Supplies	3,444.26	0.00	0.00	3,278.23	3,278.23	166.03	95%
32-3207-7-7190-000	Other	5,475.86	0.00	0.00	6,450.03	6,450.03	-974.17	118%
32-3207-7-7250-000	Indirect Costs	4,119.00	0.00	0.00	4,119.00	4,119.00	0.00	100%
	<b>RSVP Grant Year 2 Total</b>	<b>43,805.87</b>	<b>0.00</b>	<b>0.00</b>	<b>37,475.77</b>	<b>37,475.77</b>	<b>6,330.10</b>	<b>86%</b>
32-3208-5-5150-329	Director RSVP-Haggard	31,525.00	2,583.33	0.00	7,749.99	7,749.99	23,775.01	25%
32-3208-5-5910-000	Social Security	2,412.00	195.75	0.00	587.25	587.25	1,824.75	24%





## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3221-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-6-6650-000	Contract Services-External Evaluator	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-7-7380-000	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-7-7380-001	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
32-3221-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Student Support Year 1 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3222-5-5150-314	Director SSS-Cheny	0.00	0.00	0.00	8,267.66	8,267.66	-8,267.66	
32-3222-5-5150-418	Specialist English SSS-Riebel	35,920.00	0.00	0.00	4,563.27	4,563.27	31,356.73	13%
32-3222-5-5150-419	Specialist Math SSS-E Robinson	0.00	0.00	0.00	4,559.11	4,559.11	-4,559.11	
32-3222-5-5150-429	Transfer/Career Advisor SSS-Lisle	0.00	0.00	0.00	5,352.84	5,352.84	-5,352.84	
32-3222-5-5300-532	AA SSS-Donovan	0.00	0.00	0.00	3,917.20	3,917.20	-3,917.20	
32-3222-5-5400-000	Student Salary	0.00	0.00	0.00	510.50	510.50	-510.50	
32-3222-5-5910-000	Social Security	0.00	0.00	0.00	2,154.10	2,154.10	-2,154.10	
32-3222-5-5950-000	Fringe Benefits	0.00	0.00	0.00	2,173.08	2,173.08	-2,173.08	
32-3222-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	150.00	150.00	-150.00	
32-3222-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-6-6020-000	Team/Student Travel	0.00	0.00	0.00	333.12	333.12	333.12	
32-3222-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	384.42	384.42	-384.42	
32-3222-6-6110-000	Postage	0.00	0.00	0.00	130.14	130.14	-130.14	
32-3222-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.12	0.12	-0.12	
32-3222-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-7-7000-000	Instructional Supplies	0.00	0.00	0.00	855.51	855.51	-855.51	
32-3222-7-7010-000	Office Supplies	0.00	0.00	0.00	444.70	444.70	-444.70	























## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3423-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3423-7-7090-000	Supplies & Materials	0.00	0.00	0.00	0.00	0.00	0.00	
32-3423-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3423-7-7250-000	Indirect Cost	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Talent Search Year 3 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3424-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-5-5150-315	Director Talent Search-Wiltse	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-5-5150-402	Advisor Talent Search (11 mos)-Reeves	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-5-5150-403	Advisor Talent Search (11 mos)-Rose	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-5-5300-533	AA Talent Search_Thomas	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-7-7090-000	Supplies & Materials	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Talent Search 2 Year 4 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3425-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3425-5-5150-315	Director TS - Wiltse	0.00	0.00	0.00	6,486.66	6,486.66	-6,486.66	
32-3425-5-5150-402	Academic Advisor TS (11 mo)- Stoldt	0.00	0.00	0.00	5,000.00	5,000.00	-5,000.00	
32-3425-5-5150-403	Advisor TS (11 mo) - M Rose	0.00	0.00	0.00	11,101.37	11,101.37	-11,101.37	







## Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3561-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
32-3561-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Equipment Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3562-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00	0.00	0.00	
32-3562-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3562-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>State Technical Ed Tech &amp; Equip Grant Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3565-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3565-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3565-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3565-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3565-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3565-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>College Access Challenge Grant-TRIO-TS Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3566-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3566-7-7310-000	Academics	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>College Bound Access Grant-TRIO-UB Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3568-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Remembrance Mini Grant Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3570-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00	0.00	0.00	
32-3570-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Nursing Initiative Grant Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3571-5-5150-468	Student Success Specialist-Monaco	38,000.00	3,541.28	0.00	35,681.40	35,681.40	2,318.60	94%
32-3571-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-628	Nursing-King	5,004.00	834.00	0.00	5,004.00	5,004.00	0.00	100%
32-3571-5-5200-629	Nursing-Wiederholt	4,335.00	0.00	0.00	1,070.84	1,070.84	3,264.16	25%
32-3571-5-5200-630	Nursing-Callahan	2,414.00	402.34	0.00	2,414.00	2,414.00	0.00	100%
32-3571-5-5200-631	Nursing-Snyder	3,255.00	542.50	0.00	3,255.00	3,255.00	0.00	100%
32-3571-5-5200-632	Faculty Salary-Rhodes	3,578.00	596.34	0.00	3,578.00	3,578.00	-0.00	100%



























Neosho Community College

June 2018

ACCOUNT	DESCRIPTION	TOTAL APPROPR	June 2018 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3827-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>Health Occupations R3 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
32-3828-5-5200-612	Faculty Salary-Craig Knight	0.00	0.00	0.00	0.00	0.00	0.00	
32-3828-5-5200-648	Welding Coordinator (9mo) W. Jordan	0.00	0.00	0.00	0.00	0.00	0.00	
32-3828-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>USDA Rural Business Opportunity (RBOG) Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Grant Funds Total</b>	<b>1,463,375.98</b>	<b>155,415.19</b>	<b>35,157.95</b>	<b>1,318,566.38</b>	<b>1,353,724.33</b>	<b>109,651.65</b>	<b>93%</b>
	<b>Report Total</b>	<b>18,475,525.57</b>	<b>1,874,195.03</b>	<b>60,447.94</b>	<b>18,189,269.25</b>	<b>18,249,717.19</b>	<b>225,808.38</b>	<b>99%</b>

<b>Budget Assumptions 2018-19</b>	<b>Increase/ Decrease</b>	<b>Amount</b>
Carryover		<b>\$200,000</b>
<b><u>Revenue</u></b>		
State Operating Grant 2.5%	\$77,265	
SB155/CTE	\$181,258	
Mill Levy 36.794	\$0	
Valuation Increase 3,698,829 (half)	\$68,064	
Last Year (half)	\$128,367	
Enrollment 4.5 % Decrease	-\$157,500	
Tuition \$3/Credit Hour Increase	\$113,908	
<b>Total</b>		<b>\$411,362</b>
<b><u>Expenses</u></b>		
Health Insurance	\$120,000	
Personnel	\$326,000	
<b>Total</b>		<b>\$446,000</b>
<b>Contingency</b>		<b>\$165,362</b>

